



Application for a 'Permanent residence document Withdrawal Agreement' for UK nationals and their family members (565)

Depending on your situation, you may be able to complete this application online. You can start to complete the application on www.ind.nl/Brexit. There you can also find more information about Brexit.

Dutch version

This application form is also available in Dutch. Visit www.ind.nl to download it.

Please read the information below before completing this form.

Who can complete this form?

As a result of Brexit, nationals from the United Kingdom (UK nationals) are no longer EU citizens from the date on which the UK left the EU. If you would like to be considered for a residence document 'Permanent residence document Withdrawal Agreement', then you can use this form.

Use this form to submit the application for a 'Permanent residence document Withdrawal Agreement' if one of the situations below applies to you:

- You are a UK national or the family member of a UK national. You came to live in the Netherlands before 1 January 2021 and at the time of submitting this application you have been lawfully resident in the Netherlands for at least 5 years.
- You are a UK national or a family member of a UK national who holds a 'Residence document Withdrawal Agreement', and who at the time of submission of this application has been lawfully resident in the Netherlands for at least 5 years.
- You are a UK national and a family member of an EU or EEA member state* or Switzerland, who has been lawfully resident in the Netherlands for at least 5 years.

NB: You can also apply for permanent residence (*duurzaam verblijf*). Please first carefully check the conditions on www.ind.nl.

* This does not apply to UK nationals who are the family member of a Dutch national, unless the Dutch national and the UK national have previously lived in another EU or EEA country or Switzerland based on EU law. See 'Dutch nationals that can derive rights from EU law' on www.ind.nl/en.

- You are a UK national. You have a Dutch residence permit, or you are the family member of this UK national.

NB: An exception to the 5-year limit applies to UK nationals, who after being employed or self-employed have retired or taken early retirement, have become permanently unfit for work or have become a cross-border worker, and the family members of these UK nationals. See paragraph 2 'Residence purpose in the Netherlands'.

Who should not complete this form?

- You are a UK national. You came to the Netherlands after 31 December 2020, or you are the family member of this UK national. For family members who came to the Netherlands after this date, certain exceptions apply. These are set out in article 10 of the Withdrawal agreement.
- You are a UK national or a family member of a UK national and you would like to submit an application for a residence permit for long-term EU residents.
- You have British nationality as a *British Overseas Territories citizen, British overseas citizen, British subject, British national (overseas), or British protected person*. You are not a former EU citizen. The general regular immigration policy will continue to apply to you. Brexit does not change anything in this respect.

How do you complete this form?

You can use this form to submit an application for residence as a UK national or the family member of a UK national. You must complete a separate application form for each applicant.

Minors

If you are the parent or legal representative of a minor child, you can complete this form on their behalf. Answer all questions on behalf of the child and include all requested documents with your application. Children aged 12 years or more can sign the form themselves. Complete a separate form for each child.

Only submit your application once you have completed this form in full, signed it and collected all requested documents and supporting documents. If your application is incomplete, the IND cannot properly assess your application.

If the assessment of your application shows that you are not eligible for a 'Permanent residence document Withdrawal Agreement', the IND will automatically check whether you meet the conditions for a 'Residence document Withdrawal Agreement'. You do not have to submit a separate application for this purpose.

Application costs (fees)

Applying for a residence document costs money. Once your application has been received, the IND will send you a letter with the amount and how you can pay. You cannot pay in another way or in instalments. Do not send any money with your application. If you do not pay the fee, your application will not be processed. There is no information on the costs or the possible exemption from paying fees in this form. If you would like to know in advance what the costs are, please visit www.ind.nl. If it appears from the assessment of your application that you are not eligible for the residence document applied for, you will not receive a refund.

Processing of personal details

The Immigration and Naturalisation Service (IND) processes personal details during the processing of your application, notification or request. This means that if necessary, the IND requests personal details from you and from other organisations or people. The IND also uses and stores personal details and passes these on to other organisations. The IND complies with the rules set out in privacy legislation. For example, the IND must handle personal details carefully and securely. The law also gives you rights. For example, you can ask to see which information about you the IND processes. You can also get information about why the IND processes these details and to whom it has been passed on. On www.ind.nl you can find out how the IND handles your personal details and what rights you have. You can also read how you can exercise your rights.

Would you like more information?

Please visit the IND website at www.ind.nl. You can also call the IND. The phone number is 088 043 04 30. (You pay standard rates for this information number). From abroad you can call +31 88 043 04 30.

