

Immigration and Naturalisation Service Ministry of Justice and Security

Please note! If you do not agree with this withdrawal, you can have it reversed. Please contact your bank for this within 8 weeks. Ask your bank for the conditions. The IND does not accept a form that is not filled out completely or illegibly. (Version 2018b)

## **Appendix** Direct debit collection

(One time authorisation - SEPA)

Complete and sign the form. Do so for each foreign national separately. (Direct debit is only available for recognised sponsors and their authorised representatives. This paying method is not available for applications for recognition as sponsor.) IND debits your account for legal fees to be paid within three months stating the ID and reference of the collecting officer.

(Debit collection takes place per foreign national and per procedure). If assessment of the application shows that the foreign national does not qualify for the requested residence permit, you will not be reimbursed. See for current fees: www.ind.nl/fees

|     |                         | 1 | Details of collecting officer  |        |  |
|-----|-------------------------|---|--|--------|--|
| 1.1 | Name                    |   | Immigration and Naturalisation Service   |        |  |
| 1.2 | Postal address          |   | PO Box: 5 Postcode: 9560 AA Town: Ter Apel Country: Netherlands  |        |  |
| 1.3 | ID Collecting Officer   |   | NL77ZZ507204570001   |        |  |
| 1.4 | Authorisation Reference |   | (future) invoice number of the application   |        |  |
|     |                         | 2 | <ul> <li>Details of the bank account from wich the fees are debited</li> <li>The IND only accepts authorisations for Euro accounts (SEPA).<br/>Fill in the details of the paying party and not the details of the bank.</li> </ul> |        |  |
| 2.1 | Name account holder     |   | <br>Street   | Number |  |
| 2.2 | Postal address          |   |  |        |  |
|     |                         |   | Postcode Town  | · · ·  |  |
|     |                         |   |  |        |  |
| 2.3 | IBAN                    |   |  | [ ]    |  |
| 2.4 | BIC                     |   |  |        |  |
|     |                         | 3 | Details of the foreign national  |        |  |
|     |                         |   | Surname as stated in the passport  |        |  |
| 3.1 | Name                    |   | <u> </u>   |        |  |
|     |                         |   | First names  |        |  |
|     |                         |   | I<br>Day Month Year  |        |  |
| 3.2 | Date of birth           |   |  |        |  |

## **4** Signing

By signing this form, you authorise IND to send a once only direct debit collection order to your bank to debit your account for the legal fees to be paid. By signing this form you also authorise the bank to debit your account once only according to the order by IND.

4.1 Name

4.2 Place and date

4.3 Signature account holder (by a person authorised for this purpose) and company/organisation stamp

| Place                    | Day Month Year   |  |
|--------------------------|------------------|--|
|                          |                  |  |
| signature account holder | Stamp (optional) |  |
|                          |                  |  |
| I                        | I                |  |

## Processing of personal data

The Immigration and Naturalisation Service (IND) processes personal data when it processes your application, notification, or request. This means that if needed the IND will request data from you yourself and other organisations or persons. The IND also uses and stores data and shares them with other organisations. When doing so, the IND strictly adheres to the stipulations of privacy legislation. For instance, the IND must treat data safely and with due care. The law also gives rights. At your request, you are allowed to see which data on you the IND processes. You can also get information on why the IND does so and to whom your data have been passed on. On www.ind.nl you can read how the IND processes your data and which rights you have. You can also read how to use your rights.