Immigration and Naturalisation Service
Ministry of Justice and Security

Application for the purpose of residence of 'family members and relatives' (sponsor)

Please note!
Please print the form in **A4 format** and in **actual size**. You must send this cover page with the application. This prevents delays in processing your application!

Read the explanation before you start to fill out the form.

Filling-in instructions

In order to be able to assess your application quickly and carefully in terms of content, the Immigration and Naturalisation Service uses scanning software with which your application is recorded in the immigration administration system. To support this, this form is equipped with a number of features, including a barcode and so-called "adjustment fields" in the corners of each page. The following is important for a good scan of your application:

1. When filling out this form, use only an HB pencil or pen with black or blue ink.
2. Write only in the space provided behind or below each question. Do you need more space? Then add a separate page on which you state your personal data and indicate to which question the added text belongs.
3. When you are presented with a choice where you have to choose between different answer options, keep the following instruction.

   Check the box of your choice (as with "b")

   ☐ a... ☒ b... ☐ c... ☐ d...

   You want to change your choice? Then make the box of your first choice completely black and then tick the desired box.

   ☐ a... ■ b... ☐ c... ☒ d...

7518-2024/2

For whom is this form intended?

You can use this form if you are a sponsor. A sponsor is someone who lives in the Netherlands and wants to bring a family member to the Netherlands, for example. A sponsor has Dutch nationality or a Dutch residence permit. A sponsor can use this form to submit an application for the foreign national.

When not to use this form

You cannot submit an application as sponsor for a family member residing in the Netherlands with a provisional residence permit requirement (see also part 1, situation 4 in this form). The application must be submitted by the family member using the form 'Application for the purpose of residence 'family and relatives' (foreign national)'. If the family member is a minor foreign national of whom you are the legal representative, you must also use the form 'Application for the purpose of residence 'family and relatives' (foreign national)'.

If you are a foreign national and wish to submit an application for yourself, you also use the form 'Application for the purpose of residence 'family and relatives' (foreign national)'.

You are a sponsor. You can use this form to submit an application for the foreign national who wants to reside in the Netherlands on grounds of one of the following purposes of residence:

- stay with spouse or (registered) partner;
- stay with a parent;
- stay as foreign adoptive child or foster child;
- stay with a minor who holds an asylum permit;
- stay with the holder of a medical residence permit;
- stay with a family member who holds a residence permit on 'temporary humanitarian grounds' because he is in the terminal phase of an illness; or
- stay in order to carry out family life on grounds of Article 8 of the ECHR;
- stay with a minor foreign national who holds 'humanitarian temporary' or 'humanitarian non-temporary' residence permit because he has been put under courtsupervision order by the juvenile court.

Does the foreign national already have a residence permit? Make sure that the IND receives this application in time. Therefore submit the application before the validity of the current residence permit expires. Please note! Do not submit the application later than 4 weeks after the expiry date of the residence permit. This is important to prevent the family member encountering a residence gap. A residence gap is an interruption in your residence. This has consequences for any subsequent procedures

How do you fill out this form?

This form comprises different appendices; which appendices you need to fill out depends on your own situation. Only submit your application once you have completed filling out this form, signed and you have gathered all the requested documents and evidence. If your application is incomplete, the IND will be unable to assess your application properly.

Processing of personal data

The Immigration and Naturalisation Service (IND) processes personal data when it processes your application, notification, or request. This means that if needed the IND will request data from you yourself and other organisations or persons. The IND also uses and stores data and shares them with other organisations. When doing so, the IND strictly adheres to the stipulations of privacy legislation. For instance, the IND must treat data safely and with due care. The law also gives rights. At your request, you are allowed to see which data on you the IND processes. You can also get information on why the IND does so and to whom your data have been passed on. On www.ind.nl you can read how the IND processes your data and which rights you have. You can also read how to use your rights.

Would you like more information?

Then visit the IND website at www.ind.nl. You can also contact the IND by telephone via 088 043 04 30 (normal charges apply). From abroad you can call +31 88 043 04 30.

1 What is the situation of the foreign national

> Please tick the applicable situation and follow the instructions

1. **The foreign national has a valid residence permit in the Netherlands and you want to change the residence permit (as well as renewing the period of validity of the residence permit) to a different purpose of residence.**

☐ You want to submit an application for changing the purpose of residence of your residence permit.
> *Proceed to 5 'Tuberculosis'*

2. **The foreign national is in the Netherlands or resides abroad and wants a residence permit and the foreign national is a national of Australia, Canada, Japan, New Zealand, the United States of America, South Korea, Monaco, the United Kingdom, Vatican City, the EU/EEA countries or Switzerland.**

☐ You want to submit an application for a regular residence permit.
> *Proceed to 5 'Tuberculosis'*

3. **The foreign national resides abroad and his nationality is one for which a regular provisional residence permit (mvv) is required (a nationality other than the nationalities mentioned under 2).**
A regular provisional residence permit is a visa with which the foreign national can enter the Netherlands for a stay of longer than 90 days. After entry in the Netherlands with a valid regular provisional residence permit, the foreign national can obtain a residence permit.

☐ You want to submit an application for a regular provisional residence permit and a residence permit (a procedure for 'entry and residence')
> *Proceed to 2 'Civic integration examination abroad'*

4. **The foreign national resides in the Netherlands and you want to submit an application. The nationality of the foreign national is one whereby you will need a Regular Provisional Residence Permit (MVV) (a nationality other than the nationalities mentioned under 2).**
As a sponsor, you cannot use this form because the foreign national has to sign the application him/herself. For this application, the Application for the purpose of residence of 'family and relatives' (foreign national) form should be used.

2 Civic integration examination abroad

The foreign national wants to apply for a regular provisional residence permit. Before the foreign national can apply for a regular provisional residence permit, he must first have passed the civic integration examination abroad or have or obtain an exemption from this. Go to the 'Civic integration examination abroad' appendix and see 'The foreign national is exempt from the civic integration examination abroad' for the exemptions. See 'The foreign national relies on special individual circumstances' what proof is required in order to obtain an exemption. Please tick the applicable situation and enclose the proof with the application

> Please tick the applicable situation

☐ **The foreign national has passed all parts of the civic integration examination abroad (and the passed civic integration examination is still valid. Go to the 'Civic integration examination abroad' appendix and see 'Period of validity of examination' for information about the validity of the examination.**
Enclose with the application the results issued by the Education Executive Agency (DUO).

☐ **The foreign national is exempt from the civic integration examination abroad.**
Enclose with the application the 'Civic integration examination abroad' appendix and the proof showing that the foreign national qualifies for an exemption.

☐ **The foreign national wants to obtain an exemption from the civic integration examination abroad.**
Enclose with the application the 'Civic integration examination abroad' appendix and the proof required to obtain an exemption

3 Place of collection of regular provisional residence permit (mvv)

(if a regular provisional residence permit is required)

The foreign national can collect the mvv at the Dutch embassy or Dutch consulate in the country of origin or country of continuous residence*.

If the foreign national resides in the country of continuous residence, please include with the application:

- a copy of his residence document; or
- a copy of proof that the foreign national has applied for residency in that country and that he is allowed to await that application there.

*The country of continuous residence is the country where the foreign national is allowed to reside because he:

- has a residence permit in that country that is still valid for at least three months; or
- because he has applied to stay in that country and he is allowed to await that application there.

If no Dutch embassy or Dutch consulate is available, then you need to collect the regular provisional residence permit in the nearest country where an embassy or consulate is available.

Place _____

Country _____

4 Entry date (if a regular provisional residence permit is required)

The entry date will be the start date of the residence permit. If the entry date is unknown the residence permit starts the day after issuing the regular provisional residence permit.

> *Please tick the applicable situation and fill in*

4.1 Entry date

☐ Entry date unknown

☐ Entry date:

Day		*Month*		*Year*			

5 Tuberculosis

You want to apply for a residence permit in the Netherlands on behalf of a foreign national.
The foreign national may need to undergo an examination and treatment for tuberculosis (TB).
This depends on the situation.

> Please tick the applicable situation

- ☐ The foreign national does not need to undergo a TB test because he has a valid residence permit in the Netherlands.
- ☐ The foreign national does not need to undergo a TB test because he was born in the Netherlands and he has not changed the location of his principal place of residence since birth.
- ☐ The foreign national does not need to undergo a TB test because he is a national of one of the countries listed in the appendix 'Exemption from the obligation to undergo a tuberculosis (TB) test'.

The foreign national has a different nationality and:

- ☐ has already undergone a TB test in the Netherlands. Enclose an original and recent 'TB test referral form' with the application. This form is the proof that the foreign national has undergone a TB test in the Netherlands. This form may not be more than 6 months old; or
- ☐ has not yet undergone a TB test in the Netherlands. Then you should complete the 'Declaration of intent to undergo a TB test' appendix and send this together with the application. The foreign national must sign this appendix him/herself.

If the foreign national is in the Netherlands, then an appointment should be made for the test with the Municipal Health Service (GGD) in the area where he/she lives or will be living (for further information visit the website www.ggd.nl). Take the appendix 'TB test referral form' with you to the Municipal Health Service (GGD). The Municipal Health Service (GGD) will then send the form to the IND.

6 Means of evidence

Requirements of foreign means of evidence

You must gather together the means of evidence before submitting your application. You may be required to submit foreign means of evidence together with this application, for example a foreign marriage certificate. Your personal situation and the purpose of residence determine which foreign means of evidence you will need to include

Language

All foreign means of evidence must be compiled in Dutch, English, French or German. Is this not the case? Then you must have the means of evidence translated by a translator who has been sworn in by a District Court. Submit (a copy of) the translation and (a copy of) the means of evidence together with the application form. If you have the means of evidence translated in a foreign country and therefore not by a translator who has been sworn in by a District Court, then you are required to have the translation legalised or to have an apostille stamp provided by the competent authorities in the country of issue.

Official means of evidence

Official foreign means of evidence must be issued and legalised by the competent authorities of the country that issued the means of evidence. In some countries the document must then also be legalized by the Dutch embassy or the Dutch consulate in the country in question. In 'apostille countries' an apostille, issued by the competent local authorities, is sufficient. If no Dutch embassy or consulate is available in that country, the document must be legalised by the Dutch embassy or consulate responsible for that country. Official foreign means of evidence include, for example, birth certificates and marriage certificates. Having these means of evidence legalised or provided with an apostille stamp can take a long time. You should start several months in advance of submitting your application with having documents legalised or provided with an apostille stamp in the country of origin. For more information about legalisation or apostille requirements for documents per country and any exceptions to these requirements, you can telephone the 'Public Information Service', telephone number 1400. You can also visit the website www.rijksoverheid.nl.

Special facts and circumstances

If you think special facts and circumstances may apply, that have to be considered when assessing your application, you have to provide a written declaration. You have to substantiate this declaration with as many (official) means of evidence as possible.

If you submit special circumstances in the context of Article 3.6ba, first paragraph, of the Aliens Decree, you must only submit these circumstances if this concerns your first application submitted in the Netherlands.

Select the family member you want to bring over. Complete 1 application form for each family member. You can only choose one purpose of residence. If you choose more than one purpose then (possibly) your application will be no longer valid. If you are in doubt about the purpose of residence of the foreign national, then contact the IND. Do not submit the application if you are not sure whether he/she complies with the conditions. Visit the website www.ind.nl for more information about the purpose of residence.

Your spouse or registered partner

☐ **You are married to the foreign national or you have a registered partnership with the foreign national (320 - 340)**

Please enclose the following means of evidence with your application:

- proof of your income. See the 'Proof of income' appendix which documents are needed for your application.

If this involves a marriage, then you must also submit:

- a copy of the legalised marriage certificate.

If this involves a registered partnership, then you should also submit:

- a copy of the legalised certificate of registered partnership.

Is your marriage or registered partnership registered with the municipality (BRP) in the Netherlands? If so, you do not have to enclose a copy of a legalised certificate.