1 Details of the applicant

Write in block letters

1.1 V number (if known)

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1.2 Citizen Service Number (if known)

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1.3 Name (as in your passport) *Surname*

First names

1.4 Sex Male Female

1.5 Date of birth

<i>Day</i>		<i>Month</i>		<i>Year</i>															
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1.6 Place of birth

1.7 Country of birth (as in your passport)

1.8 Nationality

1.9 Marital status unmarried (single or living together) married registered partnership separated widow / widower

1.10 Home address *Street*

House number and floor

Postcode

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Town

1.11 Phone number

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1.12 E-mail

 Country

Valid from

Day	Month	Year

Valid until

Day	Month	Year

2 Purpose of residence in the Netherlands and documents to be submitted

Below you can first read general information about the documents that you must enclose with your application. You can then choose which situation applies to you. There is an explanation of which supporting documents you need to enclose for each situation. You may also submit other documents to demonstrate that you meet the conditions.

Foreign documents

Official foreign supporting documents must have been issued and then legalised by the competent authorities of the issuing country. In some countries you can have the document legalised by the Dutch embassy or consulate in the country concerned. In Apostille Convention countries, an apostille issued by the competent local authorities is sufficient. If no Dutch embassy or consulate is present in the country concerned, the document must be legalised by the Dutch embassy or consulate that is responsible for the country in question. Official foreign supporting documents include birth certificates and marriage certificates. Legalising or having an apostille attached to these supporting documents can take a lot of time. Start a few months before submitting an application by having it legalised or an apostille attached to it in the country of origin. For more information about legalisation or apostille requirements for documents by country and the exceptions to this, you can call the Public Information Service on 1400. You can also visit www.nederlandwereldwijd.nl.

Documents from the United Kingdom

From 1 January 2021, documents from the United Kingdom to be used in the Netherlands need an apostille. This also applies to documents with an issue date before 1 January 2021. An apostille is a stamp or sticker on your document. You can contact the British authorities for this. You do not need to have documents issued by a UK consulate or embassy legalised with an apostille. More information about legalising foreign documents for use in the Netherlands can be found on www.nederlandwereldwijd.nl.

Language of documents to be included

All documents must be drawn up in Dutch, English, French or German. If this not the case, then arrange to have the documents translated by a sworn translator, and submit the document and the translation together with your application at the IND desk. If you do not have the document translated in the Netherlands by a translator sworn in at the Dutch court, but abroad, not only the document, but also the translation must be legalised or an apostille attached by the competent authorities of the issuing country.

Copies

Make a copy of all documents and additional supporting documents that you need and send them together with the form. Never send original documents by mail.

Make a clearly legible copy of the document on A4 paper. Do not use other paper sizes. On every copy, write your V number or customer number (if you know it) or otherwise your personal details. Never send objects (for example, USB sticks, DVDs or photo albums).

Your situation in the Netherlands

choose which situation applies to you. You can choose one situation. If you tick multiple purposes, your application may not be valid any more. If in doubt about the residence purpose, please contact the IND. Do not submit an application if you are not sure whether you meet the conditions. Visit www.ind.nl for more information.

- You are a UK national. You lived in the Netherlands before 1 January 2021 and you have been living in the Netherlands for at least five years; or**
- You lived in the Netherlands before 1 January 2021 and have resided for at least five years as the family member of this UK national.**

Include the following supporting documents with your application:

- Supporting documents showing that during the five years prior to the application, you had sufficient resources to provide for your living (see Appendix Information about supporting documents, 2. Supporting documents showing your income);
- Supporting documents showing that immediately before the application, you lived for five years consecutively in the Netherlands (see Appendix Information about supporting documents, 1. Registration in the Personal Records Database.)

If you are the family member, in addition to the supporting documents referred to above, also include:

- Supporting documents that immediately before the application, you had five years' continuous residence with this UK national (see Appendix Information about supporting documents, 1. Registration in the Personal Records Database);
- The pages of the UK national's valid passport that states their personal details and period of validity.

- You are a UK national. You are retired or you have taken early retirement. Before 1 January 2021 you lived in the Netherlands and you are (still) living in the Netherlands. or**
- You lived before 1 January 2021 in the Netherlands and you are (still) living in the Netherlands, and are residing as the family member of this UK national**

Include the following supporting documents with your application:

- Supporting documents showing that you lived in the Netherlands for at least three years before reaching the legal retirement age for state pension (AOW) or taking early retirement. (see Appendix Information about supporting documents, 1. Registration in the Personal Records Database);
- Supporting documents showing that you worked in the Netherlands for at least 12 months immediately prior to reaching the legal AOW retirement age or early retirement (see Appendix Information about supporting documents, 2. Supporting documents showing your income from employment or self-employment);

NB: periods of involuntary unemployment, absence or a break in employment as the result of illness or accident, or periods working in an EU member state can be counted. Then provide supporting documents of this.

