



Appendix Declaration by sponsor (employment)

Please read the explanation on page 3

1 Details of sponsor

Write in block letters

1.1 Name of company/institution
(if applicable)

1.2 Chamber of Commerce
registration number

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1.3 Name
(as stated in the passport)

Surname

First names

1.4 Sex

- Male
 Female

1.5 Date of birth

<i>Day</i>	<i>Month</i>	<i>Year</i>

1.6 Place of birth

1.7 Country of birth
(as stated in the passport)

1.8 Where you keep the records of
the foreign national?

Street

Number

Postcode

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Town

Statement due to European sanctions against Russia and Belarus

- 1.9 Is your company a subsidiary of a parent company? Yes Skip to question 1.10
If the company is a sole trader, then tick 'No' No Continue with section 2
- 1.10 Is the parent company Belarusian or Russian? Yes Skip to question 1.11
 No Continue with section 2
- 1.11 Is the parent company in Russia or Belarus on the European sanctions list? (see www.sanctionsmap.eu) Yes Skip to question 1.12
 No Continue with section 2
- 1.12 Is your company under control or owned by the parent company in Russia or Belarus? Yes
 No
Please see the text below for a more detailed explanation of control or ownership.

When does ownership or control exist?

This follows from the European Sanctions Guidelines ([pdf \(europa.eu\)](http://europa.eu)) under 55a and 55b:

Ownership: The criterion to be taken into account when assessing whether a legal person or entity is owned by another person or entity is possession of more than 50% of the proprietary rights of an entity or having a majority interest in it.

Control: The criteria to be taken into account when assessing whether a legal person or entity is controlled by another person or entity, alone or pursuant to an agreement with another shareholder or other third party, could include, *inter alia*):

- a. having the right or exercising the power to appoint or remove a majority of the members of the administrative, management or supervisory body of such legal person or entity;
- b. having appointed solely as a result of the exercise of one's voting rights a majority of the members of the administrative, management or supervisory bodies of a legal person or entity who have held office during the present and previous financial year;
- c. controlling alone, pursuant to an agreement with other shareholders in or members of a legal person or entity, a majority of shareholders' or members' voting rights in that legal person or entity;
- d. having the right to exercise a dominant influence over a legal person or entity, pursuant to an agreement entered into with that legal person or entity, or to a provision in its Memorandum or Articles of Association, where the law governing that legal person or entity permits its being subject to such agreement or provision;
- e. having the power to exercise the right to exercise a dominant influence referred to in point (d), without being the holder of that right;
- f. having the right to use all or part of the assets of a legal person or entity;
- g. managing the business of a legal person or entity on a unified basis, while publishing consolidated annual accounts;
- h. sharing jointly and severally the financial liabilities of a legal person or entity or guaranteeing them.

If any of these criteria are satisfied, it is considered that the legal person or entity is controlled by another person or entity.

2 Details of foreign national

Write in block letters

2.1 Name
(as stated in the passport)

Surname

First names

2.2 Sex

- Male
 Female

2.3 Date of birth

Day	Month	Year				

2.4 Place of birth

2.5 Country of birth
(as stated in the passport)

3 Signing by sponsor

I declare that I present myself as sponsor as referred to in Article 2a of the Aliens Act for the following foreign national for whom a residence permit is applied for.

3.1 Place and date

Place

Day	Month	Year				

3.2 Signature

Explanation

If you apply for a residence permit for a foreign national, you are the sponsor. This comes with responsibilities. As a sponsor, you must ensure that the foreign national meets the conditions for a residence permit. Not only when applying for a residence permit, but also afterwards. If the foreign national can no longer lawfully reside in the Netherlands, you, as sponsor, are responsible for the foreign national leaving the Netherlands.

Obligation to provide information

You are obliged to report changes to the IND within 4 weeks if they could have an effect on the residence permit. Please use the 'Notification form for labour-related residence purposes', which you can download from www.ind.nl. The form lists the changes you need to report to the IND.

Duty to keep records

You are obliged to collect and store any relevant information about the foreign national. You can find the data you are obliged to store in the Aliens Regulations. You must store this documentary evidence up to 5 years after you are no longer the sponsor of the foreign national. The IND can request data at any time in order to assess whether you have complied with your obligations.

Processing of personal data

The Immigration and Naturalisation Service (IND) processes personal data when it processes your application, notification, or request. This means that if needed the IND will request data from you yourself and other organisations or persons. The IND also uses and stores data and shares them with other organisations. When doing so, the IND strictly adheres to the stipulations of privacy legislation. For instance, the IND must treat data safely and with due care. The law also gives rights. At your request, you are allowed to see which data on you the IND processes. You can also get information on why the IND does so and to whom your data have been passed on. On www.ind.nl you can read how the IND processes your data and which rights you have. You can also read how to use your rights.