☐ **Family member of a researcher within the meaning of Directive (EU) 2016/801 (inbound long-term mobility) (528)**

In case you are a researcher within the meaning of Directive (EU) 2016/801 and you plan to carry out part of the research programme in the Netherlands in the context of inbound long-term mobility and want to apply for a residence permit on behalf of your spouse or registered partner, please enclose with the application the following means of evidence:

- a copy of the front and back of a valid residence permit as a family member of yours, issued by the first Member State;
- a copy of the page with identity details from the passport or ID card of your spouse or registered partner. Also copy the pages with travel stamps;
- proof that your spouse or registered partner is adequately insured for medical expenses;
- proof of your income. See the 'Proof of income' appendix which documents are needed for the application.

☐ **Family member of a holder of the European Blue Card within the meaning of Directive 2021/1883/EU (inbound long-term mobility) (522)**

For the spouse/registered partner of the holder of the European Blue Card who has been granted a residence permit in the Netherlands in the context of long-term mobility and with whom the family member is going to live, please enclose with the application the following means of evidence:

- a copy of the front and back of the valid residence permit for residence as a family member of the holder of the European Blue Card issued by the first Member State;
- a copy of the page with identity details from the passport or ID card of your spouse or registered partner. Also copy the pages with travel stamps;
- proof that your spouse or registered partner is adequately insured for medical expenses;
- proof of your income. See the 'Proof of Income' appendix for the documents required for your application.

Your unmarried partner

☐ **You are the unmarried partner of the foreign national (322 – 342)**

Please enclose the following means of evidence with your application:

- proof of your income. See the 'Proof of income' appendix which documents are needed for your application;
- a 'Declaration of relationship' appendix that you and the foreign national have fully completed and signed;
- a 'Questionnaire for residence with partner' that you have fully completed and signed;
- a copy of the unmarried status declaration relating to yourself. The unmarried status declaration must come from the country of origin and may not be more than six months old. If you did not reside in your country of origin before coming to the Netherlands, but in a country of continuous residence, please add an unmarried status certificate from the country of origin **and** an unmarried certificate from the country of continuous residence. If you have Dutch nationality or a permanent residence permit, you need not enclose any unmarried status declaration; and
- a copy of an unmarried status declaration of the foreign national.
  The unmarried status declaration must come from the foreign national's country of origin and may not be more than six months old. If the foreign national is not staying in the country of origin, but a country of continuous residence, the foreign national must add an unmarried status declaration from the foreign national's country of origin **and** an unmarried certificate from the country of continuous residence.

☐ **Family member of a researcher within the meaning of Directive (EU) 2016/801 (inbound long-term mobility) (529)**

In case you are a researcher within the meaning of Directive (EU) 2016/801 and you plan to carry out part of the research programme in the Netherlands in the context of inbound long-term mobility and want to apply for a residence permit on behalf of your unmarried partner, please enclose with the application the following means of evidence:

- a copy of the front and back of a valid residence permit as a family member of yours, issued by the first Member State;
- a copy of the page with identity details from the passport or ID card of unmarried partner. Also copy the pages with travel stamps;
- proof that your unmarried partner is adequately insured for medical expenses;
- proof of your income. See the 'Proof of income' appendix which documents are needed for the application

☐ **Family member of a holder of the European Blue Card within the meaning of Directive 2021/1883/EU (inbound long-term mobility) (522)**

For the unmarried partner of the holder of the European Blue Card who has been granted a residence permit in the Netherlands in the context of long-term mobility and with whom the family member will live, please enclose with the application the following means of evidence:

- a copy of the front and back of the valid residence permit for residence as a family member of the holder of the European Blue Card issued by the first Member State;
- a copy of the page with identity details from the passport or ID card of your spouse or registered partner. Also copy the pages with travel stamps;
- proof that your unmarried partner is adequately insured for medical expenses;
- proof of your income. See the 'Proof of Income' appendix for the documents required for your application.

Your minor child

☐ **You want to submit an application for your child born in the Netherlands (764)**

If your child was born in the Netherlands and:

- your child is going to stay with you;
- you have a residence permit in the Netherlands; and
- you have parental authority over your child,

you do not have to enclose means of evidence to prove this. Continue to section 7.

☐ **You want to submit an application for your minor child (younger than 18 years old) or the minor child of your spouse or (registered) partner (326)**

Please enclose the following means of evidence with your application:

- proof of your income and/or the income of your partner. See the 'Proof of income' appendix which documents are needed for your application;
- a copy of the birth certificate of the child or, if the family relationship between you and the child is not evident from the birth certificate, copies of other means of evidence showing the family relationship, for example adoption documents; and
- means of evidence showing that you have legal custody of the foreign national.

If the child's other parent who also has custody remains in the country of origin, then you must also include:

- a signed declaration of consent from the parent staying behind.
  This declaration of consent states that this parent gives his/her consent for the child to stay in the Netherlands; and
- a copy of the identity document (for example passport) of the parent staying behind.

If the foreign national is 15 years of age or older, please also enclose:

- a 'Certificate of non-impediment' appendix, completed and signed by the foreign national.

Please note:

- The period of validity of the residence permit of the minor child depends on the situation of the parent who is the sponsor. If the sponsor has a temporary residence permit, the end date of the residence permit of the minor child is the same as that of the sponsor. If the sponsor is a Dutch national or has a permanent residence permit, the residence permit of the minor child is valid for 5 years.
- If you want your partner and his/her child to stay with you, but the child does not come to the Netherlands at the same time as your partner: then the child may be subject to a waiting period of 1 year.

Family member of a researcher within the meaning of Directive (EU) 2016/801 (inbound long-term mobility)

In case you are a researcher within the meaning of Directive (EU) 2016/801 and you plan to carry out part of the research programme in the Netherlands in the context of inbound long-term mobility and want to apply for a residence permit on behalf of your minor child, please enclose with the application the following means of evidence:

- a copy of the front and back of a valid residence permit as a family member of yours, issued by the first Member State;
- a copy of the page with identity details from the passport or ID card of your minor child. Also copy the pages with travel stamps;
- proof that your minor child is adequately insured for medical expenses;
- proof of your income. See the 'Proof of income' appendix which documents are needed for the application.
- means of evidence showing that you have legal custody of the foreign national.

If the child's other parent who also has custody remains in the other Member State, then you must also include:

- a signed declaration of consent from the parent staying behind.
  This declaration of consent states that this parent gives his/her consent for the child to stay in the Netherlands; and
  a copy of the identity document (for example passport) of the parent staying behind.

If the foreign national is 15 years of age or older, please also enclose:

- a 'Certificate of non-impediment' appendix, completed and signed by the foreign national

☐ **Family member of a holder of the European Blue Card within the meaning of Directive 2021/1883/EU (inbound long-term mobility) (522)**

For the minor child of the holder of the European Blue Card who has been granted a residence permit in the Netherlands in the context of long-term mobility and with whom the family member will live, please enclose with the application the following means of evidence:

- a copy of the front and back of the valid residence permit for residence as a family member of the holder of the European Blue Card issued by the first Member State;
- a copy of the page with identity details from the passport or ID card of your minor child. Also copy the pages with travel stamps;
- proof that your minor child is adequately insured for medical expenses;
- proof of your income. See the 'Proof of Income' appendix for the documents required for your application.
- means of evidence showing that you have legal custody of the foreign national.

If the child's other parent who also has custody remains in the other Member State, then you must also include:

- a signed declaration of consent from the parent staying behind.
  This declaration of consent states that this parent gives his/her consent for the child to stay in the Netherlands; and
- a copy of the identity document (for example passport) of the parent staying behind.

If the foreign national is 15 years of age or older, please also enclose:

- a 'Certificate of non-impediment' appendix, completed and signed by the foreign national.

☐ **Your adopted child**

- a copy of a permission in principle from the Ministry of Justice and Security - Central Authority for International Children's Issues;
- a copy of a declaration of approval in principle by name from the Ministry of Justice and Security - Central Authority for International Children's Issues, in case of an adoption from a non-Convention country. Or, a copy of a Statement of Approval from the Ministry of Justice and Security - Central Authority for International Children's Issues, in case of an adoption from a Convention country;
- a copy of a medical statement concerning the foreign national's health, such as is meant in the Placement of Foreign Children for Adoption Act. This statement must have been issued by the country of origin and may not be more than 6 months old;
- a copy of the decision from the relevant competent authorities in the country of origin (for example, a decision from the Court in the country of origin), as well as a translation of this. This must show that the authorities in the country of origin have agreed to the fact that you will be taking the foreign national into your family for adoption; and
- means of evidence showing that the biological parent(s) renounce(s) the foreign national (this Declaration of Consent can be evident from the above-mentioned decision.

If the foreign national has been adopted by you and the foreign adoption decision was issued by a foreign institution that applied the Hague Adoption Convention (356), then you must enclose:

- a statement of conformity.

Stay on grounds of Article 8 of the ECHR

☐ **You want to partake in family life with the foreign national on grounds of Article 8 of the ECHR (334)**

Please note! If you want to submit an application for your spouse or (registered) partner, or your child, then you must submit an application to stay with your spouse or (registered) partner, or an application to stay with a parent.

Please enclose the following means of evidence with your application:

- means of evidence showing the family relationship between you and the family member, for example a copy of a birth certificate; and
- means of evidence showing how your family life will be led with the foreign national.

In case of ending the parental custody by the juvenile court, please enclose the following means of evidence with your application:

- the decision of the juvenile court, which shows that the parental custody has ended and the report of the Council for Child protection (Raad voor de Kinderbescherming).

Your parent(s)

☐ **You are a minor child (younger then 18 years of age), who has a temporary asylum residence permit and you want to submit an application for your parent(s) (347)**

Please enclose the following means of evidence with your application:

- proof showing that the foreign national is your parent; and
- proof of your income. See the 'Proof of income' appendix which documents are needed for your application.

If you have become 18 years of age, you should also enclose:
evidence showing that a Dutch Court has appointed a guardian or curator in connection with your mental capacity.

☐ **You took the foreign national into your family for adoption during the period you and the foreign national lived abroad (355)**

- proof showing that you took the foreign national into your family and raised and cared for him during the period you lived abroad (including a copy from the public registers of the relevant country);
- proof showing that the parents or, if they have died or are living in an unknown place, the authorities in the country of origin before the foreign national's arrival in the Netherlands have agreed to the departure and to the adoption (statement from the parents or statement from the authorities in the country of origin); and
- proof showing that you entered/will enter the Netherlands together with the foreign national.

Your foster child

☐ **The foreign national is your related foster child and was not yet part of your family in the country of origin (352)**

Please note! You may only be a grandparent, brother, half-brother, sister, half-sister, sister in law, brother in law, uncle or aunt of the foster child.

Please enclose the following means of evidence with your application:

- proof of your income. See the 'Proof of income' appendix which documents are needed for your application;
- a copy of the medical statement of the foreign national's health. This statement is issued in the country of origin and must not be older than 6 months;
- proof showing that the parents or legal representatives are in agreement with the foreign national going to live with the you in the Netherlands. If the law in the country of origin demands this, then you must also submit proof showing that the authorities of the country of origin are in agreement with the foreign national staying with your family;
- proof concerning the family relationship between you and the foreign national (for example, a copy of a familial extract from the register of births, deaths and marriages);
- a written substantiation from the family members of the foreign national in the country of origin, showing that they are either not able to care for the foreign national or cannot care for the foreign national well enough;
- proof from an objective source showing that the family members of the foreign national in the country of origin are either not able to care for the foreign national or cannot care for the foreign national well enough (for example, a statement from a welfare institution, a statement from a doctor or a ruling from a judge); and
- a copy of the declaration from the competent authorities that you have guardianship over the foreign national, for example a guardianship order.

☐ **The foreign national is your foster child and was in fact already a member of your family in the country of origin (352)**

Please enclose the following means of evidence with your application:

- proof of your income. See the 'Proof of income' appendix which documents are needed for your application;
- evidence showing that the authorities of the country of origin consent to the foreign national's departure to and stay in your family in the Netherlands;
- a copy of the declaration from the competent authorities that you have guardianship over the foreign national, for example a guardianship order;
- a copy of the declaration of the competent authorities of the country of origin which shows that the foreign national was cared for and raised by you in the country of origin for at least one year, because the foreign national's own parents had died or were unable to take care of the foreign national. An example of such a declaration that may demonstrate this is a guardianship order.

