



Reporting form for foreign nationals

You can only use this form if you are a foreign national and have a residence permit.

You can use this form to submit any changes that you have to report to the IND under your obligation to provide information. A change must be reported to the IND within 4 weeks after the commencement of the change.

1 Your personal details

Write in block letters

1.1 V-number (if known)

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1.2 Citizen Service Number (if known)

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1.3 Name (as stated in the passport) *Surname*

First names

1.4 Sex ☐ Male ☐ Female

1.5 Date of birth

<i>Day</i>	<i>Month</i>	<i>Year</i>

2 Please state the change you want to submit

> Please tick the applicable situation. If multiple conditions are true then please tick several boxes. In the 'Comments' box, indicate which situations apply and indicate the date for each situation.

- | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|
| <input type="checkbox"/> I no longer reside in the Netherlands. | > Proceed to 4 |
| <input type="checkbox"/> I will be leaving the Netherlands soon. | > Proceed to 4 |
| <input type="checkbox"/> I've moved and this change of address was not reported in time to the municipality. | > Proceed to 4 |
| <input type="checkbox"/> I no longer have a sponsor (for example, because your relationship has been broken off, or your sponsor has deceased or is bankrupt). | > Proceed to 4 |
| <input type="checkbox"/> I changed sponsors (for example employer, educational institution, family member). | > Proceed to 3 |
| <input type="checkbox"/> The referent and I are no longer living together and this change was not reported in time (within 4 weeks) to the Basic Registration of Persons (BRP) of the municipality where I am registered. | > Proceed to 4 |

> Please indicate below why you and the referent are no longer living together.

Comments



☐ I wish to report another change in my situation, namely...

3 Details of the new sponsor

Write in block letters

> If the new sponsor is a person, fill in 3.1 to 3.8 under A Details of sponsor (person).

> If the new sponsor is a company or institution, fill in 3.9 to 3.14 under B Details of sponsor (company/institution).

A. Details of sponsor (person)

3.1 V-number (if known)

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3.2 Citizen Service Number (if known)

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3.3 Name
(as stated in the passport) *Surname*

First names

3.4 Sex
☐ Male
☐ Female

3.5 Date of birth

<i>Day</i>	<i>Month</i>	<i>Year</i>					
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3.6 Telephone number

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3.7 E-mail

3.8 Address *Street*

Number

Postcode

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Town

B. Details of sponsor (company/institution)

3.9	Company name		
3.10	Name of contact person		
3.11	Postal address	<i>Street</i>	<i>Number</i>
		<i>P.O. box (if applicable)</i>	
		<i>Postcode</i>	
		<i>Town</i>	
3.12	Telephone number		
3.13	E-mail		
3.14	Chamber of Commerce number		

4 Date of change

Write in block letters

4.1	From which date the change takes or will take place?	<i>Day</i>	<i>Month</i>	<i>Year</i>					
4.2	New address in the Netherlands	<i>Street</i>							
		<i>Number</i>							
		<i>Postcode</i>							
		<i>Town</i>							
4.3	It is a secret address	<input type="checkbox"/> Yes <input type="checkbox"/> No							

5 Signing

Write in block letters

- ✓ I have completed this form truthfully.
- ✓ I am aware that the changes to my situation may affect my right of residence.
- ✓ I am aware that if because of the change I no longer meet the conditions for my residence permit, the IND can revoke my residence permit.

5.1 Name

5.2 Place and date

Place

<i>Day</i>		<i>Month</i>		<i>Year</i>			

5.3 Signature (by a person authorised for this purpose)

6 Submitting the reporting form

Send the form to:

Immigratie- en Naturalisatiedienst
Postbus 16
9560 AA Ter Apel

Please note! If the validity of your residence permit expires within 4 months, you will receive a confirmation of receipt. If you do not wish to receive a confirmation of receipt or if you prefer to receive it at a different address, you can indicate this below.

- ☐ I do not want to receive a confirmation of receipt.
- ☐ I want to receive a confirmation of receipt at another address, namely:

Street

Number

Postcode

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Town

Processing of personal data

The Immigration and Naturalisation Service (IND) processes personal data when it processes your application, notification, or request. This means that if needed the IND will request data from you yourself and other organisations or persons. The IND also uses and stores data and shares them with other organisations. When doing so, the IND strictly adheres to the stipulations of privacy legislation. For instance, the IND must treat data safely and with due care. The law also gives rights. At your request, you are allowed to see which data on you the IND processes. You can also get information on why the IND does so and to whom your data have been passed on. On www.ind.nl you can read how the IND processes your data and which rights you have. You can also read how to use your rights.