



# Application for the purpose of residence of 'paid employment' (recognised sponsor)

## 1 Who can submit this application?

> Please tick the applicable situation

You can only use this form if you have been recognised as sponsor by the IND or are the authorised representative of the recognised sponsor and the foreign national does not need a Single Permit (combined permit for residence and work) for paid employment. You can use this form in order to submit an application for a residence permit for one of the following purposes of residence:

- paid employment (370)
- International Trade Regulation (425)
- cross-border service provision (500)
- intra-company transfer (519)
- work experience within the framework of an EU action programme (643)

For Intra-company transfers in the Netherlands a work permit is often required. You must apply for this through the Employee Insurance Agency (UWV) simultaneously with the application for a residence permit. In assessing the application for a residence permit, the IND checks with the Employee Insurance Agency whether a work permit has been issued.

> Please tick the applicable situation

It concerns an application for the following procedure:

- Procedure for Entry and Residence: the employee still lives abroad and is obliged to apply for a regular provisional residence permit;
- Procedure for a regular residence permit: the employee is not obliged to apply for a regular provisional residence permit and resides in the Netherlands or still abroad; or
- Extension of the validity of the residence permit; or
- Changing the residence permit (together with extending the validity of the residence permit): the employee already has a residence permit and wants to change his residence permit to another purpose of residence.

*Make sure that the application is received by the IND before the residence permit for the employee expires. This is important to prevent the employee encountering a residence gap. A residence gap is an interruption in the residence. This has consequences for any subsequent procedures. Do not submit an application if the residence permit is still valid for more than 3 months. The IND will disregard an application which is submitted earlier than 3 months before the expiration date of the residence permit.*

## 2 Details of the employer

2.1	Company name	<input style="width: 90%; border: none; border-bottom: 1px solid black;" type="text"/>
2.2	Name of contact person	<input style="width: 90%; border: none; border-bottom: 1px solid black;" type="text"/>
2.3	Telephone number	<input style="width: 90%; border: none; border-bottom: 1px solid black; text-align: center; font-family: monospace;" type="text"/>
2.4	E-mail	<input style="width: 90%; border: none; border-bottom: 1px solid black;" type="text"/>
2.5	Chamber of Commerce number	<input style="width: 90%; border: none; border-bottom: 1px solid black; text-align: center; font-family: monospace;" type="text"/>

### 3 Details of the authorised representative (if applicable)

3.1 Company name

3.2 Name authorised representative

3.3 Name of contact person

3.4 Correspondence address

Street  Number

Postcode  Town

3.5 Telephone number

3.6 E-mail

### 4 Details of the employee

4.1 V-number (if known)

4.2 Citizen Service Number (if known)

4.3 Name

Surname as stated in the passport

First names

> Please tick the applicable situation

4.4 Sex and Date of birth  Male  Female

Day  Month  Year

4.5 Place of birth

4.6 Country of birth

4.7 Nationality

> Please tick the applicable situation

4.8 Civil status  unmarried  married  registered partnership  divorced  widow/widower

4.9 Details passport

Number  Country

Valid from (date)  to (date)

Street  Number

4.10 Address outside the Netherlands, or, if the employee already resides in the Netherlands: address in the Netherlands

Postcode  Town

Country

4.11 Telephone number

4.12 E-mail

# Application

for the purpose of residence of 'paid employment' (recognised sponsor)  
Immigration and Naturalisation Service  
Ministry of Justice and Security

## 5 Statement on conditions

> Please tick

I state the following:

### General

- By completing this form, the employer will present itself as sponsor for the above foreign national, as referred to in Article 2a of the Aliens Act.  Yes  No
- There is no ban on the foreign national carrying out work as meant in Section 2 of the Foreign Nationals Employment Act.  Yes  No
- The employee has lasting and sufficient means of support.  Yes  No
- The employee has signed the antecedents certificate.  Yes  No
- The employee has his principal residence in the Netherlands or will establish his principal residence in the Netherlands.  Yes  No
- The employee intends to undergo (if necessary) a TB test within 3 months after having arrived in the Netherlands (only applicable in case of first admission).  Yes  No

