Immigration and Naturalisation Service
Ministry of Justice and Security

Application for admission and residence to work on board a seagoing vessel (seafaring service)

To be filled in by the Dutch embassy or consulate

Location of the embassy/consulate where the application is submitted _____

Date *Day* *Month* *Year*

Name and initials embassy employee _____

Passport photo

size 35 x 45 mm
(width x height)

Please check that you have the latest version of this form on ind.nl/en/forms.

With this form, you apply for admission and residence in the Netherlands to work on a seagoing vessel in a Dutch seaport. You will be performing seafaring service on this particular vessel. This means taking care of the vessel, crew, cargo or passengers on a daily basis.

You can only use this form if you are a foreign national staying outside the Netherlands. You submit the application to the Dutch embassy or consulate in the country of origin or the country of continuous residence. In case there is no Dutch embassy or consulate in your country of origin or continuous residence, go to the nearest Dutch representation. Check the contact page of www.netherlandsworldwide.nl/making-appointment to find out where and how you can make an appointment for this.

Appointment at the Dutch embassy or consulate

Take this application form, your passport photo and valid passport with you to the appointment at the Dutch embassy or consulate. The embassy or consulate employee will register your application and fill in the information box above. You will also receive a confirmation letter with your registration number (V-number). Keep this letter: you will need it later. After submitting the application to the embassy or consulate, you will receive this application form back.

After the appointment

To be able to assess your application, the Immigration and Naturalisation Service (IND) in the Netherlands needs information from you. Complete and send this form, with all the necessary documents mentioned in section 5 'Means of evidence', to the IND within three weeks from the date of your application (see the date above). Also enclose the confirmation letter you received from the embassy or consulate. If you do not send all the necessary documents, the assessment of your application will be delayed. If the IND does not receive the information and documents in time, your application may be rejected.

1. Your personal details

Write in block letters

1.1 V-number

Please note! It is important that your V-number is mentioned above. Without this number, your application cannot be processed. The embassy or consulate will give you this number.

1.2 Dutch Citizen service number (if applicable)

The Dutch Citizen service number (BSN) is a unique number for everyone who has dealings with the Dutch government.

1.3 Name (as stated in the passport)

Surname

First names

1.4 Sex

- ☐ Male
- ☐ Female

1.5 Date of birth

Day *Month* *Year*

1.6 Place of birth

1.7 Country of birth (as stated in the passport)

1.8 Nationality at birth

1.9 Current nationality

1.10 Civil status

- ☐ married
- ☐ registered partnership
- ☐ relationship with or without living together
- ☐ no relationship
- ☐ divorced
- ☐ widow or widower

1.11 Home address

Street

Number

Postal code

Place of residence

Country

1.12 Telephone number

1.13 Email

1.14 Type of travel document

- ☐ National passport
- ☐ Diplomatic passport
- ☐ Service passport
- ☐ Official passport
- ☐ Special passport
- ☐ Other type of travel document, namely:

1.15 Specifications of the travel document

Travel document number

Date of issue

Day *Month* *Year*

Valid until

Day *Month* *Year*

Issued by

2. Details recruitment agency / authorised person

Enclose an Authorisation declaration (pdf, 165 kB) if the recruitment agency or other representative is acting on your behalf. If the authorised representative is a lawyer, no authorisation needs to be submitted.

2.1 Company name

2.2 Name authorised person

2.3 Name contact person

2.4 Correspondence address

Street

Number

Postal code

Place of residence

Country

2.5 Telephone number

2.6 Email

3. Shipping company and vessel details

3.1 Name shipping company

3.2 Name contact person shipping company

3.3 Email contact person shipping company

3.4 Name seagoing vessel

3.5 IMO number (International Maritime Organization)

3.6 Minimum Safe Manning according to the ship's MSMD (Minimum Safe Manning Document)

3.7 Average operational manning of the ship in seaport

3.8 Name seaport

3.9 Municipality where the seaport Is located

3.10 (Expected) date of arrival

3.11 (Expected) date of departure

4. Declaration of intent to undergo a TB test

In order to obtain a residence permit, you must be prepared to undergo a tuberculosis (TB) test in the Netherlands and - if necessary -treatment. If you are granted a residence permit, you will actually have to undergo a TB test within three months after having received your residence permit.

When you are in the Netherlands, you should make a TB test appointment with the Municipal Health Service (GGD) in the area where you live or will be living (for further information visit the website www.ggd.nl).

Should it become clear after the issue of a residence permit that - despite signing the declaration of intent - you failed to undergo a TB test within the period of three months, this may result in a cancellation of the permit that was granted.

Please note! The obligation to undergo the test does not apply if you are a national of one of the countries listed in the appendix 'Exemption from the obligation to undergo a tuberculosis (TB) test'.

> Check either one of the following two boxes

- ☐ I hereby declare that I am prepared to cooperate in a tuberculosis test and any treatment. I am aware of the fact that I must undergo a TB test within three months after the residence permit has been received. If I fail to do so, this might have consequences for my right of residence in the Netherlands.
- ☐ I do not need to undergo a TB test because I am a national of one of the countries listed in the appendix 'Exemption from the obligation to undergo a tuberculosis (TB) test'.

5. Supporting documents

Requirements of foreign supporting documents

Documents must be in Dutch, English, French or German. In case the documents are drafted in another language, you need to have these translated by a sworn translator. Submit a copy of the original documents together with a copy of the translation.

