



Appendix Declaration on income of self-employed person

This declaration is used to determine whether the self-employed person has long-term and independent, sufficient of support in the meaning of the Aliens Act 2000. Fill in this declaration if you are applying for a residence permit or a short stay visa and you, as a foreign national or sponsor, have an income as a self-employed person. Include, as a part of this declaration (under 5) a signed compilation report from an administrator/accountant. Enclose the completed and signed declaration, including the compilation report, with your application.

Please note! The IND may check the contents of this declaration with another government agency (the Netherlands Employee Insurance Agency or the Tax and Customs Administration, for example).

1 Details of self-employed person

Write in block letters

1.1	V-number (if known)	<table border="1"><tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table>											
1.2	Name (as stated in the passport)	<i>Surname</i> <hr/> <i>First names</i> <hr/>											
1.3	Date of birth	<table border="1"><tr><td><i>Day</i></td><td><i>Month</i></td><td><i>Year</i></td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table>	<i>Day</i>	<i>Month</i>	<i>Year</i>								
<i>Day</i>	<i>Month</i>	<i>Year</i>											
1.4	Place of birth	<hr/>											
1.5	Country of birth (as stated in the passport)	<hr/>											
1.6	Nationality	<hr/>											
1.7	Home address	<i>Street</i> <hr/> <i>Number</i> <hr/> <i>Postcode</i> <hr/> <table border="1"><tr><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table> <i>Town</i> <hr/>											
1.8	Name of the company	<hr/> <hr/>											

1.9 Visiting address

Street

Number

Postcode

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Town

1.10 Chamber of Commerce
registration number

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2 Details of the administrator/accountant

Write in block letters

2.1 Name accountant

2.2 Professional title

- Advisor from the Netherlands Association of Accounting and Tax Experts (Accounting +Tax Expert)
- Registered accountant
- Tax consultants from the Tax Consultants Register
- Accounting consultant
- Other, namely:

2.3 BECON number of Tax and
Customs Administration

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2.4 Telephone number Accountant

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2.5 Visiting address

Street

Number

Postcode

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Town

3 Income from business activities

Write in block letters

Explanation of the calculation of profits or share in the profits

A company's profits for the closed financial year or the current financial year are calculated by deducting the total operating expenses from the total operating income. The income and the expenses must be calculated according to generally accepted commercial standards. With respect to this, the following is noted. If there is no closed financial year, the calculation of the monthly profits must be based on permanence. This means that both the operating income and the operating expenses must be attributable to the relevant period. If the company has the form of a private partnership, general partnership or limited partnership, the profits will then be divided among the partners or associates.

Please note! This explanation goes with 3.2, 3.5 and 3.12

Current financial year, immediately preceding the time at which the application was submitted

> Enter the period (from (date), to (date) below

3.1 The data included at 3.2 and 3.3 relate to the period (from/to)

from

Day	Month	Year

to

Day	Month	Year

3.2 Profits or share in the profits from business activities over the above period (see explanation)

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3.3 Annual income mentioned at 3.2 gross profits divided by the number of months stated

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Most recently closed financial year, immediately preceding the time at which the application was submitted

3.4 Financial year (from/to)

from

Day	Month	Year

to

Day	Month	Year

3.5 Profits or share in the profits from business activities in accordance with the financial statements (see explanation)

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3.6 Amount stated at 3.5, divided by the number of months in the most recently closed financial year

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3.7 Corrections of the above (share in the) profits from business activities for taxable profit*

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3.8 Taxable profit*

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3.9 Status of processing of tax return by the Tax and Customs Administration
 Please enclose from the last completed financial year and the current financial year a copy of:

- the profit and loss account;
- the income tax return;
- the provisional and final assessment imposed by the Tax and Customs Administration (as a result of this return).