### By purpose of residence

#### International Trade Regulation

- The employer has the decision of the Employee Insurance Agency showing that the activities comply with the terms of the regulation.  Yes  No
- The employer has registered the foreign national with the Employee Insurance Agency.  Yes  No

#### Cross-border service provision

- The employer has notified the Employee Insurance Agency about the labour.  Yes  No

#### Intra-company transfer

- The employer has the original work permit being issued for Intra-company transfer for the foreign national or has applied for one with the Employee Insurance Agency.  Yes  No

#### Work experience within the framework of an EU action programme, in case of work experience for study purposes (trainee):

- The employer has a statement of the educational institution that the traineeship will take place within the framework of an EU action programme.  Yes  No
- The employer has a scholarship statement.  Yes  No

#### Work experience within the framework of an EU action programme, in case of work experience for employment purposes (apprentice):

- The employer has means of evidence showing that the employment will take place within the framework of an EU action programme.  Yes  No
- The employer has a scholarship statement.  Yes  No

## 6 Term of employment contract

The employer has an employment contract with the employee showing that the latter will perform labour for the duration of:

Years and months

> Fill in

## 7 Entry date (if applicable)

Day      Month      Year

7.1 The expected entry date of the employee

Day	Month	Year	

This date will be the start date of the residence permit

## 8 Place of collection of regular provisional residence permit

(only if the employee enters with a regular provisional residence permit)

Dutch embassy or consulate in the country of origin (or country of continuous residence).  
If no Dutch embassy or consulate is available, then you need to collect the regular provisional residence permit in the nearest country where a Dutch embassy or consulate is available.

8.1 Place

8.2 Country

## 9 Location where the residence permit is collected

Please indicate below the IND Desk where the employee will collect the residence permit

> Please tick the applicable situation

- |                                    |                                    |                                    |                                   |
|------------------------------------|------------------------------------|------------------------------------|-----------------------------------|
| <input type="checkbox"/> Amsterdam | <input type="checkbox"/> Den Bosch | <input type="checkbox"/> Eindhoven | <input type="checkbox"/> Den Haag |
| <input type="checkbox"/> Rotterdam | <input type="checkbox"/> Utrecht   | <input type="checkbox"/> Zwolle    |                                   |

## 10 Signing by sponsor

10.1	Name													
10.2	Place and date	<table border="0" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%; border-bottom: 1px solid black; vertical-align: bottom;">Place</td> <td style="width: 5%;"></td> <td style="width: 10%; border-bottom: 1px solid black; vertical-align: bottom;">Day</td> <td style="width: 5%;"></td> <td style="width: 10%; border-bottom: 1px solid black; vertical-align: bottom;">Month</td> <td style="width: 5%;"></td> <td style="width: 10%; border-bottom: 1px solid black; vertical-align: bottom;">Year</td> <td style="width: 5%;"></td> <td style="width: 5%; border-bottom: 1px solid black;"></td> <td style="width: 5%; border-bottom: 1px solid black;"></td> <td style="width: 5%; border-bottom: 1px solid black;"></td> <td style="width: 5%; border-bottom: 1px solid black;"></td> </tr> </table>	Place		Day		Month		Year					
Place		Day		Month		Year								
10.3	Signature (by a person authorised for this purpose)													

## 11 Means of evidence and documents

Please enclose the following documents with this form:

- A copy of the employee's passport (only the identity details and stamped pages).
- The completed appendix antecedents certificate
- The completed appendix direct debit collection

*Procedure for a regular residence permit, the foreign national resides in the Netherlands and has a nationality whereby he will need a Regular Provisional Residence Permit.*

- A copy of a valid residence permit issued by another Schengen member state

*Schengen member state: Belgium, Denmark, Germany, Estonia, Finland, France, Greece, Hungary, Italy, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, Norway, Austria, Poland, Portugal, Slovenia, Slovakia, Spain, Czech republic, Iceland, Sweden, Switzerland.*

## 12 Biometric information (fingerprints, passport photo) and signature

The foreign national must have his fingerprints and facial image (passport photo) taken to determine his identity. The biometric information is also required to create a residence permit. For the residence permit the IND also needs a signature of the foreign national. See the appendix Fingerprints, passport photo and signature.