- Supporting documents showing that you stopped working because you reached retirement age or early retirement. For example, a copy of the letter from the benefits agency or a copy of the letter from your employer stating that you took early retirement.

Are you a family member, then also include in addition to the supporting documents referred to above:

- Supporting documents showing that you are living with the UK national (see Appendix Information about supporting documents, 1. Registration in the Personal Records Database);
- The pages of the UK national's valid passport that states their personal details and period of validity.

The periods referred to above do not apply if you or your spouse or (registered) partner have Dutch nationality or have lost that nationality as a result of marriage.

- You are a UK national. You are permanently unfit for work. Before 1 January 2021 you lived in the Netherlands and you are (still) living in the Netherlands; or**
- You lived before 1 January 2021 in the Netherlands and you are (still) living in the Netherlands, and are residing as the family member of this UK national.**

Include the following supporting documents with your application:

- Supporting documents showing that you stopped working because you are permanently unfit for work. For example: the medical or examination report from your company or insurance doctor;
- Supporting documents showing that immediately before becoming permanently unfit for work you worked in the Netherlands for at least 2 years (see Appendix Information about supporting documents); *Important:* periods of involuntary unemployment, absence or a break in employment as the result of illness or accident, or periods working in an EU member state can be counted. *Then provide supporting documents of this.*
- Supporting documents showing that immediately before becoming permanently unfit for work you lived for at least 2 years consecutively in the Netherlands (See Appendix Information about supporting documents, 1. Registration in the Personal Records Database).

Are you a family member, then in addition to the supporting documents referred to above, also include:

- Supporting documents showing that you are living with the UK national (see Appendix Information about supporting documents, 1. Registration in the Personal Records Database);
- The pages of the UK national's valid passport that states their personal details and period of validity.

- You are a UK national. You are permanently unfit for work due to a work-related accident or work-related illness and you are entitled to WAO or WIA benefits. Before 1 January 2021 you lived in the Netherlands and you are (still) living in the Netherlands; or**
- You lived before 1 January 2021 in the Netherlands and you are (still) living in the Netherlands, and are residing as the family member of this UK national.**

Include the following supporting documents with your application:

- Supporting documents showing that you are permanently unfit for work as the result of a work-related accident or work-related illness. The medical or examination report from your company or insurance doctor. The decision showing that you are entitled to receive WAO or WIA benefits;
- Supporting documents showing that you lived in the Netherlands. (see Appendix Information about supporting documents, 1. Registration in the Personal Records Database). The length of your residence in the Netherlands is not relevant.

Are you a family member, then in addition to the supporting documents referred to above, also include:

- Supporting documents showing that you are living with the UK national (see Appendix Information about supporting documents, 1. Registration in the Personal Records Database);
- The pages of the UK national's valid passport that states their personal details and period of validity.

- You are a UK national. You lived in the Netherlands before 1 January 2021 and you are (still) living in the Netherlands and you are a cross-border worker in another EU member state; or**
- You lived before 1 January 2021 in the Netherlands and you are (still) living in the Netherlands, and you are residing as the family member of this UK national**

Include the following supporting documents with your application:

- Supporting documents showing that, before you became a cross-border worker in another EU member state, you first worked for at least 3 years continuously in the Netherlands (see Appendix Information about supporting documents, 2. Supporting documents showing your income). *Important!* Periods of involuntary unemployment, absence, or breaks in employment due to illness or accident can be counted. *Then provide supporting documents of this;*
- Supporting documents showing that you are working in another EU member state and travel back to the Netherlands at least once a week;
- Supporting documents showing that during the period referred to above of at least 3 years when you worked in the Netherlands you also lived in the Netherlands, and that now as a cross border worker in another EU member state you have kept your home in the Netherlands (see Appendix Information about supporting documents, 1. Registration in the Personal Records Database).

Are you a family member, then in addition to the supporting documents referred to above, also include:

- Supporting documents showing that you are living with the UK national (see Appendix Information about supporting documents, 1. Registration in the Personal Records Database).

