Immigration and Naturalisation Service
Ministry of Justice and Security

Reporting form for foreign nationals

Dit formulier is ook in het Nederlands beschikbaar op ind.nl/formulieren.

Please check that you have Reporting form for foreign nationals on ind.nl/en/forms.

You can only use this form if you are a foreign national and have a residence permit.

You can use this form to submit any changes that you have to report to the IND under your obligation to provide information. A change must be reported to the IND within 4 weeks after the commencement of the change.

1 Your personal details

Write in block letters

1.1 V-number (if known)

1.2 Citizen Service Number (if known)

1.3 Name (as stated in the passport)

Surname

First names

1.4 Sex

☐ Male
☐ Female

1.5 Date of birth

Day *Month* *Year*

2 Please state the change you want to submit

> Please tick the applicable situation. If multiple conditions are true then please tick several boxes. In the 'Comments' box, indicate which situations apply and indicate the date for each situation.

☐ I no longer reside in the Netherlands. *> Proceed to 5*

☐ I will be leaving the Netherlands soon. *> Proceed to 5*

☐ I no longer have a sponsor (for example, because your relationship has been broken off, or your sponsor has deceased or is bankrupt). *> Proceed to 4*

☐ I changed sponsors (for example employer, educational institution, family member). Do you hold a single permit (GVVA)? If so, please use the form Aanvraag wijziging referent en/of verlenging gecombineerde vergunning voor verblijf en arbeid (GVVA) (vreemdeling). For further information, please visit the IND website at www.ind.nl. *> Proceed to 3*

☐ The sponsor and I are no longer living together and this change was not reported in time (within 4 weeks) to the Basic Registration of Persons (BRP) of the municipality where I am registered. *> Proceed to 4*

> Please indicate below why you and the sponsor are no longer living together.

Comments

☐ I wish to report another change in my situation, namely...

3 Details of the new sponsor

Write in block letters

> If the new sponsor is a person, fill in 3.1 to 3.8 under A Details of sponsor (person).
> If the new sponsor is a company or institution, fill in 3.9 to 3.14 under B Details of sponsor (company/institution).

A. Details of sponsor (person)

3.1 V-number (if known)

3.2 Citizen Service Number (if known)

3.3 Name (as stated in the passport)

Surname

First names

3.4 Sex

☐ Male
☐ Female

3.5 Date of birth

Day *Month* *Year*

3.6 Telephone number

3.7 E-mail

3.8 Address

Street

Number

Postcode

Town

B. Details of sponsor (company/institution)

3.9 Company name

3.10 Name of contact person

3.11 Postal address

Street *Number*

P.O. box (if applicable)

Postcode

Town

3.12 Telephone number

3.13 E-mail

3.14 Chamber of Commerce number

4 New address

Write in block letters

4.1 New address in the Netherlands

Street

Number

Postcode

Town

4.2 It is a secret address

☐ Yes
☐ No

5 Date of change

Write in block letters

5.1 From which date the change takes or will take place?

Day *Month* *Year*

6 Signing

Write in block letters

- ✓ I have completed this form truthfully.
- ✓ I am aware that the changes to my situation may affect my right of residence.
- ✓ I am aware that if because of the change I no longer meet the conditions for my residence permit, the IND can revoke my residence permit.

6.1 Name

6.2 Place and date

Place

Day *Month* *Year*

6.3 Signature (by a person authorised for this purpose)

7 Submitting the reporting form

Send the form to:
Immigratie- en Naturalisatiedienst
Postbus 16
9560 AA Ter Apel

Please note! If the validity of your residence permit expires within 4 months, you will receive a confirmation of receipt. If you do not wish to receive a confirmation of receipt or if you prefer to receive it at a different address, you can indicate this below.

☐ I do not want to receive a confirmation of receipt.
☐ I want to receive a confirmation of receipt at another address, namely:

Street

Number

Postcode

Town

Processing of personal data
The IND records your data in the IND systems to be able to carry out legal tasks. The IND uses and secures your personal data carefully and on the basis of the requirements of the privacy legislation. Read how the IND handles your personal data on ind.nl/en/privacy.