## 13 Submitting the application and payment

You have collected, copied and enclosed all the means of evidence necessary for the application. Proceed to the appendix: "Submitting and paying for the application (by the sponsor)".



This certificate only needs to be completed if the foreign national is 12 years of age or older.

# Appendix Antecedents Certificate

## 1 Certificate

> Please tick the applicable situation

- I certify that:
  - I have never been sentenced to imprisonment or a custodial measure for committing a crime;
  - I have never been sentenced to perform community service for committing a crime;
  - I have never been imposed an unconditional fine for committing a crime;
  - I have never accepted an out-of-court settlement for committing a crime;
  - I have never been imposed a penalty order by a public prosecutor for committing a crime;
  - I am currently not subject to prosecution for committing a crime;
  - I have never been responsible for one of the following categories of acts as referred to in Article 1F of the 1951 Refugee Convention: a crime against peace, a war crime, a crime against humanity, a serious non-political crime (for example murder or terrorism), or acts contrary to the purposes and principles of the United Nations (for example terrorist acts); and
  - I am aware of the fact that a sentence for committing a crime may result in a refusal or termination of the right of residence.
  - I have not submitted any incorrect data during earlier residence procedures;
  - I did not reside in the Netherlands illegally in the past;
  - I am not subject to any entry ban.

I am unable to certify the above for the following reasons:

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## 2 Signing (by the foreign national)

I have completed this form truthfully.

2.1 Name

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2.2 Place and date

Place	Day	Month	Year						
<hr/>									

2.3 Signature

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**Please note!**

Not completing this antecedents certificate truthfully is an offense of which in all cases a report will be made.





Do not enclose this appendix with the form!

In order to be able to make a residence document, the Immigration and Naturalisation Service (IND) need the fingerprints, passport photo and signature of the foreign national. How can the foreign national submit these?

In all cases, the foreign national must bring a valid passport (this can also be a foreign national passport or a refugee passport) or ID card of the EU, EEA or Switzerland.

#### **This can be done while still abroad, by means of the Entry and Residence procedure**

- The sponsor (in the Netherlands) will have submitted the application for Regular Provisional Residence Permit for the foreign national (who is still abroad).
  - If a positive decision is given, then the foreign national can collect the Regular Provisional Residence Permit from the Dutch Embassy or Consulate in his/her country of origin or long-term residence. When collecting the Regular Provisional Residence Permit, the foreign national must take a new (and not previously used) passport photo with him/her. This passport photo must comply with the requirements which also apply for Dutch passports. The Embassy can inform the foreign national where he/she is able to have passport photos made locally, which comply with the relevant requirements. A photo that does not comply with the requirements will cause unnecessary delay.
  - The employee at the Dutch Embassy or the Consulate will take fingerprints and the foreign national will also be required to sign the document.
- The foreign national has submitted the Regular Provisional Residence Permit to the Dutch Embassy or the Consulate in the country of origin or long-term residence.
  - When submitting the application, the foreign national must take a new (and not previously used) passport photo with him/her. The employee at the Dutch Embassy or the Consulate will also take the fingerprints and the foreign national will be required to sign the document.

#### **When abroad, application for temporary Regular Residence Permit for persons who do not require a Regular Provisional Residence Permit**

- If an application is submitted in the Netherlands by a (recognised) sponsor for a foreign national who does not require a Regular Provisional Residence Permit, then the foreign national must go to an Immigration and Naturalisation Service (IND) counter immediately after arrival in the Netherlands. The Immigration and Naturalisation Service (IND) employee will make fingerprints and a passport photo and the foreign national will be required to sign the document. No appointment needs to be made for this. The addresses and opening hours of the Immigration and Naturalisation Service (IND) counters can be found on the website [www.ind.nl](http://www.ind.nl).