Stay with the holder of a residence permit for medical treatment

☐ **The foreign national is your family member and you are a holder of a residence permit for medical treatment (415 - 416 - 417 - 418)**

Please enclose the following means of evidence with your application:

- proof concerning the family relationship between you and the foreign national (for example, a copy of a marriage booklet, a birth certificate or familial extract from the register of births, deaths and marriages); and
- proof of your income. See the 'Proof of income' appendix which documents are needed for your application.

If the foreign national is your minor child, please also enclose:

- proof showing that you have parental authority over the child. If the foreign national was born during your marriage, a birth certificate will suffice.

If the foreign national is your parent, please also enclose:

- proof showing that the foreign national has parental authority over you (if you were born during the marriage of your parents, a birth certificate will suffice).

☐ **The foreign national is your family member and you are a holder of a residence permit on 'temporary humanitarian grounds' because you are in the terminal phase of an illness (570)**

Please enclose the following means of evidence with your application:

- proof concerning the family relationship between you and the foreign national (for example, a copy of a marriage booklet, a birth certificate or familial extract from the register of births, deaths and marriages);

If the foreign national is your minor child, please also enclose:

- proof showing that you have parental authority over the child. If the foreign national was born during your marriage, a birth certificate will suffice.

If the foreign national is your parent, please also enclose:

- proof showing that the foreign national has parental authority over you (if you were born during the marriage of your parents, a birth certificate will suffice).

Stay with a minor foreign national with a child protection measure (supervision order)

Please note: only the following family members, residing in the Netherlands, are eligible for a residence permit to stay with a minor child with a supervision order:
- *The parent(s) with parental authority.*

And when a residence permit has been granted to a parent mentioned above:
- *The other minor son or daughter belonging to the family of this parent. The parent must also have parental authority over this child.*

☐ **The foreign national is your family member. You are a minor foreign national who holds a residence permit on 'temporary humanitarian grounds' or 'non-temporary humanitarian grounds' because you have been put under supervision by the juvenile court (408)**

Please enclose the following means of evidence with your application:
- Proof concerning the family relationship between you and the foreign national (for example, a copy of a marriage booklet, a birth certificate or familial extract from the register of births, deaths and marriages);

If the foreign national is your parent, please also enclose:
- Proof showing that the foreign national has parental authority over you (if you were born during the marriage of your parents, a birth certificate will suffice).

7 Biometric information (fingerprints, passport photo) and signature, Antecedents certificate

- The foreign national must have his fingerprints and facial image (passport photo) taken to determine his identity. The biometric information is also required to create a residence permit. For the residence permit the IND also needs a signature of the foreign national. See the appendix Fingerprints, passport photo and signature.
  NB. No fingerprints are taken from children younger than 6 years of age, only a passport photo is required.
- Fill out the Antecedents certificate appendix and submit this appendix together with your application (only if the foreign national is 12 years of age or older).

8 Your personal details (the sponsor)

Write in block letters

8.1 Citizen Service Number (if known)

8.2 Name
(as stated in the passport)

Surname

First names

8.3 Sex

☐ Male
☐ Female

8.4 Date of birth

Day *Month* *Year*

8.5 Place of birth

8.6 Country of birth
(as stated in the passport)

8.7 Nationality

8.8 Civil status

- ☐ unmarried (single or living together)
- ☐ married
- ☐ registered partnership
- ☐ divorced
- ☐ widow/widower

8.9 Home address

Street

Number

Postcode

Town

8.10 Telephone number

8.11 E-mail

8.12 Residence status

- ☐ Dutch nationality
- ☐ Privileged
- ☐ Residence Permit, namely..
  - ☐ Paid employment
  - ☐ Study
  - ☐ Asylum
  - ☐ A residence permit other than as mentioned above
- ☐ Waiting for the application for a residence permit to be dealt with
- ☐ None

8.13 Turkish nationality

In addition to the nationality you entered under 7.7, do you also have Turkish nationality?

- ☐ Yes
- ☐ No

9 Details of the foreign national

Write in block letters

9.1 Name
(as stated in the passport)

Surname

First names

9.2 Sex

- ☐ Male
- ☐ Female

9.3 Date of birth

Day *Month* *Year*

9.4 Place of birth

9.5 Country of birth
(as stated in the passport)

9.6 Nationality

9.7 Civil status

- ☐ unmarried (single or living together)
- ☐ married
- ☐ registered partnership
- ☐ divorced
- ☐ widow/widower

9.8 Home address

Street

Number

Postcode

Town

Country

9.9 Telephone number

9.10 E-mail

10 Details of long-term mobility of the family member (if applicable)

10.1 Indicate the period during which your family member will stay in the Netherlands

from

Day Month Year

to

Day Month Year

10.2 Expected date of departure from the Netherlands

Day Month Year

11 Location where the residence permit is collected

Please indicate below the location where the foreign national will collect the residence permit:

☐ Amsterdam ☐ 's-Hertogenbosch (Den Bosch) ☐ Den Haag
☐ Maastricht (IND Service Point) ☐ Zwolle

12 Identification

Submit the following copies.
Of the sponsor:

- a copy of the page with identity details of the passport or identity card of the sponsor *. Also copy the pages with travel stamps. Do not copy empty pages; or
- a copy of the front and back of a valid Dutch residence permit.

* Please note! If you have Turkish nationality besides Dutch nationality, and you wish to appeal to the Convention between the European Union and Turkey, you must enclose a copy of one of the supporting documents below. The document must have been issued after you have obtained Dutch nationality:

- the page from your Turkish passport that contains the personal details and passport photo; or
- your Turkish identity card (Nüfus); or
- a statement from the Turkish authorities confirming your Turkish nationality.

Of the foreign national:

- A copy of the passport. Make copies of all the pages with travel stamps as well. Do not copy empty pages.

13 Signing

Signing this form will bring you rights and obligations. If you do not know what these rights and obligations are, then visit the website www.ind.nl.

- ✓ I declare I have completed this form truthfully.
- ✓ I know that the personal details supplied will be processed in connection with the Aliens Act 2000 and will be passed on to authorities that need these personal details for that purpose.
- ✓ I will pass on any changes to my situation which will affect the right of residence of the foreign national, within 4 weeks to the IND with the 'Notification form for family members and relatives'. I am aware that if I do not do this, it may affect my position as sponsor or the position of right of residence of the foreign national. I know that I may incur an administrative fine.
- ✓ I know what my rights and obligations are.
- ✓ I have enclosed the signed appendix 'Declaration by sponsor (family and relatives)'.

Please note! If you are submitting this application for a child that is not yours, but your spouse's/partner's from a previous relationship, not you but the parent of the child should complete and sign the appendix 'Declaration by sponsor (family and relatives)'.

13.1 I submit this form and _____ (number) of appendices/documents in evidence.

13.2 Name _____

13.3 Place and date *Place*

_____

Day		*Month*		*Year*			

13.4 Signature _____

14 Submitting the application and payment

You have gathered all the means of evidence necessary for the application. Proceed to the appendix: "Submitting and paying for the application (by the sponsor)".

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Appendix Antecedents Certificate

Who should complete this appendix?
Pursuant to Articles 3.77, paragraph 11 and 3.86, paragraph 18 of the Aliens Decree, every foreign national aged 12 years or older must complete this appendix.
Please note! This statement consists of 2 pages. You must complete **both** pages.

1 Declaration of the foreign national

On this form you fill in whether you have ever committed a crime or a criminal offence. These are crimes committed in the Netherlands and criminal offences committed outside the Netherlands. You must answer the questions with *Yes* or *No*. Not completing the form truthfully or failing to report is a criminal offence. This can lead to a sanction. Your answers may have consequences for your application or for a residence permit that you have previously received.

> Please tick the applicable situation

Are you currently being prosecuted for committing a crime in the Netherlands? Or for committing a criminal offence abroad?	☐ Yes	☐ No
Have you ever been sentenced to a fine, community service, penalty order by a public prosecutor, custodial measure or imprisonment or have you accepted an out-of-court settlement for committing a crime in the Netherlands? Or have you ever been convicted of committing a criminal offence abroad?	☐ Yes	☐ No
Have you ever committed a crime, or have you been involved in a crime as referred to in Article 1F of the 1951 Geneva Convention on Refugees? Like a murder, war crime, genocide, terrorist crime or crimes against humanity?	☐ Yes	☐ No
Have you received an entry ban from one of the countries of the EU/EEA or Switzerland?* Or a measure similar to an entry ban? ** This is a ban on travel to the Netherlands, the EU / EEA or Switzerland.*	☐ Yes	☐ No
Have you submitted incorrect data during earlier residence procedures in the Netherlands?	☐ Yes	☐ No
Have you ever stayed illegally in the Netherlands?	☐ Yes	☐ No

> Have you ticked Yes for one or more questions? Then explain why.

_____

_____

2 Signature of the foreign national

- ✓ I have completed this form truthfully.
- ✓ I know that the IND can reject my application or withdraw my residence permit if I have ever been convicted of committing a crime.
- ✓ If something changes in my situation through which my statements on this form are no longer correct, I will notify the IND as soon as possible. I do this within four weeks after the change in my situation.

2.1 V-number (if known)

2.2 Name

2.3 Date of birth

Day *Month* *Year*

2.4 Place and date

Place

Day *Month* *Year*

2.5 Signature

Processing of personal data

The Immigration and Naturalisation Service (IND) processes personal data when it processes your application, notification, or request. This means that if needed the IND will request data from you yourself and other organisations or persons. The IND also uses and stores data and shares them with other organisations. When doing so, the IND strictly adheres to the stipulations of privacy legislation. For instance, the IND must treat data safely and with due care. The law also gives rights. At your request, you are allowed to see which data on you the IND processes. You can also get information on why the IND does so and to whom your data have been passed on. On www.ind.nl you can read how the IND processes your data and which rights you have. You can also read how to use your rights.

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Appendix Fingerprints, passport photo and signature

Please do not enclose this appendix with the form!

For every new application you submit, the IND needs your photo, signature and fingerprints. The IND uses these biometric details to establish your identity and make your residence document. We do not need new biometrics in the following situations:

- Your biometrics have been taken at an IND desk or embassy abroad less than 6 months ago.
- You apply for a Foreign Nationals Identity Document (Type W and Type W2). Your biometrics have been taken at an IND desk or embassy abroad less than 5 years and 3 months ago. With a Foreign Nationals Identity Document you show that you are allowed to be in the Netherlands because you are waiting for a decision on your application. The IND then reuses old biometric details.

In all cases, the foreign national must bring a valid passport (this can also be a foreign national passport or a refugee passport) or ID card of the EU, EEA or Switzerland.

Situation: application starts when the foreign national is abroad

1. Entry and Residence procedure

- The sponsor (in the Netherlands) will have submitted the application for a residence permit for the foreign national (who is still abroad).
  - When taking the basic civic integration examination abroad, the employee of the Dutch embassy or consulate will scan the passport photo of the foreign national and take his fingerprints. The foreign national must place his signature. The passport photo must comply with the requirements which also apply for Dutch passports. The embassy can inform the foreign national where he is able to have passport photos made locally, which comply with the relevant requirements. A photo that does not comply with the requirements will cause unnecessary delay.
  - If the foreign national does not have to take a basic civic integration examination abroad, the employee of the Dutch embassy or consulate will scan the passport photo of the foreign national and take his fingerprints when collecting the Regular Provisional Residence Permit (mvv). The foreign national must place his signature. The passport photo must comply with the requirements which also apply for Dutch passports. The embassy can inform the foreign national where he/she is able to have passport photos made locally, which comply with the relevant requirements. A photo that does not comply with the requirements will cause unnecessary delay.

2. Application for a Regular Provisional Residence Permit (mvv) by the foreign national

- The foreign national has submitted the application for a Regular Provisional Residence Permit to the Dutch embassy or the consulate in the country of origin or long-term residence.
  - When submitting the application, the employee of the Dutch embassy or consulate makes a scan of the passport photo and takes the fingerprints. The foreign national must place his signature. The passport photo must comply with the requirements which also apply for Dutch passports. The embassy can inform the foreign national where he/she is able to have passport photos made locally, which comply with the relevant requirements. A photo that does not comply with the requirements will cause unnecessary delay.