3.10 If the Tax and Customs Administration has already imposed an assessment, is this assessment based on the stated profits from business activities?
 Yes
 No
 > Please enclose an explanation in a separate appendix

Next-to-last closed financial year

3.11 Financial year (from/to)

from

<i>Day</i>	<i>Month</i>	<i>Year</i>																	

To

<i>Day</i>	<i>Month</i>	<i>Year</i>																	

3.12 Profits or share in the profits from business activities in accordance with the financial statements (see explanation)

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3.13 Amount stated at 3.12, divided by the number of months in the most recently closed financial year

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3.14 Corrections of the above (share in the) profits from business activities for taxable profit*

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3.15 Taxable profit*

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3.16 Status of processing of tax return by the Tax and Customs Administration
 Please enclose from the next-to-last closed financial year a copy of:

- the profit and loss account;
- the income tax return;
- the provisional and final assessment imposed by the Tax and Customs Administration (as a result of this return).

3.17 If the Tax and Customs Administration has already imposed an assessment, is this assessment based on the stated profits from business activities?
 Yes
 No
 > Please enclose an explanation in a separate appendix

(*only for any inspection by the IND)

4 Signing by the self-employed person

I, the undersigned, hereby truthfully declare, as a self-employed person, to have acquired income from my own business in accordance with the above information.

4.1 Place and date *Place*

<i>Day</i>		<i>Month</i>		<i>Year</i>		

4.2 Signature

5 Compilation report administrator/accountant

Our client for this compilation report is the self-employed person mentioned under 1. of this declaration, and also signatory of this form under 4, namely:

5.1 Name *Surname*
(as stated in the passport)

First names

5.2 Name of the company

5.3 Chamber of Commerce registration number

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further referred to as: client

This compilation report is part of the declaration on income of self-employed person. Our client has this declaration on income of self-employed person filled in and signed for the purpose of an application procedure at the IND. This report is compiled by us for our client on behalf of the IND, with the aim of assessing whether the resource requirement has been satisfied for compliance with the applicable standard¹. As a result, the statement may not be suitable for another purpose. The statement is intended solely for our client and the IND and should not be distributed to or used by other parties.

This compilation report, in accordance with the applicable regulations², refers to the information under section 3 Income from business activities. This information is compiled by us based on the information provided by our client.

This compilation engagement has been performed by us in accordance with Dutch law, including the Dutch Standard 4410H, 'Compilation engagements', which is applicable to accountants³. The standard requires us to assist the client in the preparation and presentation of section 3 Income from business activities of the declaration on income of self-employed person. To this end we have applied our professional expertise in accounting and financial reporting.

In a compilation engagement, the client is responsible for providing us with all relevant information and the client is also responsible for ensuring the information is correct. Therefore, we have conducted our work, in accordance with the applicable regulations⁴, on the assumption that the client has fulfilled his responsibility. To conclude our work, we have read section 3 of the declaration to consider whether the statement as presented correspond with our understanding of the client. We have not performed any audit or review procedures which would enable us to express an opinion or a conclusion on section 3 of the declaration.

During this engagement we have complied with the relevant ethical requirements prescribed by the 'Verordening Gedrags- en Beroepsregels Accountants' (VGBA, Dutch Code of Ethics)⁵. You and other users of

this statement may therefore assume that we have conducted the engagement in a professional, competent and objective manner and with due care and integrity and that we will treat all information provided to us as confidential.

Signing

5.4 Name of administration/
accountants office _____

5.5 Place and date Place _____

Day		Month		Year		

5.6 Signature of administrator/
accountant _____

¹ See article 16 paragraph 1 (c) of the Aliens Act.

² For members of the NBA (The Royal Netherlands Institute of Chartered Accountants), the NOAB (Netherlands Association of Financial and Tax Experts) and RB (Register of Tax Advisers).

³ And/or other applicable regulations, for example, if the administrator is a member of NOAB, RB or another body.

⁴ For members of the NBA, the NOAB and RB.

⁵ And/or other applicable provisions, for example, if the administrator is a member of NOAB, RB or another body.

Processing of personal data

The Immigration and Naturalisation Service (IND) processes personal data when it processes your application, notification, or request. This means that if needed the IND will request data from you yourself and other organisations or persons. The IND also uses and stores data and shares them with other organisations. When doing so, the IND strictly adheres to the stipulations of privacy legislation. For instance, the IND must treat data safely and with due care. The law also gives rights. At your request, you are allowed to see which data on you the IND processes. You can also get information on why the IND does so and to whom your data have been passed on. On www.ind.nl you can read how the IND processes your data and which rights you have. You can also read how to use your rights.