## Appendix

### Fingerprints, passport photo and signature

#### **Applying for a first residence permit in the Netherlands or changing the purpose of residence**

- The foreign national or sponsor submits the application in writing (and sends the application by post to the Immigration and Naturalisation Service (IND)). The foreign national must go the Immigration and Naturalisation Service (IND) desk within 2 weeks after receiving a confirmation letter in order to have his/her fingerprints and passport photo taken. Please check [www.ind.nl](http://www.ind.nl) if you need to make an appointment. There, you will also find addresses and opening hours of the IND desks. If the application form notes that the foreign national will collect the residence permit at an expat centre, then he/she can also have a passport photograph and his/her fingerprints taken there. Please check [www.ind.nl](http://www.ind.nl) if you need to make an appointment. There, you will also find addresses and opening hours of the IND desks. The addresses and opening hours of the Expat Centres can be found at [www.ind.nl](http://www.ind.nl).
- The foreign national must submit the application immediately at the counter. A passport photo and the fingerprints will be taken at the counter. The foreign national will also be required to sign the document. Submitting an application to an Immigration and Naturalisation Service (IND) counter is by appointment only. Information about making appointments can be found on the website [www.ind.nl](http://www.ind.nl).

#### **Application for extension of a residence permit, a permanent residence permit or an application for renewal or replacement of a residence document**

- The foreign national or sponsor submits the application in writing (and sends the application by post to the Immigration and Naturalisation Service (IND)). The foreign national must then go to the Immigration and Naturalisation Service (IND) counter within 2 weeks in order to have his/her fingerprints and passport photo taken. No appointment is necessary for this purpose. The addresses and opening hours of the Immigration and Naturalisation Service (IND) counters can be found on the website [www.ind.nl](http://www.ind.nl).

**N.B.** From 1 March 2014, if the foreign national (e.g. in the context of a previous application) has had biometric features (10 fingerprints and a passport photo) taken, the foreign national does not need to provide these details (at an IND desk) again. This does not apply if the foreign national has reached the age of 6, 12 or 18 in the intervening period. The IND could invite the foreign national for gaining biometric details again, if the previously used passport photo is an insufficient similarity of the foreign national or if the photo and/or fingerprints taken previously are of an insufficiently high quality.







## Appendix Employer's declaration

One copy must be completed and signed for each employer.  
The application form states when and of which person(s) you must  
enclose the employer's declaration with your application.

*Please note! The IND may check the correctness of your enclosed wage, work and  
benefit details with another government agency (for example the Netherlands  
Employees Insurance Agency or the Tax and Customs Administration).*

### 1 Details of employee

1.1	V-number (if known)	<input type="text"/>								
		<small>Surname as stated in the passport</small>								
1.2	Name	<input type="text"/>								
		<small>First names</small>								
		<small>&gt; Please tick the applicable situation</small>								
1.3	Sex and Date of birth	<input type="checkbox"/> Male <input type="checkbox"/> Female <table border="0" style="float: right; margin-left: 20px;"> <tr> <td style="text-align: center;"><small>Day</small></td> <td style="text-align: center;"><small>Month</small></td> <td style="text-align: center;"><small>Year</small></td> </tr> <tr> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> </tr> </table>	<small>Day</small>	<small>Month</small>	<small>Year</small>	<input type="text"/>	<input type="text"/>	<input type="text"/>		
<small>Day</small>	<small>Month</small>	<small>Year</small>								
<input type="text"/>	<input type="text"/>	<input type="text"/>								
1.4	Place of birth	<input type="text"/>								
1.5	Country of birth	<input type="text"/>								
1.6	Nationality	<input type="text"/>								
1.7	Home address	<table border="0" style="width: 100%;"> <tr> <td style="width: 80%;"><small>Street</small></td> <td style="width: 20%;"><small>Number</small></td> </tr> <tr> <td><input type="text"/></td> <td><input type="text"/></td> </tr> <tr> <td><small>Postcode</small></td> <td><small>Town</small></td> </tr> <tr> <td><input type="text"/></td> <td><input type="text"/></td> </tr> </table>	<small>Street</small>	<small>Number</small>	<input type="text"/>	<input type="text"/>	<small>Postcode</small>	<small>Town</small>	<input type="text"/>	<input type="text"/>
<small>Street</small>	<small>Number</small>									
<input type="text"/>	<input type="text"/>									
<small>Postcode</small>	<small>Town</small>									
<input type="text"/>	<input type="text"/>									