3. Application for temporary Regular Residence Permit for persons who do not require a Regular Provisional Residence Permit

- If an application is submitted in the Netherlands by a (recognised) sponsor for a foreign national who does not require a Regular Provisional Residence Permit, then the foreign national must go to an Immigration and Naturalisation Service (IND) desk immediately after arrival in the Netherlands. The Immigration and Naturalisation Service (IND) employee will make fingerprints and a passport photo and the foreign national will be required to place his signature. You have to make an online appointment via the website www.ind.nl.

Situation: application starts when the foreign national is in the Netherlands

1. The application is submitted by post

- The foreign national or sponsor sends the application by post to the IND. He will then receive a letter from the IND. This letter states whether the foreign national must have his fingerprints taken and that he must have a passport photo taken and place his signature. For this, the foreign national makes an appointment online at an IND desk. The addresses and opening times of the IND desks can also be found on www.ind.nl. If the application form notes that the foreign national will collect the residence permit at an expat centre, then he can also have a passport photo and his fingerprints taken there. Please check www.ind.nl for how to make an online appointment. The addresses and opening hours of the Expat Centres can be found at www.ind.nl.

2. The foreign national submits the application in person

- The foreign national submits the application personally at the IND desk. A passport photo is made at the desk and fingerprints are taken if necessary. The foreign national must also place his signature there. The application can only be submitted to the IND desk by appointment. To make an appointment, visit www.ind.nl.

Processing of personal data

The Immigration and Naturalisation Service (IND) processes personal data when it processes your application, notification, or request. This means that if needed the IND will request data from you yourself and other organisations or persons. The IND also uses and stores data and shares them with other organisations. When doing so, the IND strictly adheres to the stipulations of privacy legislation. For instance, the IND must treat data safely and with due care. The law also gives rights. At your request, you are allowed to see which data on you the IND processes. You can also get information on why the IND does so and to whom your data have been passed on. On www.ind.nl you can read how the IND processes your data and which rights you have. You can also read how to use your rights.

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Appendix Declaration of intent to undergo a TB test

In order to obtain a residence permit, you (or the person you represent) must be prepared to undergo a tuberculosis (TB) test and - if necessary -treatment. If you submit the completed declaration of intent to undergo a TB test to the IND together with your application (and also meet all other conditions), the IND will grant you a residence permit as soon as possible.

You are granted this permit under the express condition that you will actually undergo a TB test within three months after having received your residence permit. Should it become clear after the issue of a residence permit that - despite signing the declaration of intent - you failed to undergo a TB test within the period of three months, this may result in a cancellation of the permit that was granted.

Enclose the completed and signed declaration of intent with your application before you make an appointment with the Municipal Health Service. In doing so, you declare that you are prepared to undergo a TB test and, if necessary, TB treatment. For the appointment with the Municipal Health Service, you must complete the referral form as much as possible (part 1) and take it with you.

The obligation to undergo the test does not apply if you are a national of one of the countries listed in the appendix 'Exemption from the obligation to undergo a tuberculosis (TB) test'. Nor does the obligation to undergo the test apply if you have an EU residence permit for long-term residents issued by another EU country or are his/her family member and were already admitted to another EU country as a family member of the long-term resident.

1 Details of foreign national to be tested (the applicant)

Write in block letters

1.1 Application for a permit for the purpose of work, wealthy foreign national, learning while working or study?

☐ Yes
☐ No

1.2 V-number (if known)

1.3 Name
(as stated in the passport)

Surname

First names

1.4 Sex

☐ Male
☐ Female

1.5 Date of birth

Day *Month* *Year*

1.6 Place of birth

1.7 Country of birth
(as stated in the passport)

1.8 Nationality

1.9 Civil status

- ☐ unmarried (single or living together)
- ☐ married
- ☐ registered partnership
- ☐ divorced
- ☐ widow/widower

1.10 Home address

Street

Number

Postcode

Town

1.11 Details passport

Number

Country

Valid from (date) *Day* *Month* *Year*

To (date) *Day* *Month* *Year*

1.12.1 Do you have a spouse or (registered) partner?

- ☐ No
  > *Go to 2 'Signing'*
- ☐ Spouse
  > *Please complete the requested details below*
- ☐ Registered) partner
  > *Please complete the requested details below*

1.12.2 Name (as stated in the passport)

Surname

First names

1.12.3 Sex

- ☐ Male
- ☐ Female

1.12.4 Nationality

1.12.5 Home address

Street

Number

Postcode

Town

2 Signing

- ✓ I hereby declare that I am prepared to cooperate in a tuberculosis test and any treatment.
- ✓ I am aware of the fact that I must undergo a TB test within three months after the residence permit has been received. If I fail to do so, this might have consequences for my right of residence in the Netherlands.

2.1 Name of foreign national

2.2 Place and date

Place

Day *Month* *Year*

2.3 Signature of foreign national

2.4 Name in case of legal representative

2.5 Place and date

Place

Day *Month* *Year*

2.6 Signature of legal representative

Processing of personal data

The Immigration and Naturalisation Service (IND) processes personal data when it processes your application, notification, or request. This means that if needed the IND will request data from you yourself and other organisations or persons. The IND also uses and stores data and shares them with other organisations. When doing so, the IND strictly adheres to the stipulations of privacy legislation. For instance, the IND must treat data safely and with due care. The law also gives rights. At your request, you are allowed to see which data on you the IND processes. You can also get information on why the IND does so and to whom your data have been passed on. On www.ind.nl you can read how the IND processes your data and which rights you have. You can also read how to use your rights.

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Appendix TB test referral form

In order to obtain a residence permit, you (or the person you represent) must be prepared to undergo a tuberculosis (TB) test and - if necessary - treatment. If you submit the completed declaration of intent to undergo a TB test to the IND together with your application (and also meet all other conditions), the IND will grant you a residence permit as soon as possible.

You are granted this permit under the express condition that you will actually undergo a TB test within three months after having received your residence permit. Should it become clear after the issue of a residence permit that - despite signing the declaration of intent - you failed to undergo a TB test within the period of three months, this may result in a cancellation of the permit that was granted.

In order to undergo the TB test, you must make an appointment with the Municipal Health Service. For this appointment, you must complete the referral form as much as possible (part 1) and take it with you.

Please complete the referral form before you make an appointment with the Municipal Health Service. See also www.ggd.nl for information about the Municipal Health Service. The completed form signed by the Municipal Health Service, showing that you underwent a TB test, must have been received by the IND from the Municipal Health Service within three months after having received your residence permit.

The obligation to undergo the test does not apply if you are a national of one of the countries listed in the appendix 'Exemption from the obligation to undergo a tuberculosis (TB) test'. Nor does the obligation to undergo the test apply if you have an EC residence permit for long-term residents issued by another EU country or are his/her family member and were already admitted to another EU country as a family member of the long-term resident.

1 Details of foreign national to be tested (the applicant)

The State Secretary for Justice and Security asks the director of the Municipal Health Service to test the below-mentioned person for tuberculosis (in the respiratory organs), as referred to in the Aliens Act Implementation Guidelines.

Write in block letters

> The foreign national (the applicant) completes this section (part 1)

1.1 V-number (if known)

1.2 Name (as stated in the passport)

Surname

First names

1.3 Sex

☐ Male
☐ Female

1.4 Date of birth

Day *Month* *Year*

1.5 Place of birth

1.6 Country of birth (as stated in the passport)

1.7 Nationality

1.8 Civil status

☐ unmarried (single or living together)
☐ married
☐ registered partnership
☐ divorced
☐ widow/widower

1.9 Home address (in the Netherlands)

Street

Number

Postcode

Town

1.10 Details passport

Number

Country

Valid from (date) *Day* *Month* *Year*

To (date) *Day* *Month* *Year*

1.11.1 Do you have a spouse or (registered) partner?

☐ No

☐ Spouse

> *Please complete the requested details below*

☐ (Registered) partner

> *Please complete the requested details below*

1.11.2 Name (as stated in the passport)

Surname

First names

1.11.3 Sex

☐ Male
☐ Female

1.12.4 Nationality

1.12.5 Home address

Street

Number

Postcode

Town

2 Statement by physician from the Municipal Health Service

The undersigned, employed by the Municipal Health Service as a physician, states that he/she has, for the State Secretary for Justice and Security, tested the foreign national referred to in this form for tuberculosis (in the respiratory organs) under the below number.

> The physician from the Municipal Health Service completes this section (part 2)

2.1 Name of Municipal Health Service _____

2.2 Name of physician _____

2.3 Test number and date

Test number

_____

Day		*Month*		*Year*			

2.4 Place and date

Place

_____

Day		*Month*		*Year*			

2.5 Signature of physician _____

> The Municipal Health Service sends this completed and signed statement to the Immigration and Naturalisation Service. Use the address that applies to the situation of the foreign national.

2.6 Submit form

Did the foreign national submit an application for the residence purpose of work, scientific researcher, highly skilled migrant, wealthy foreign national, work experience, seasonal labour or study?

Yes
Immigratie-en Naturalisatiedienst
Postbus 5
9560 AA Ter Apel

No
Immigratie-en Naturalisatiedienst
Postbus 17
9560 AA Ter Apel

Processing of personal data

The Immigration and Naturalisation Service (IND) processes personal data when it processes your application, notification, or request. This means that if needed the IND will request data from you yourself and other organisations or persons. The IND also uses and stores data and shares them with other organisations. When doing so, the IND strictly adheres to the stipulations of privacy legislation. For instance, the IND must treat data safely and with due care. The law also gives rights. At your request, you are allowed to see which data on you the IND processes. You can also get information on why the IND does so and to whom your data have been passed on. On www.ind.nl you can read how the IND processes your data and which rights you have. You can also read how to use your rights.

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Appendix Civic integration examination abroad

A foreign national must sit the civic integration examination abroad if he is at least 18 years old. If the foreign national has reached the statutory pensionable age or is older, he need not sit the examination.

In some cases, a foreign national can be exempted on the basis of diplomas, certificates or other documents. The foreign national can also be eligible for exemption if special individual circumstances such as age, level of education, financial situation or medical situation gives rise thereto. The whole personal situation of the foreign national and all the circumstances put forward plus the keenness shown to want to pass the examination and the necessary efforts made in that respect, are considered in the evaluation whether the foreign national can be exempted from the obligation to pass the examination. Tick the situation that applies to the foreign national and enclose the requested documents with the application.

Period of validity of completed examination

The civic integration examination abroad consists of 3 parts. The examination is successfully completed when the foreign national has passed all 3 parts. When all parts have been passed, DUO sends the results of the completed examination by e-mail. The completed civic integration examination is valid for 1 year. The e-mail includes a PDF file with the results and the issue date (datum afgifte). The mvv must be applied for within 1 year of the issue date. Is the date of issue more than 1 year ago? Then the foreign national has to retake the examination.

Sending documentary evidence

If you send the application, you should enclose a certified copy of the requested diplomas, certificates and/or lists of marks. A certified copy contains a statement that the contents of the copy correspond with the original. A copy of the civic integration examination does not have to be certified. This statement must have been signed by a person (from an institution) who is authorised to do so. The statement must also contain: the name of this person, a date and a stamp of the school (or the municipality, the notary's office). A copy of a diploma may only be certified by the relevant educational institution. If it concerns a diploma that has not been issued in the Netherlands, the diploma or certificate must bear an apostille stamp.

> *Please tick the applicable situation*

The foreign national is exempt from the civic integration examination abroad

☐ **The foreign national is younger than 18 years old, or has reached the statutory pensionable age**

☐ **The foreign national lived in the Netherlands for at least eight years during your school age (from the age of five until the end of the school year in which you reached the age of sixteen)**
The foreign national must have been registered in the municipal personal records database during the above period.