✓ **Paid employment on a Dutch seagoing vessel (485)**

Enclose the following means of evidence with the application:

- a copy of passport or other travel document. Copy the pages with identity details. And the pages with travel stamps. Do not copy the empty pages.
- a copy of your employment agreement. The agreement must show the gross wage at which you perform seafaring duties on the seagoing vessel. It must also be stated that you will be provided with accommodation on board the ship and that you will be provided with food, drink, etc. free of charge.
- a copy of your seaman's book. The seaman's book must (also) be in English. Copy the pages showing the holder's identity, the authority that issued the seaman's book, and the date of issue and expiry date.
- an appendix Antecedents Certificate. Download the Appendix Antecedents Certificate on ind.nl/en/antecedentscertificate.
- an authorisation declaration. Do you have an authorised person? But did you not yet authorise this person? Fill in the Authorisation declaration (pdf, 165 kB) on ind.nl/en/authorisation and submit the form with the application.

6. Payment of fees

Before your application can be assessed, you must pay a fee. The fee for an application for admission and residence in the Netherlands for working on board of a seagoing vessel, submitted on or after 1 January 2026, is € 423. This amount must be paid by all applicants, except for citizens of Turkey, San Marino and Israel. The fee for citizens of Turkey is € 85. The application is free of charge for citizens of San Marino and Israel. You can find this information on www.ind.nl.

Transfer the fee for the application to the bank account of the IND referred to below and send a proof of payment to the IND.

As a payment reference, you must fill in your V-number, which you receive from the Dutch embassy/consulate where you submit your application. If you do not do this, your payment may not be processed properly.

Bank	ING
IBAN	NL31INGB0705005356
Name	Min. van Justitie en Veiligheid 601/IND LEGES Storting Bank
SWIFT code	INGBNL2A
Address	Postbus 85449
Postcode	2508 CC
City	Den Haag
Payment reference	V-number

You must transfer the fee within three weeks after the date on top of this form (filled in by the Netherlands embassy or consulate). Your application will only be assessed when the whole amount has been received by the IND. Check whether your bank deducts a fee from the amount being transferred.

If the assessment of your application shows that you do not qualify for a residence permit in the Netherlands, you will not receive a refund.

7. Declaration of consent

The IND will assess and decide on your application. If you want communication with the IND to take place by email (instead of by post), you must consent to this first.
You can email the IND by using Zivver. Zivver is a means of securely emailing and exchanging files. Read more about secure emailing with Zivver and alternatives to this service on ind.nl/en/send-documents.

> Tick either one of the following two boxes

☐ I agree that communication with the IND will take place by email. I want to use the following email address for this. I access this email address on a regular basis.

☐ I do not agree that communication with the IND will take place by email. I want correspondence to be sent to the address I provided above (section 1.11).

7.1 Email _____

8. What will happen with your application?

After receipt of your application, your documents and fee, the IND will assess your application. You will be contacted by the IND if your payment or your documents are not received. You will also be informed once the assessment of your application has been finalised. If your application is granted, you will also receive information about the follow-up procedure.

9. MVV and residence permit

In case your application is granted you will receive an MVV (entry visa) from the Dutch embassy or consulate. If the decision is positive you can make an appointment to collect your MVV via www.netherlandsworldwide.nl/mvv. The IND aims to have your residence permit ready within a few weeks following your arrival in the Netherlands. The IND will send you a letter indicating when you can collect your residence permit. For this, you have to make an appointment online at the IND desk stated in the letter.

9.1 Intended date of departure to the Netherlands

Day *Month* *Year*

9.2 Please indicate below where you will collect the residence permit:

☐ Amsterdam ☐ Goes ☐ 's-Hertogenbosch (Den Bosch) ☐ Den Haag
☐ Maastricht ☐ Nijmegen ☐ Zwolle

10. Signing

Signing this form will bring you rights and obligations. If you do not know what these rights and obligations are, then visit the website www.ind.nl.

- ✓ I declare I have completed this form truthfully.
- ✓ I know that the personal details supplied will be processed in connection with the Aliens Act 2000 and will be passed on to authorities that need these personal details for that purpose.
- ✓ I know that my residence permit may be withdrawn if I provide incorrect information now or in the future. Or if I do not share important information.
- ✓ I know that the IND may report me to the police if I commit a criminal offence by deliberately failing to provide important information. And/or by deliberately providing incorrect information.
- ✓ I know what my rights and obligations are.
- ✓ I declare I will only perform seafaring service.

10.1 I submit this form and _____ (number) of appendices/documents in evidence.

10.2 Name _____

10.3 Place and date

Place

_____

Date

Day *Month* *Year*

10.4 Signature _____

11. Submitting this form with the necessary documents

Sign and send the completed form, a proof of payment, the appendices and the requested documents to the IND in the Netherlands by post. Never send any original documents. You must send clearly readable and full copies of the original documents. Do not use any staples or paperclips. Do not send any USB sticks, CD's, DVDs and suchlike. Put all the documents in a sufficiently stamped envelope. Send this to the following address:

Immigration and Naturalisation Service (IND)
P.O. Box 5
9560 AA TER APEL
The Netherlands

Alternatively, you can send copies of your documents by email. You can do that by using Zivver. Zivver is a means of securely emailing and exchanging files. Read more about emailing securely with Zivver at ind.nl/en/send-documents.

Processing of personal data
The IND records your data in the IND systems to be able to carry out legal tasks. The IND uses and secures your personal data carefully and on the basis of the requirements of the privacy legislation. Read how the IND handles your personal data on ind.nl/en/privacy.