### 2 Details of company/institution

2.1	Name company/institution	<input type="text"/>
2.2	Withholding tax number	<input type="text"/>
		<small>Street</small>
2.3	Visiting address	<input type="text"/>
		<small>Postcode</small>
		<small>Town</small>
		<input type="text"/>

### 3 Employment details

3.1 Position of employee \_\_\_\_\_

3.2 Date of employment  
 Day Month Year  
 \_\_\_\_\_  
 > Please tick the applicable situation

3.3 Nature of the employment  
 Fixed employment    Temporary contract    On-call contract    Ongoing temporary work  
 > Please tick the applicable situation

3.4 Employment period  
 Indefinite period    Definite employment > Enter the period (from (date), to (date) below  
 Day Month Year Day Month Year  
 \_\_\_\_\_  
 > Please tick the applicable situation

3.5 Is there a provision for continued payment of wage during the term of the contract if there is no work?  
 No    Yes

3.6 Is there a trial period?  
 No    Yes, until Day Month Year  
 \_\_\_\_\_

3.7 Working hours per week  
 Hours per week by contract   Hours per week actually  
 \_\_\_\_\_

3.8 Gross salary (excluding holiday allowance)  
 Per month, or    Per 4 weeks   € \_\_\_\_\_  
 All amounts rounded to the nearest full euro

3.9 Wage for social security purposes (excluding holiday allowance)  
 Per month, or    Per 4 weeks   € \_\_\_\_\_  
 All amounts rounded to the nearest full euro

3.10 Net salary (excluding holiday allowance)  
 Per month, or    Per 4 weeks   € \_\_\_\_\_  
 All amounts rounded to the nearest full euro

3.11 Holiday allowance  
 \_\_\_\_\_ %

> You only have to complete 3.12 for the International Trade Regulation

3.12 Period of residence in the Netherlands (maximum of 3 years)  
 From Day Month Year \_\_\_\_\_ (= date of entry)  
 To Day Month Year \_\_\_\_\_

### 4 Signing by employer

I declare that the above employee is employed by the above company/institution.  
 I have completed this form truthfully.

4.1 Name \_\_\_\_\_

4.2 Position \_\_\_\_\_

4.3 Telephone number  
 \_\_\_\_\_

4.4 Place and date  
 Place Day Month Year  
 \_\_\_\_\_  
 Signature Stamp

4.5 Signature and stamp of company/institution  
 \_\_\_\_\_



Do not enclose this appendix with the form!

## Appendix

### Submitting and paying for the application by the sponsor

Below, you can read how you can submit and pay for the Entrance and Residence Procedure (TEV procedure), the application for a residence permit (without a regular provisional residence permit) or a change to the restriction on the residence permit.

Please note! If the foreign national relies on an exemption from the requirement to apply for a regular provisional residence permit you cannot send the application by post. In that case, the foreign national must always submit the application to the IND Desk in person. Please visit [www.ind.nl](http://www.ind.nl) for the ways you can contact the IND.

#### **Submitting the Entrance and Residence Procedure (TEV procedure), a residence permit without a regular provisional residence permit or a change to the restriction on the residence permit**

You send the application form, the appendices and the requested evidence to the IND by post. Never send any original evidence. You must send clearly readable and full copies of the original evidence. Please provide color copies of official (foreign) documents and your passport. Do not use any staples or paperclips. Do not send any USB sticks, CDs, DVDs and suchlike. Put all evidence in a sufficiently stamped envelope. Send your application to the following address:

*Application for an economic purpose of residence (work, study, for example)*

**Immigratie- en Naturalisatiedienst**  
**Postbus 5**  
**9560 AA Ter Apel**

*Application for a social purpose of residence (family formation or family reunification, for example)*

**Immigratie- en Naturalisatiedienst**  
**Postbus 16**  
**9560 AA Ter Apel**

#### **How do you pay?**

An application is not free of charge. The costs depend on the purpose of the residence applied by you. After the IND has received your application, you will receive a letter stating the amount and the manner in which you have to pay (unless you use a direct debit collection) (*direct debit collection is not available for private persons, non-recognised sponsors and applications for recognition as sponsor*).