☐ **The foreign national has one of the below diplomas, certificates or documents to which an exemption from the civic integration examination abroad applies**
Please enclose one of the following additional pieces of evidence with the application:

- a copy of the civic integration diploma of the Civic Integration Act
- a diploma or certificate of a Dutch university, higher professional education (HBO), senior secondary vocational education (MBO) (at least level 2), pre-university education (VWO), senior general secondary education (HAVO), junior general secondary education (MAVO) or pre-vocational secondary education (VMBO), for example. The foreign national has such a diploma if the diploma states, for example: Higher Education and Research Act, Secondary Education Act 2020, Adult and Vocational Education Act or Part-Time Vocational Education Act. Education has to be given in Dutch;
- a 'Dutch as a Second Language' state examination diploma (programme I or II);

- a school diploma or certificate from Belgium or Suriname, obtained in Dutch-language education, with a passing mark for the subject of Dutch. It concerns the following diplomas: university degree, HBO, MBO (from level 2), VWO, HAVO, MAVO or VMBO, a comparable diploma or other document. The diploma or certificate must state the law on which it was issued. Also include a list of marks;
- a diploma, certificate or other document from Aruba, Curacao, or Sint Maarten, obtained in Dutch-language education, with a passing mark for the subject of Dutch. Also enclose the list of marks;
- a diploma, certificate or other document from the public bodies of Bonaire, Sint Eustatius or Saba, obtained in Dutch-language education, with a passing mark for the subject of Dutch. Also enclose the list of marks;
- a diploma from the European school of the European Baccalaureate. The foreign national must have finished the subject of Dutch as a first or second language. The foreign national must also have passed the subject of Dutch
- an International Baccalaureate Middle Years Certificate or an International General Certificate of Secondary Education or an International Baccalaureate. In that case, you must have passed the subject of Dutch;
- a civic integration certificate within the context of the Civic Integration (Newcomers) Act (Wet inburgering nieuwkomers or WIN) and the pertaining statement from the Regional Training Centre (ROC) showing that the 'listening', 'speaking', 'reading' and 'writing' parts were finished at at least
- level NT2-2 and the Social Orientation part at 80% if this test was done after 31 August 2001 or 85% if the test was done before 1 September 2001;
- a Civic Integration Certificate for Settled Migrants with level NT2 2 for the 'listening', 'speaking', 'reading' and 'writing' parts;
- a copy of the document 'Short Exemption Test' referred to in Article 2.7(2) of the Civic Integration Decree as it read until 1 January 2013, issued by the Education Executive Agency (Dienst Uitvoering Onderwijs or DUO); or
- a copy of a decision from the DUO stating that no civic integration programme is determined, because the foreign national passed the test as referred to in Article 5(4) of the Civic Integration (Newcomers) Act.

☐ **The foreign national has Surinamese nationality and at least finished primary school in the Dutch language**

Please enclose the following additional pieces of evidence and documents with your application:

If the foreign national at least finished primary school in Suriname before 25 November 1975, you should also enclose:

- a primary school (or higher) diploma or certificate and a statement from the Central Registry Office bearing an apostille and showing that the foreign national resided in Suriname at the time when he finished primary school or secondary school (see the explanation under 'Foreign documents' and 'Language' on page 2 of this form)

If the foreign national at least finished primary school in Suriname after 25 November 1975, you should also enclose:

- a school diploma or certificate issued by the Surinamese Ministerie van Onderwijs, Wetenschap en Cultuur (Ministry of Education, Science and Culture), obtained in Suriname and showing that the foreign national at least finished primary school or a course in the Dutch language, or a certificate from the Examination Centre of the Surinamese Ministerie van Onderwijs, Wetenschap en Cultuur (Ministry of Education, Science and Culture) showing this. The diploma, certificate or statement must bear an apostille.

If the foreign national attended a higher education course in the Netherlands, please also enclose:

- a copy of the Dutch education diploma

☐ **The foreign national will be staying with a foreign national who has a temporary asylum residence permit or a permanent asylum residence permit**

☐ **The foreign national wants to stay in the Netherlands for a temporary purpose of stay in accordance with the Civic Integration Act (in Dutch: Wet Inburgering).** Temporary purposes of stay according to the Civic Integration Act are: Residence as a wealthy foreign national; work on a self-employed basis; work as a highly skilled migrant; residence as a holder of an EU Blue Card holder; seasonal work; Intra Corporate Transferee (Directive 2014/66/EU); paid employment*; cross-border services; Researcher under Directive (EU) 2016/801; to gain work experience; work as non-privileged military or non-military civilian staff; study; looking for work and carrying out work whether or not as an employee; exchange; medical treatment; temporary humanitarian grounds; waiting for a request based on article 17 of the Netherlands Nationality Act; for a purpose of stay other than that as mentioned previously here whereby, when the residence permit is granted, it is stated that the purpose of stay is temporary **.

* Foreign nationals who want to work in the Netherlands as spiritual leaders must pass the basic civic integration examination abroad.

** Article 3.5, fourth paragraph, Aliens Decree (in Dutch: Artikel 3.5, vierde lid, Vreemdelingenbesluit).

☐ **The foreign national wants to stay with a family member who has a residence permit in the Netherlands for a temporary purpose of stay as mentioned above**

☐ **The foreign national wants to stay with a family member and this family member has a residence permit to work, for study, exchange, medical treatment, temporary humanitarian grounds, waiting for a request based on article 17 of the Netherlands Nationality Act, as a foreign investor, in accordance with the decision of the State Secretary***
* only if the decision states that the right of residence is temporary

☐ **The foreign national will only perform work as a contemplative, internal officer or board member of a religious or ideological organization.**
Please note! You can only tick this exemption if the foreign national applies for the purpose of residence 'Spiritual counsellor'.
Please enclose with the application an employer's declaration containing a description of the nature of the work showing the religious or ideological nature of the activities.

The foreign national wants to obtain exemption from the civic integration examination abroad

☐ **The foreign national relies on special individual circumstances**
Please enclose the following evidence and documents with the application:

- means of evidence in which you show that it concerns special individual circumstances due to which the foreign national is not able to prepare sufficiently and pass (one or more parts of) the civic integration examination abroad. Any individual circumstance which, according to you, should give reason to exempt the foreign national from the examination, may be submitted. Explain the details of the personal situation of the foreign national, such as: the unavailability of suitable course material, the level of education, the special need of care for one or more family members, the individual problems that the foreign national is experiencing because of the situation in the country of origin or permanent residence, etc.; and
- means of evidence which shows that the foreign national has made such efforts that could reasonably, be required in order to pass the civic integration examination abroad or to prepare for it. Enclose also the results of the taken exams. The results for each part of the civic integration examination could give an indication of the delivered efforts; and
- a copy of the medical questionnaire that is completed and signed by a doctor, who is appointed by the Dutch representation in the country of origin, when you want to put forward the medical situation of the foreign national as special individual circumstances. The statement of the counselor may not be older than six months upon submitting the MVV application.
  Explanation: If the foreign national is obstructed from taking the civic integration examination abroad due to medical reasons (physical/ psychological), the foreign national must undergo a medical examination. This medical examination is carried out by a doctor who is appointed by the Dutch representation in the country of origin. The foreign national must give the physician permission to submit the completed medical questionnaire.

Processing of personal data

The Immigration and Naturalisation Service (IND) processes personal data when it processes your application, notification, or request. This means that if needed the IND will request data from you yourself and other organisations or persons. The IND also uses and stores data and shares them with other organisations. When doing so, the IND strictly adheres to the stipulations of privacy legislation. For instance, the IND must treat data safely and with due care. The law also gives rights. At your request, you are allowed to see which data on you the IND processes. You can also get information on why the IND does so and to whom your data have been passed on. On www.ind.nl you can read how the IND processes your data and which rights you have. You can also read how to use your rights.

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Appendix Declaration of relationship

Only complete this declaration if you apply for a residence permit for residence with or for your unmarried partner. Please note! If the declaration of relationship is not completed truthfully, this will constitute an offence, which will be reported in all cases.

1 Details of sponsor (the partner)

Write in block letters

1.1 Name (as stated in the passport)

Surname

First names

1.2 Sex

☐ Male
☐ Female

1.3 Date of birth

Day *Month* *Year*

1.4 Place of birth

1.5 Country of birth (as stated in the passport)

1.6 Nationality

1.7 Civil status

☐ unmarried (single or cohabiting)
☐ married
☐ registered partnership
☐ divorced
☐ widow/widower

1.8 Home address

Street

Number

Postcode

Town

2 Details of foreign national

Write in block letters

2.1 V-number (if known)

2.2 Name
(as stated in the passport)

Surname

First names

2.3 Sex

☐ Male
☐ Female

2.4 Date of birth

Day *Month* *Year*

2.5 Place of birth

2.6 Country of birth
(as stated in the passport)

2.7 Nationality

2.8 Civil status

☐ unmarried (single or cohabiting)
☐ married
☐ registered partnership
☐ divorced
☐ widow/widower

2.9 Home address

Street

Number

Postcode

Town

3 Declaration

The sponsor and the foreign national declare that they maintain an exclusive relationship and that they are running (or will be running) a joint household, and that they have been (or will be) cohabiting at the address mentioned under 1.8, from:

3.1 Date

Day *Month* *Year*

If you are not living together because your partner does not yet live in the Netherlands, please provide the expected date of arrival in the Netherlands).

The sponsor and the foreign national both declare that they will notify the Immigration and Naturalisation Service within 4 weeks if their exclusive relationship ends. Please use the 'Notification form for family members and relatives', which you can download from www.ind.nl.

4 Signing

✓ I have completed this form truthfully.

4.1 Name

4.2 Place and date

Place

Day *Month* *Year*

4.3 Signature of foreign national

4.4 Signature of sponsor

Processing of personal data

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Appendix Certificate of non-impediment

This statement only applies to children aged 15 years or older. With this statement you indicate whether you are (or have been) married and whether you are in a relationship.

Please note! Not completing this *Certificate of non-impediment* truthfully is an offense of which in all cases a report will be made.

This statement can be completed and signed by you (child aged 15 or older), your legal representative or sponsor.

1 Details of foreign national

Write in block letters

1.1 V-number (if known)

1.2 Name (as stated in the passport)

Surname

First names

1.3 Sex

- ☐ Male
- ☐ Female

1.4 Date of birth

Day *Month* *Year*

1.5 Place of birth

1.6 Country of birth (as stated in the passport)

1.7 Nationality

1.8 Civil status

- ☐ unmarried (single or cohabiting)
- ☐ married
- ☐ registered partnership
- ☐ divorced
- ☐ widow/widower

1.9 Are you in a relationship (other than marriage or registered partnership)?

- ☐ Yes
- ☐ No

1.10 Home address

Street

Number

Postcode

Town

1.11 Details passport

Number

Country

Valid from (date) *Day* *Month* *Year*

to *Day* *Month* *Year*

2 Declaration

Please note! Tick 'yes' or 'no' after each statement and do not skip any lines.

> Please tick

I declare that:

- I am married. ☐ Yes ☐ No
- I have entered into a registered partnership. ☐ Yes ☐ No
- I am divorced. ☐ Yes ☐ No

  Name of former spouse or registered partner:

- I am a widow or widower. ☐ Yes ☐ No

  Name of deceased spouse or registered partner:

- I have a long-term and exclusive relationship with someone (a relationship similar to a marriage but you are not married). ☐ Yes ☐ No
- I do have the care of a child or children. ☐ Yes ☐ No
- I live independently (on my own). ☐ Yes ☐ No
- I live with my (adoptive or foster) parent(s). ☐ Yes ☐ No
- I provide for my own livelihood. This means, among other things, that you are financially able to buy food and clothing yourself. ☐ Yes ☐ No

Explanation (optional)

3 Signing

- ✓ I have completed this form truthfully.
- ✓ I know that not being honest about my marital status, this could have negative consequences for my application.
- ✓ I know that if something changes in my situation as a result of which my statements on this form are no longer correct, I must report this to the IND as soon as possible.

3.1 Name

3.2 Place and date

Place

Day *Month* *Year*

3.3 Signature

Processing of personal data

The Immigration and Naturalisation Service (IND) processes personal data when it processes your application, notification, or request. This means that if needed the IND will request data from you yourself and other organisations or persons. The IND also uses and stores data and shares them with other organisations. When doing so, the IND strictly adheres to the stipulations of privacy legislation. For instance, the IND must treat data safely and with due care. The law also gives rights. At your request, you are allowed to see which data on you the IND processes. You can also get information on why the IND does so and to whom your data have been passed on. On www.ind.nl you can read how the IND processes your data and which rights you have. You can also read how to use your rights.