Here, you can find no information about the costs or any exemption from having to pay fees. Please visit [www.ind.nl](http://www.ind.nl) if you want to know the costs beforehand. If the assessment of your application shows that you do not qualify for the residence permit applied for, you will not receive a refund.

#### **What happens with your application?**

If you have submitted your application to the IND and paid the related costs, the IND will assess your application. If your application is incomplete, the IND will be unable to properly assess your application. If you fail to make a payment or timely payment or submit an incomplete application, the handling of your application will be delayed. You will be informed in writing once your application has been handled. If your application is granted, you will also receive a letter with information about the follow-up procedure.

#### **Providing correct information**

Providing incorrect information or withholding relevant information may lead to withdrawal of the permit. If punishable offences are observed, the IND reports this to the police.

#### **V-number**

A V-number is a unique number, which is used for identification of a foreign national by the IND and cooperating organisations (such as the Aliens Police). The number is listed in the correspondence which the foreign national or sponsor receives from the IND and other organisations and is also printed on the residence document itself.

#### **Personal Data Protection Act**

Under the Personal Data Protection Act, the IND is obliged to inform you that the IND is the organisation that processes the data of your request or application. The IND does so in order to handle your request or application. You can ask any questions about this data processing by sending a letter to the IND, Postbus 17, 9560 AA Ter Apel. You can also ask for an overview of the data processed about you. Following this request, you can ask for your personal details to be changed, deleted or protected.





## 4 Details of the foreign national

4.1	Name	Surname as stated in the passport <input type="text"/> First names <input type="text"/>						
4.2	Date of birth	<table border="0"> <tr> <td style="text-align: center;">Day</td> <td style="text-align: center;">Month</td> <td style="text-align: center;">Year</td> </tr> <tr> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> </tr> </table>	Day	Month	Year	<input type="text"/>	<input type="text"/>	<input type="text"/>
Day	Month	Year						
<input type="text"/>	<input type="text"/>	<input type="text"/>						

## 5 Signing

By signing this form, you authorise IND to send a once only direct debit collection order to your bank to debit your account for the legal fees to be paid. By signing this form you also authorise the bank to debit your account once only according to the order by IND.

5.1	Name	<input type="text"/>								
5.2	Place and date	<table border="0"> <tr> <td style="text-align: left;">Place</td> <td style="text-align: center;">Day</td> <td style="text-align: center;">Month</td> <td style="text-align: center;">Year</td> </tr> <tr> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> </tr> </table>	Place	Day	Month	Year	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Place	Day	Month	Year							
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>							
5.3	Signature account holder (by a person authorised for this purpose) and company/organisation stamp	<table border="0"> <tr> <td style="width: 60%;"><input type="text"/></td> <td style="width: 40%;"><input type="text"/></td> </tr> </table>	<input type="text"/>	<input type="text"/>						
<input type="text"/>	<input type="text"/>									

### Please note!

If you do not agree with this withdrawal, you can have it reversed. Please contact your bank for this within 8 weeks. Ask your bank for the conditions.



This appendix is only available in Dutch

## Bijlage

### Gegevens (over noodzaak) lerend werken in het kader van arbeid (praktikant)

#### 1 Gegevens van de vreemdeling

1.1 Burgerservicenummer (indien bekend)

1.2 V-nummer (indien bekend)

1.3 Naam  
Achternaam (zoals in het paspoort)   
Voornamen

1.4 Geslacht en geboortedatum  
 Man  Vrouw > *Kruis aan wat van toepassing is* Dag  Maand  Jaar

1.5 Nationaliteit

1.6 Paspoortnummer

1.7 (Voor)opleiding

#### 2 Gegevens huidige werkgever van de vreemdeling

2.1 Is de vreemdeling in dienst bij een buitenlandse werkgever  
 Ja, sinds  Dag  Maand  Jaar   Nee

2.2 Is er een overeenkomst tussen het Nederlandse en buitenlandse bedrijf  
 Ja  Nee > *Kopie overeenkomst of toelichting bijvoegen*  
Toelichting

2.3 Neemt de vreemdeling een reguliere arbeidsplaats in bij het Nederlandse bedrijf  
 Ja  Nee  
Toelichting

2.4 Zal de vreemdeling na terugkeer weer bij de buitenlandse werkgever in dienst komen  
 Ja  Nee  
Toelichting

- 2.5 Is het leertraject van belang voor de bedrijfsontwikkeling van de buitenlandse onderneming  Ja  Nee > *Kopie van het in tijd gefaseerd leerplan bijvoegen*  
 Toelichting  
 \_\_\_\_\_  
 \_\_\_\_\_
- 2.6 Aantal praktikanten dat gelijktijdig tewerkgesteld wordt      (Maximaal 10% van het vaste personeelsbestand)
- 2.7 Wat is nu het aantal personeelsleden in vaste dienst

### 3 Ondertekening

Ik heb deze bijlage naar waarheid ingevuld

- 3.1 Naam \_\_\_\_\_
- 3.2 Functie \_\_\_\_\_
- 3.3 Plaats en datum  
 Plaats \_\_\_\_\_ Dag \_\_\_\_\_ Maand \_\_\_\_\_ Jaar \_\_\_\_\_  
 Handtekening \_\_\_\_\_ Stempel \_\_\_\_\_
- 3.4 Handtekening en stempel werkgever \_\_\_\_\_





This appendix is only available in Dutch

## Bijlage

### Gegevens (over noodzaak) van lerend werken in het kader van studie (stagiair)

#### 1 Gegevens van de vreemdeling

1.1	Burgerservicenummer (indien bekend)	
1.2	V-nummer (indien bekend)	
1.3	Naam	Achternaam (zoals in het paspoort)   Voornamen 
1.4	Geslacht en geboortedatum	<input type="checkbox"/> Man <input type="checkbox"/> Vrouw > <i>Kruis aan wat van toepassing is</i> Dag Maand Jaar
1.5	Nationaliteit	
1.6	Geboorteplaats	
1.7	Geboorteland	
1.8	Paspoortnummer	
1.9	(Voor)opleiding	

#### 2 Gegevens huidige opleiding van de vreemdeling

2.1	Naam onderwijsinstelling	
2.2	Adres onderwijsinstelling	Straat Nummer   Postcode Plaats 
2.3	Website onderwijsinstelling	
2.4	Naam opleiding(srichting)	
2.5	Totale duur van de opleiding (in jaren)	
2.6	In welk studiejaar zit de vreemdeling	 Vanuit de opleiding Op de stageplaats
2.7	Naam stagebegeleider	

> *Kruis aan en vul in wat van toepassing is*

- 2.8 Niveau van de opleiding naar Nederlandse maatstaven  LBO  MBO  HBO  Universitair  Anders: \_\_\_\_\_
- 2.9 Is de stage noodzakelijk voor het voltooien van de opleiding  Ja  Nee > *Verklaring onderwijsinstelling bijvoegen waaruit blijkt dat stage noodzakelijk is*  
 Toelichting  
 \_\_\_\_\_  
 \_\_\_\_\_
- 2.10 Zijn de leerdoelen van de stage in overeenstemming met het niveau van de opleiding  Ja  Nee > *Een in tijd gefaseerd stageplan bijvoegen*  
 Toelichting  
 \_\_\_\_\_  
 \_\_\_\_\_
- 2.11 Aantal vreemdelingen met een gecombineerde vergunning of met twv dat gelijktijdig stage loopt  \_\_\_\_\_ (Maximaal 10% van het vaste personeelsbestand)  
 Afgerond in hele euro's
- 2.12 Stagevergoeding per maand €  \_\_\_\_\_ (Minimaal 50% van het wettelijk minimum(jeugd)loon)  
 > *Kopie van een door stagiair en stagebieder getekende stageovereenkomst met vermelding van de stagevergoeding bijvoegen*

### 3 Ondertekening

Ik heb deze bijlage naar waarheid ingevuld

- 3.1 Naam \_\_\_\_\_
- 3.2 Functie \_\_\_\_\_  
 Plaats \_\_\_\_\_
- 3.3 Plaats en datum \_\_\_\_\_  
 Handtekening \_\_\_\_\_ Stempel \_\_\_\_\_
- 3.4 Handtekening en stempel werkgever \_\_\_\_\_