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Appendix Employer's declaration

Please note! Not completing this employer's declaration truthfully may be considered a crime (such as forgery) and may lead to filing a police report.

One copy must be completed and signed for each employer. The application form states when and of which person(s) you must enclose the employer's declaration with your application.
Please note! The IND may check the correctness of your enclosed wage, work and benefit details with another government agency (for example the Netherlands Employees Insurance Agency or the Tax and Customs Administration).

1 Details of employee

Write in block letters

1.1 V-number (if known)

1.2 Name (as stated in the passport)

Surname

First names

1.3 Sex

☐ Male
☐ Female

1.4 Date of birth

Day *Month* *Year*

1.5 Place of birth

1.6 Country of birth (as stated in the passport)

1.7 Nationality

1.8 Home address

Street

Number

Postcode

Town

2 Details of company/institution

Write in block letters

2.1 Name company/institution

2.2 Chamber of Commerce number

2.3 Withholding tax number

2.4 Visiting address

Street

Number

Postcode

Town

3 Employment details

Write in block letters

3.1 Position of employee

3.2 Date of employment

Day *Month* *Year*

3.3 Nature of the employment

- ☐ Permanent employment contract
- ☐ Temporary contract
- ☐ On-call contract
  - ☐ Zero hours contract
  - ☐ Contract with minimum-maximum hours
  - ☐ On-call contract with preliminary agreement
- ☐ Contract with an employment agency

ABU ☐ Fase A ☐ Fase B ☐ Fase C

NBBU ☐ Fase 1 ☐ Fase 2 ☐ Fase 3 ☐ Fase 4

3.4 Is there a provision in the employment contract that wages do not have to continue to be paid if there is no work?
Is there a provision in the employment contract that wages do not have to continue to be paid if there is no work?

- ☐ No
- ☐ Yes

3.5 Employment period

> Enter the period (from (date), to (date) below

from *Day* *Month* *Year*

to *Day* *Month* *Year*

3.6 Is there a trial period?

☐ No
☐ Yes, until:

Day *Month* *Year*

3.7 Working hours per week

Hours per week by contract *Hours per week actually*

3.8 Gross salary (excluding holidayallowance)

☐ Per month, or
☐ Per 4 weeks

All amounts rounded to the nearest full euro

€

3.9 Wage for social security purposes (excluding holiday allowance)

☐ Per month, or
☐ Per 4 weeks

All amounts rounded to the nearest full euro

€

3.10 Net salary (excluding holiday allowance)

☐ Per month, or
☐ Per 4 weeks

All amounts rounded to the nearest full euro

€

3.11 Holiday allowance

%

3.12 Period of residence in the Netherlands (maximum of 3 years)

Only for the International Trade Regulation

from *Day* *Month* *Year* = date of entry

to *Day* *Month* *Year*

4 Signing by employer

I declare that the above employee is employed by the above company/institution. I have completed this form truthfully.

4.1 Name

4.2 Position

4.3 Telephone number

4.4 Place and date

Place

Day *Month* *Year*

4.5 Signature and stamp of company/institution

Signature

Stamp of company/institution

Processing of personal data
The Immigration and Naturalisation Service (IND) processes personal data when it processes your application, notification, or request. This means that if needed the IND will request data from you yourself and other organisations or persons. The IND also uses and stores data and shares them with other organisations. When doing so, the IND strictly adheres to the stipulations of privacy legislation. For instance, the IND must treat data safely and with due care. The law also gives rights. At your request, you are allowed to see which data on you the IND processes. You can also get information on why the IND does so and to whom your data have been passed on. On www.ind.nl you can read how the IND processes your data and which rights you have. You can also read how to use your rights.

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Appendix Proof of income

Do not enclose this appendix with the form!

This list shows indicates which means of proof of income are needed to assess the application. The application form indicates the person of whom you must enclose proof of income with your application. The proof of income must be enclosed as a copy.

Please note! The IND may check the correctness of your wage, work and benefit details with another government agency (for example the Netherlands Employees Insurance Agency or the Tax and Customs Administration).

You have or your (registered) partner has an employment contract that is valid for at least 1 year at the time of the application; or
You (the foreign national) will work as an employee (in the context of an EU action programme or an International Agreement to which the Netherlands is party)

- Your current employment contract(s) and/or appointment approval(s);
- The completed and signed Appendix/Appendices employer's declaration which must not be older than 3 months;
- Payslips over the past 3 months.

Please note: If you regularly earn more than evidenced by your employment contract due to irregular income (e.g. overtime), attach your pay slips for the past 12 months

If you are paid by a third party from a Personal Budget:

- Evidence of the complete outsourcing of the salary administration to the Social Insurance Bank (SVB).

You are applying for a residence permit for residence as a family member or relative, a residence permit for long-term residents EC, or a permanent regular residence permit.
Both conditions under 1 and 2 must apply to your situation. If this is not the case, you must enclose the evidence as indicated under one of the other categories.

You or your (registered) partner

1. have/ has, at the time of the application, income from paid employment at least 6 months, but less than 1 year; or will receive a benefit under the Unemployment Insurance Act (WW) or Sickness Benefits Act (ZW) for at least 6 months, but less than 1 year; and
2. have/has in the 12 months prior to the application only received income from paid employment or a benefit under the Unemployment Insurance Act (WW) or Sickness Benefits Act (ZW).

- At least 1 of the following means of proof:
  - Your current employment contract(s) and/or appointment approval(s), showing that you have work; or
  - A statement from the employer (for example the employment agency) showing that the income from paid employment will be available for another six months;
- The completed and signed Appendix/Appendices employer's declaration which must not be older than 3 months;
- Over the past 12 months:
  - all salary slips; and
  - the annual income statement; and
  - the (temporary) employment contract(s) and/or appointment approval(s); or
  - all specifications of unemployment and sickness benefits.

You have or your (registered) partner has an employment contract that is valid for less than 1 year at the date the IND receives the application

- Your current employment contract(s) and/or appointment approval(s), showing that you have work
- The completed and signed Appendix/Appendices employer's declaration (not older than 3 months)
- Over the past 3 years:
  - all salary slips; and
  - all annual income statements; and
  - all (temporary) employment contract(s) and/or appointment approval(s); and
  - confirmation(s) of benefits awarded and specification(s) of benefits received.

You or your (registered) partner work(s) as a temporary agency worker or under an on-call contract, seasonal work contract, zero hours contract or other contract with a deferred duty of performance

- Your current (temporary) employment contract(s) and/or appointment approval(s), showing that you have work
- The completed and signed Appendix/Appendices employer's declaration (not older than 3 mon
- Over the past 3 years:
  - all salary slips; and
  - all annual income statements; and
  - all (temporary) employment contract(s) and/or appointment approval(s); and
  - confirmation(s) of benefits awarded and specification(s) of benefits received.

You or your partner have a residence permit for the employment as an essential start-up employee

- an employment contract indicating the nature of the work and the salary;
- a contract signed by both parties (company and essential staff member) indicating the form, the percentage, and the conditions of the employee participation and the associated participation scheme.

You are or your partner is a researcher pursuant to Directive (EU) 2016/801, it concerns the following proof

- if you receive sponsor funds: a sponsor agreement showing the amount of the sponsor funds and the duration of the sponsor agreement; or
- if you receive periodic payments in order to pay for the stay in the Netherlands: a proof of these payments; or
- if you receive a grant or stipend: proof showing the amount and the start and end date of the grant or stipend; or
- if you have paid work abroad: a copy of an employment contract with the current employer abroad; or
- if you become employed by the research institution: a copy of the employment contract that must be signed by both you and the research institution.

You have or your (registered) partner has a (supplementary) benefit

- The letter from your benefits agency granting your benefit;
- The most recent specification of benefits received.

You are or your (registered) partner is self-employed

- The Appendix declaration of income of self-employed person with the requested appendices, completed and signed by you and (for example) a registered accountant, accountant, accounting consultant, a tax consultant from the Tax Consultants Federation, a tax consultant from the Tax Consultants Association or an accountant with a BECON number from the Tax and Customs Administration.

If you are paid by a third party from a Personal Budget:

- Evidence of the complete outsourcing of the salary administration to the Social Insurance Bank (SVB*)*

If you are self-employed under the Dutch-American Friendship Treaty or the Dutch-Japanese Trade Treaty:

• Documentary evidence that you have invested a substantial capital in your company/enterprise. For a sole proprietorship, general partnership (VOF), limited partnership (CV) or private limited liability company (BV) a minimum capital of € 4,500 applies. For a public limited company (NV) a capital investment of at least €11,250 applies.

You are or your (registered) partner is director-major shareholder of a company

- The official documents showing your interest in the company (ownership percentage);
- A copy of your employment contract (or contracts if you have several jobs). Please note: if you are a sponsor and you do not have an employment contract with the B.V., you are regarded as a self-employed person and you must enclose the supporting documents belonging to a self-employed person;
- An original and completed Appendix employer's declaration, bearing a date, signature of the employer and company stamp (not older than 3 months);
- Details over the three months preceding the date of your application, showing that a monthly salary was paid (payslips, bank statements);
- Proof that the withheld wage tax was transferred by the company to the Tax and Customs Administration (bank statements).

You have or your (registered) partner has an income from own funds

- A tax statement of the year preceding this application for residence permit.
- the most recent final assessment income tax as issued to you by the Tax and Customs Administration;
- the most recent provisional assessment income tax, only if you have applied for it and have received it from the Tax and Customs Administration; and/or
- documentary evidence showing the own funds at the time of submitting the application.

Exemption from the means requirement

In the situations below, the IND assesses whether you qualify for exemption from the means requirement.

You submit an application for the purpose of residence as a family member or relative. The sponsor is permanently and fully unable to work

The sponsor receives a WAO, WAZ or Wajong benefit

- The confirmation of benefits awarded showing that you are incapacitated for work (and the degree of incapacity for work);
- The most recent specification of benefits received (of at least one year after the confirmation of benefits awarded);
- The most recent reassessment;
- A letter from the benefits agency stating the date of reassessment.

The sponsor receives benefit under the WIA or the Wet Wajong

- The confirmation of benefits awarded showing that you are incapacitated for work (and the degree of incapacity for work);
- The most recent specification of benefits received;
- The most recent reassessment.

The sponsor is permanently incapacitated for work but does not receive a WAO, WIA, WAZ, Wet Wajong or Wajong benefit.

- A statement from the Municipal Health Service, company doctor or medical examiner, showing that you are fully incapacitated for work, for how long you have been incapacitated for work and the expected duration of the incapacity for work.

The sponsor has a wsw indication

- Proof of a valid wsw indication.

The sponsor has an indication of a job agreement (indicatie banenafsoraak) for at least 2 years on the basis of the act 'Wet banenafspraak en quotum arbeidsbeperkten'

- An indication job agreement (banenafspraak) issued by the UWV.

You submit an application for the purpose of residence as a family member or relative. The sponsor receives social assistance benefit and is permanently exempted from the obligation to accept work

- All decisions over the past 5 years and any correspondence with the municipality showing that the sponsor is exempted from all obligations to work
- Proof showing that a labor integration is not to be expected within one year.

Processing of personal data

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Appendix Declaration on income of self-employed person

This declaration is used to determine whether the self-employed person has long-term and independent, sufficient of support in the meaning of the Aliens Act 2000. Fill in this declaration if you are applying for a residence permit or a short stay visa and you, as a foreign national or sponsor, have an income as a self-employed person. Include, as a part of this declaration (under 5) a signed compilation report from an administrator/accountant. Enclose the completed and signed declaration, including the compilation report, with your application.

Please note! The IND may check the contents of this declaration with another government agency (the Netherlands Employee Insurance Agency or the Tax and Customs Administration, for example).

1 Details of self-employed person

Write in block letters

1.1 V-number (if known)

1.2 Name (as stated in the passport)

Surname

First names

1.3 Date of birth

Day *Month* *Year*

1.4 Place of birth

1.5 Country of birth (as stated in the passport)

1.6 Nationality

1.7 Home address

Street

Number

Postcode

Town

1.8 Name of the company

1.9 Visiting address

Street

Number

Postcode

Town

1.10 Chamber of Commerce registration number

2 Details of the administrator/accountant

Write in block letters

2.1 Name accountant

2.2 Professional title

- ☐ Advisor from the Netherlands Association of Accounting and Tax Experts (Accounting +Tax Expert)
- ☐ Registered accountant
- ☐ Tax consultants from the Tax Consultants Register
- ☐ Accounting consultant
- ☐ Other, namely:

2.3 BECON number of Tax and Customs Administration

2.4 Telephone number Accountant

2.5 Visiting address

Street

Number

Postcode

Town

3 Income from business activities

Write in block letters

Explanation of the calculation of profits or share in the profits
A company's profits for the closed financial year or the current financial year are calculated by deducting the total operating expenses from the total operating income. The income and the expenses must be calculated according to generally accepted commercial standards. With respect to this, the following is noted. If there is no closed financial year, the calculation of the monthly profits must be based on permanence. This means that both the operating income and the operating expenses must be attributable to the relevant period. If the company has the form of a private partnership, general partnership or limited partnership, the profits will then be divided among the partners or associates.

Please note! This explanation goes with 3.2, 3.5 and 3.12

Current financial year, immediately preceding the time at which the application was submitted

> Enter the period (from (date), to (date) below

3.1 The data included at 3.2 and 3.3 relate to the period (from/to)

from *Day* *Month* *Year*

to *Day* *Month* *Year*

3.2 Profits or share in the profits from business activities over the above period (see explanation) €

3.3 Annual income mentioned at 3.2 gross profits divided by the number of months stated €

Most recently closed financial year, immediately preceding the time at which the application was submitted

3.4 Financial year (from/to)

from *Day* *Month* *Year*

to *Day* *Month* *Year*

3.5 Profits or share in the profits from business activities in accordance with the financial statements (see explanation) €

3.6 Amount stated at 3.5, divided by the number of months in the most recently closed financial year €

3.7 Corrections of the above (share in the) profits from business activities for taxable profit* €

3.8	Taxable profit*	€
3.9	Status of processing of tax return by the Tax and Customs Administration	Please enclose from the last completed financial year and the current financial year a copy of: • the profit and loss account; • the income tax return; • the provisional and final assessment imposed by the Tax and Customs Administration (as a result of this return).
3.10	If the Tax and Customs Administration has already imposed an assessment, is this assessment based on the stated profits from business activities?	☐ Yes ☐ No *> Please enclose an explanation in a separate appendix*

Next-to-last closed financial year

3.11	Financial year (from/to)	from *Day* *Month* *Year* To *Day* *Month* *Year*
3.12	Profits or share in the profits from business activities in accordance with the financial statements (see explanation)	€
3.13	Amount stated at 3.12, divided by the number of months in the most recently closed financial year	€
3.14	Corrections of the above (share in the) profits from business activities for taxable profit*	€
3.15	Taxable profit*	€
3.16	Status of processing of tax return by the Tax and Customs Administration	Please enclose from the next-to-last closed financial year a copy of: • the profit and loss account; • the income tax return; • the provisional and final assessment imposed by the Tax and Customs Administration (as a result of this return).
3.17	If the Tax and Customs Administration has already imposed an assessment, is this assessment based on the stated profits from business activities?	☐ Yes ☐ No *> Please enclose an explanation in a separate appendix*

*(*only for any inspection by the IND)*

4 Signing by the self-employed person

I, the undersigned, hereby truthfully declare, as a self-employed person, to have acquired income from my own business in accordance with the above information.

4.1 Place and date

Place

Day *Month* *Year*

4.2 Signature

5 Compilation report administrator/accountant

Our client for this compliation report is the self-employed person mentioned under 1. of this declaration, and also signatory of this form under 4, namely:

5.1 Name
(as stated in the passport)

Surname

First names

5.2 Name of the company

5.3 Chamber of Commerce registration number

further referred to as: client
This compilation report is part of the declaration on income of self-employed person. Our client has this declaration on income of self-employed person filled in and signed for the purpose of an application procedure at the IND. This report is compiled by us for our client on behalf of the IND, with the aim of assessing whether the resource requirement has been satisfied for compliance with the applicable standard[1]. As a result, the statement may not be suitable for another purpose. The statement is intended solely for our client and the IND and should not be distributed to or used by other parties.
This compilation report, in accordance with the applicable regulations[2], refers to the information under section 3 Income from business activities. This information is compiled by us based on the information provided by our client.
This compilation engagement has been performed by us in accordance with Dutch law, including the Dutch Standard 4410H, 'Compilation engagements', which is applicable to accountants[3]. The standard requires us to assist the client in the preparation and presentation of section 3 Income from business activities of the declaration on income of self-employed person. To this end we have applied our professional expertise in accounting and financial reporting.
In a compilation engagement, the client is responsible for providing us with all relevant information and the client is also responsible for ensuring the information is correct. Therefore, we have conducted our work, in accordance with the applicable regulations[4], on the assumption that the client has fulfilled his responsibility.
To conclude our work, we have read section 3 of the declaration to consider whether the statement as presented correspond with our understanding of the client. We have not performed any audit or review procedures which would enable us to express an opinion or a conclusion on section 3 of the declaration.
During this engagement we have complied with the relevant ethical requirements prescribed by the 'Verordening Gedrags- en Beroepsregels Accountants' (VGBA, Dutch Code of Ethics)[5]. You and other users of

this statement may therefore assume that we have conducted the engagement in a professional, competent and objective manner and with due care and integrity and that we will treat all information provided to us as confidential.

Signing

5.4 Name of administration/ accountants office _____

5.5 Place and date

Place _____

Day *Month* *Year*

5.6 Signature of administrator/ accountant _____

[1] See article 16 paragraph 1 (c) of the Aliens Act.
[2] For members of the NBA (The Royal Netherlands Institute of Chartered Accountants), the NOAB (Netherlands Association of Financial and Tax Experts) and RB (Register of Tax Advisers).
[3] And/or other applicable regulations, for example, if the administrator is a member of NOAB, RB or another body.
[4] For members of the NBA, the NOAB and RB.
[5] And/or other applicable provisions, for example, if the administrator is a member of NOAB, RB or another body.

Processing of personal data
The Immigration and Naturalisation Service (IND) processes personal data when it processes your application, notification, or request. This means that if needed the IND will request data from you yourself and other organisations or persons. The IND also uses and stores data and shares them with other organisations. When doing so, the IND strictly adheres to the stipulations of privacy legislation. For instance, the IND must treat data safely and with due care. The law also gives rights. At your request, you are allowed to see which data on you the IND processes. You can also get information on why the IND does so and to whom your data have been passed on. On www.ind.nl you can read how the IND processes your data and which rights you have. You can also read how to use your rights.

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Appendix Medical information disclosure consent form

For the foreign national: Do you have more than two physicians/practitioners?
In that case, you should copy this appendix and have the copied appendix completed as well.

The physician/practitioner must be registered in the registers under the Individual Healthcare Professions Act (Wet op de Beroepen in de Individuele Gezondheidszorg or BIG) or the Dutch Association of Psychologists (Nederlands Instituut van Psychologen or NIP).

If the foreign national is under 12 years of age or incapable of performing legal acts, the legal representative must complete the consent form. If the foreign national is between the age of 12 and 16, the foreign national and his/her legal representative must complete the consent form. If the foreign national is over 16 years of age, the foreign national must complete the consent form.

1 Details of foreign national

Write in block letters

1.1 V-number (if known)

1.2 Name
(as stated in the passport)

Surname

First names

1.3 Date of birth

Day *Month* *Year*

2 Signing

Write in block letters

- The undersigned hereby declares that he/she does not object to the medical adviser from the Immigration and Naturalisation Service (IND) obtaining information about his/her health condition from the below physician(s)/practitioner(s) in connection with an investigation into the medical circumstances regarding his/her residence status in the Netherlands.
- The undersigned gives his/her consent to send a copy of this completed consent form to the physician(s)/ practitioner(s) to be contacted.
- The undersigned gives his/her consent to the IND medical adviser to provide his/her medical data to any medical specialist to be engaged in any further examination.
- The undersigned authorises the below physician(s)/practitioner(s) registered in the registers under the Individual Healthcare Professions Act and/or the Dutch Association of Psychologists (physicians, dentists, physiotherapists, obstetricians, nurses, pharmacists, healthcare psychologists and psychotherapists) to provide information to the IND medical adviser and declares.

2.1 Name of foreign national _____

2.2 Place and date *Place*

_____

Day *Month* *Year*

2.3 Name of legal representative _____

2.4 Place and date *Place*

_____

Day *Month* *Year*

2.5 Signature of foreign national _____

2.6 Signature of legal representative _____

3 Details of the physician/practitioner

Write in block letters

3.1 Name of general practitioner/ COA physician/specialist 1

_____

> Please tick the applicable situation

- ☐ *General practitioner*
- ☐ *COA physician*
- ☐ Specialist

position: _____

department: _____

3.2 Name of hospital/practice/institution

_____

3.3 Visiting address

Street

_____

Number

_____

Postcode

Town

_____

3.4 Telephone number

3.5 Name of general practitioner/ COA physician/specialist 2

_____

> Please tick the applicable situation

- ☐ *General practitioner*
- ☐ *COA physician*
- ☐ Specialist

position: _____

department: _____

3.6 Name of hospital/practice/institution

_____

3.7 Visiting address

Street

Number

Postcode

Town

3.8 Telephone number

4 Referral of medical advice

The undersigned gives his/her consent to the IND medical advisor to provide the medical advice to:

- the IND official handling the application for a residence permit;
- the official from the Repatriation and Departure Service who is responsible for offering medical facilities before, during or after the removal.
- the involved legal experts from the State Advocate's office; and
- the statutory bodies entrusted with the administration of justice.

4.1 Name of foreign national

4.2 Place and date

Place

Day *Month* *Year*

4.3 Name of legal representative

4.4 Place and date

Place

Day *Month* *Year*

4.5 Signature of foreign national

4.6 Signature of legal representative

Processing of personal data

The Immigration and Naturalisation Service (IND) processes personal data when it processes your application, notification, or request. This means that if needed the IND will request data from you yourself and other organisations or persons. The IND also uses and stores data and shares them with other organisations. When doing so, the IND strictly adheres to the stipulations of privacy legislation. For instance, the IND must treat data safely and with due care. The law also gives rights. At your request, you are allowed to see which data on you the IND processes. You can also get information on why the IND does so and to whom your data have been passed on. On www.ind.nl you can read how the IND processes your data and which rights you have. You can also read how to use your rights.

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Appendix Proof of medical situation of foreign national

For the foreign national:
Please have this appendix completed and signed by your physician/ practitioner. If you have more than one physician/ practitioner, you are asked to copy this appendix so that each physician can complete and sign a copy.

The physician/practitioner must be registered in the registers under the Individual Healthcare Professions Act (Wet op de Beroepen in de Individuele Gezondheidszorg or BIG) or the Dutch Association of Psychologists (Nederlands Instituut van Psychologen or NIP).

For the physician/practitioner: Through this form, you are asked a few questions about the presence of any medical treatment of the foreign national you refer to below. The foreign national can use your answers to demonstrate that any medical facts or treatments exist which could be of importance to the assessment of his/her application for a residence permit in the Netherlands. When answering these questions, you are not asked to assess whether the conditions for a residence permit in the Netherlands are met. You only need to provide factual data in simple words that can be understood by non-physicians. The non-medically qualified officials from the Immigration and Naturalisation Service (IND) will not use your answers to form a medical opinion themselves, but do want to be informed of the fact that the foreign national receives active medical treatment from you. In case of any ongoing treatment, they may ask the independent physician from the IND's Medical Advisors Office (Bureau Medische Advisering or BMA) for advice. Following this, the BMA will contact you with the specific written consent of the foreign national.

1 Details of medical care provider

Write in block letters

1.1 Name _____

1.2 Telephone number |__|__|__|__|__|__|__|__|__|__|

1.3 Professional title _____

1.4 BIG registration number |__|__|__|__|__|__|__|__|__|__|__|

1.5 NIP registered?
- ☐ Yes
- ☐ No

1.6 Visiting address

Street

_____

Number

_____

Postcode

|__|__|__|__|__|__|

Town

_____

2 Details of foreign national

Write in block letters

2.1 Name (as stated in the passport)

Surname

First names

2.2 Sex

☐ Male
☐ Female

2.3 Date of birth

Day *Month* *Year*

2.4 Place of birth

2.5 Country of birth (as stated in the passport)

2.6 Nationality

2.7 Home address

Street

Number

Postcode

Town

3 Treatment details

Write in block letters

3.1 Does the foreign national have (one or more) medical symptoms?

☐ Yes
☐ No

3.2 Is the foreign national currently receiving active medical treatment for these medical symptoms?

☐ Yes
☐ No

3.3 What is the nature of these symptoms?

3.4 When did this medical treatment start?

Day *Month* *Year*

3.5 And when is the treatment expected to be finished?

Day *Month* *Year*

4 Signing

The undersigned, medical care provider, hereby declares that the foreign national is currently receiving active medical treatment from him/her

4.1 Place and date

Place

Day *Month* *Year*

4.2 Signature

Processing of personal data

The Immigration and Naturalisation Service (IND) processes personal data when it processes your application, notification, or request. This means that if needed the IND will request data from you yourself and other organisations or persons. The IND also uses and stores data and shares them with other organisations. When doing so, the IND strictly adheres to the stipulations of privacy legislation. For instance, the IND must treat data safely and with due care. The law also gives rights. At your request, you are allowed to see which data on you the IND processes. You can also get information on why the IND does so and to whom your data have been passed on. On www.ind.nl you can read how the IND processes your data and which rights you have. You can also read how to use your rights.

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Appendix Submitting and paying for the application by the sponsor

Do not enclose this appendix with the form!

Below, you can read how you can submit and pay for the Entrance and Residence Procedure (TEV procedure), the application for a residence permit (without a regular provisional residence permit) or a change to the restriction on the residence permit. *Please note!* If the foreign national relies on an exemption from the requirement to apply for a regular provisional residence permit you cannot send the application by post. In that case, the foreign national must always submit the application to the IND Desk in person. Please visit www.ind.nl for the ways you can contact the IND.

Submitting the Entrance and Residence Procedure (TEV procedure), a residence permit without a regular provisional residence permit or a change to the restriction on the residence permit

You send the application form, the appendices and the requested evidence to the IND by post. Never send any original evidence. You must send clearly readable and full copies of the original evidence. Do not use any staples or paperclips. Do not send any USB sticks, CDs, DVDs and suchlike. Put all evidence in a sufficiently stamped envelope. Send your application to the following address:

Application for an economic purpose of residence (work, study, for example)	**Immigratie- en Naturalisatiedienst** **Postbus 5** **9560 AA Ter Apel**
Application for a social purpose of residence (family formation or family reunification, for example)	**Immigratie- en Naturalisatiedienst** **Postbus 16** **9560 AA Ter Apel**

How do you pay?

An application is not free of charge. The costs depend on the purpose of the residence applied by you. After the IND has received your application, you will receive a letter stating the amount and the manner in which you have to pay (unless you use a direct debit collection) *(direct debit collection is not available for private persons, non-recognised sponsors, recognised sponsors relating to 'exchange'established in another Member State of the EU, EEA or Switserland and applications for recognition as sponsor).* Here, you can find no information about the costs or any exemption from having to pay fees. Please visit www.ind.nl if you want to know the costs beforehand. If the assessment of your application shows that you do not qualify for the residence permit applied for, you will not receive a refund.

What happens with your application?

If you have submitted your application to the IND and paid the related costs, the IND will assess your application. If your application is incomplete, the IND will be unable to properly assess your application. If you fail to make a payment or timely payment or submit an incomplete application, the handling of your application will be delayed. You will be informed in writing once your application has been handled. If your application is granted, you will also receive a letter with information about the follow-up procedure.

Providing correct information

Providing incorrect information or withholding relevant information may lead to withdrawal of the permit. If punishable offences are observed, the IND reports this to the police.

V-number

A V-number is a unique number, which is used for identification of a foreign national by the IND and cooperating organisations (such as the Aliens Police). The number is listed in the correspondence which the foreign national or sponsor receives from the IND and other organisations and is also printed on the residence document itself.

Processing of personal data

The Immigration and Naturalisation Service (IND) processes personal data when it processes your application, notification, or request. This means that if needed the IND will request data from you yourself and other organisations or persons. The IND also uses and stores data and shares them with other organisations. When doing so, the IND strictly adheres to the stipulations of privacy legislation. For instance, the IND must treat data safely and with due care. The law also gives rights. At your request, you are allowed to see which data on you the IND processes. You can also get information on why the IND does so and to whom your data have been passed on. On www.ind.nl you can read how the IND processes your data and which rights you have. You can also read how to use your rights.

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Appendix Declaration by sponsor (family and relatives)

Explanation

If you apply for residence for a family member to stay with you in the Netherlands, you are the sponsor. This comes with responsibilities. As a sponsor, you must ensure that your family member meets the conditions for a residence permit. Not only when applying for a residence permit, but also afterwards. Is your family member no longer entitled to reside in the Netherlands? Then you must ensure that your family member leaves the Netherlands.

Please note! You only complete this statement for your own family members. Are you applying for a child that is not your own child, but that of your spouse/partner? In that case, your spouse/partner must complete this statement for the child.

Report changes

Are there any changes in your situation, which could have any effect on the residence permit? If so, you are obliged to report these changes to the IND within 4 weeks. The IND refers to this as the obligation to provide information. Please use the 'Notification form for family members and relatives', which you can download from www.ind.nl. The form lists the changes you need to report.

Retain records

You are obliged to collect and store any relevant information about your family member. You can find the data you are obliged to store in the Aliens Regulations. You must store this documentary evidence for 5 years after you are no longer the sponsor of the foreign national. The IND refers to this as the duty to keep and retain records. The IND can request data from you at any time. In this way the IND checks whether you comply with this obligation.

Processing of personal data

The Immigration and Naturalisation Service (IND) processes personal data when it processes your application, notification, or request. This means that if needed the IND will request data from you yourself and other organisations or persons. The IND also uses and stores data and shares them with other organisations. When doing so, the IND strictly adheres to the stipulations of privacy legislation. For instance, the IND must treat data safely and with due care. The law also gives rights. At your request, you are allowed to see which data on you the IND processes. You can also get information on why the IND does so and to whom your data have been passed on. On www.ind.nl you can read how the IND processes your data and which rights you have. You can also read how to use your rights.

1 Details of sponsor

Write in block letters

1.1 Name (as stated in the passport)

Surname

First names

1.2 Sex

☐ Male
☐ Female

1.3 Date of birth

Day *Month* *Year*

1.4 Place of birth

1.5 Country of birth
(as stated in the passport)

1.6 Address where you keep the records of the foreign national

Street

Number

Postcode

Town

2 Details of the foreign national

Write in block letters

2.1 Name
(as stated in the passport)

Surname

First names

2.2 Sex

☐ Male
☐ Female

2.3 Date of birth

Day *Month* *Year*

2.4 Place of birth

2.5 Country of birth
(as stated in the passport)

3 Signing by sponsor

✓ I declare that I present myself as sponsor for the foreign national mentioned under 2 for whom I am applying for a residence permit.

3.1 Place and date

Place

Day *Month* *Year*

3.2 Signature

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Appendix Questionnaire for residence with partner

The questions must be answered by the partner (the sponsor) who lives in the Netherlands.

What is important in this questionnaire?

You must answer the following list of questions extensively and in detail. The IND can then assess whether your relationship is lasting and exclusive. Use separate sheets of paper when answering the questions. Mention the number of the question and your answer on the sheet. You must place your signature and the date of signing on each sheet of paper. You must substantiate your answers with as much documentary evidence as possible. For example , letters, photographs, e-mails and aeroplane tickets. You may submit copies. If you do not answer the questions in extensive detail and do not submit documentary evidence, the IND cannot assess your relationship properly. Your application can then be rejected.

Questions

1 Since when do you know your partner? Name the day, month and year.
2 How did you come in contact with your partner?
3 Where did you get to know your partner? Name the place and exact location.
4.1 If you got to know each other via internet or family: have you already met each other in person?
4.2 If so, when and where did you meet? If not, why not?
5 Since when have you had a love affair with each other? Name the day, month and year. How did this happen?
6 How have you maintained the relationship since the beginning until now? Submit as much documentary evidence as possible, such as letters, e-mails, photographs and aeroplane tickets.
7.1 Has your partner ever been in the Netherlands?
7.2 If so, when was that? Name the day, month and year.
7.3 What was the reason for that stay?
7.4 In what place and with whom did your partner stay?
8 Have you previously had a relationship with someone who came from abroad to the Netherlands for you? If so, with whom and when was that?
9 Has your partner previously had a relationship with someone in the Netherlands? If so, with whom and when was that?
10.1 Does your partner have minor-aged children?
10.2 If so, what are those children's names, how old are they and where do they live now?
11.1 Will the children travel together with your partner to the Netherlands?
Please be aware that if your children will not travel immediately with your partner there may be a waiting period of 1 year.
11.2 If not, why not? Who will take care of the children after your partner's departure to the Netherlands?
12 Are you related to your partner? If so, what is the family relationship?

Please note!

- ✓ Have you signed and dated all the pages?
- ✓ Have you attached all the documentary evidence (as copies)?

Processing of personal data

The Immigration and Naturalisation Service (IND) processes personal data when it processes your application, notification, or request. This means that if needed the IND will request data from you yourself and other organisations or persons. The IND also uses and stores data and shares them with other organisations. When doing so, the IND strictly adheres to the stipulations of privacy legislation. For instance, the IND must treat data safely and with due care. The law also gives rights. At your request, you are allowed to see which data on you the IND processes. You can also get information on why the IND does so and to whom your data have been passed on. On www.ind.nl you can read how the IND processes your data and which rights you have. You can also read how to use your rights.

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Appendix Exemption from the obligation to undergo a tuberculosis (TB) test

Do not enclose this appendix with the form!

If you have the nationality of one of the countries on this list, you do not have to undergo a tuberculosis (TB) test.

Albania
Algeria
Andorra
Antigua and Barbuda
Argentina
Armenia
Australia
Austria
Azerbaijan
Bahamas
Bahrain
Barbados
Belarus
Belgium
Belize
Benin
Bosnia and Herzegovina
Brazil
Brunei
Bulgaria
Burkina Faso
Cape Verde
Canada
Chile
China
Colombia
Comoros
Costa Rica
Croatia
Cuba
Cyprus
Czech Republic
Denmark
Dominica
Dominican Republic
Ecuador
Egypt
El Salvador
Estonia
Fiji
Finland
France
Galapagos Islands
Georgia
Germany
Greece
Grenada
Guatemala
Guyana
Honduras
Hong Kong (SAR)
Hungary
Iceland
Iran
Iraq
Ireland
Israel
Italy
Jamaica
Japan
Yemen
Jordan
Kazakhstan
Kosovo
Kuwait
Latvia
Lebanon
Libya
Liechtenstein
Lithuania
Luxembourg
Macau (SAR)
Malaysia
Maldives
Mali
Malta
Mauritania
Mauritius
Mexico
Moldova
Monaco
Montenegro
Morocco
Netherlands
New Hebrides
New Zealand
Nicaragua
Niger
Niue
North-Macedonia
Norway
Oman
Panama
Paraguay
Poland
Portugal
Qatar
Romania
Russia
Rwanda
Samoa
San Marino
Saudi Arabia
Serbia
Seychelles
Singapore
Slovakia
Slovenia
Solomon Islands
South-Korea
Spain
Sri Lanka
St Kitts & Nevis
St Lucia
St Vincent and the Grenadines
Sudan
Suriname
Sweden
Switzerland
Syria
Tadjikistan
Taiwan
Togo
Tonga
Trinidad and Tobago
Tunisia
Turkey
Turkmenistan
Ukraine
United Arab Emirates
United Kingdom
United States of America
Uruguay
Uzbekistan
Vanuatu
Venezuela