□ You were the family member of a UK national. Your marriage with the UK national has been dissolved or annulled, your registered partnership with the UK national has ended, or your lasting relationship with the UK national has ended. Before 1 January 2021 you lived in the Netherlands and you are (still) living in the Netherlands

Include the following supporting documents with your application:

- Supporting documents showing that immediately before your application you lived for five years consecutively in the Netherlands (see Appendix Information about supporting documents, 1. Registration in the Personal Records Database);
- Supporting documents showing that you have sufficient resources (Appendix Information about supporting documents) and proof of health insurance;
- In the event of breakdown of your marriage: a copy of the petition for divorce or proof that the divorce has been registered in the Register of Births, Deaths, Marriages and Registered Partnerships;
- In the event of termination of a registered partnership: proof that the settlement (outside court) or decision (in court) is registered in the register of civil status;
- In the event of ending of a relationship: supporting documents showing when the relationship actually ended, for example the date you or your partner moved to a new address;
- Supporting documents showing that the marriage, registered partnership or relationship lasted at least three years, of which at least 1 year was spent in the Netherlands;

If applicable

- Supporting documents such as an agreement or court decision showing that you have custody of the children;
- An agreement or court decision that you have access rights to a child who is a minor specifying that access must take place in the Netherlands;
- Supporting documents showing that there is a particularly distressing situation, for example, marital violence.

□ You were the family member of a UK national. The UK national has died. Before 1 January 2021 you lived in the Netherlands and you are (still) living in the Netherlands

Include the following supporting documents with your application:

- Supporting documents showing that immediately before your application you lived for five years consecutively in the Netherlands. (NB: see Appendix Information about supporting documents, 1. Registration in the Personal Records Database);
- Supporting documents showing that you have sufficient resources (see Appendix Information about supporting document, showing income) and and proof of health insurance;
- The death certificate of the UK national;
- Supporting documents showing that you lived for at least one year in the Netherlands before the UK national died (see Appendix Information about supporting documents, 1. Registration in the Personal Records Database);
- If you are the child of the deceased UK national, inscribed for studies at an educational institution and you would like to complete these studies: proof of registration at the educational institution for the current study year and proof that you are the child of your deceased parent(s) (for example your birth certificate);
- If you are the parent with custody of the child referred to above: supporting documents showing that the child is living with you (Appendix Information about supporting documents, 1. Registration in the Personal Records Database).

You were the family member of a UK national. The UK national died during his working life. Before 1 January 2021 you lived in the Netherlands and you are (still) living in the Netherlands

As the family member of a deceased UK national, you could also be eligible for a residence document 'Permanent residence Withdrawal Agreement' if:

- at the time of their death, the UK national lived in the Netherlands for at least two years consecutively; and
- the UK national died during their working life due to work-related accident or work-related illness; or
- the UK national died during their working life and you lost Dutch nationality as a result of your marriage.

Include the following supporting documents with your application:

- Supporting documents showing that at the time of their death, the UK national lived for at least two years consecutively in the Netherlands. (NB: see Appendix Information about supporting documents, 1. Registration in the Personal Records Database);
- The death certificate of the UK national;
- Supporting documents showing that death was the result of a work-related accident or work-related illness; or
- Supporting documents showing that you lost the Dutch nationality as a result of your marriage.

3 Declaration of absence from the Netherlands

In the five years before submitting the application I lived abroad for an uninterrupted period of more than 6 months:

- Yes
 No

If yes: include supporting documents with your application regarding the period, purpose and country of residence.

4 Identification

For identification, enclose a copy of the pages of your valid passport showing your personal details and the period of validity. If you do not have a valid passport, then attach a letter to your application explaining why not. In the case of a child who is a minor and does not have a valid passport: provide a copy of the pages of the valid passport of the parent showing their identity details, the period of validity and entry for the child. Do not copy empty pages.

5 Biometric details (photo, fingerprints and signature)

After you have submitted an application, you will receive a letter (acknowledgment of receipt) from the IND. This will explain whether you need to have biometrics taken (passport photo, signature and fingerprints). If so, please make an appointment online as soon as possible after receiving the letter. For more information, visit op www.ind.nl/Brexit. Here you can make an appointment online and you will also find the addresses and opening times of the IND desks.

The IND needs your biometric details to prepare your residence document. It is therefore important that you follow the instructions in the letter.

6 Signature by the applicant

- ✓ I declare that I have completed this form truthfully.
- ✓ I understand that the personal details entered for the implementation of the Aliens Act 2000 will be processed and passed on to authorities that need this information for that purpose.
- ✓ I will immediately pass on changes in my situation / the situation of the child relating to the right of residence to the IND.

6.1 I hereby submit this _____ form and a (number of) attachments / supporting documents.

6.2 Name _____

6.3 Place and date *Town* _____

<i>Day</i>	<i>Month</i>	<i>Year</i>

6.4 Signature _____

7 Submitting and sending the application

- Check whether you have completed the form in full.
- Check whether you have signed the form.
- Enclose all requested appendices, documents and supporting documents with your application. Do not use staples or paper clips!

Send the application form to:

Immigration and Naturalisation Service
Postbus 110
9560 AC TER APEL

What happens to your application?

If your application is incomplete, it cannot be properly assessed. Not paying the fees (on time) and submitting an incomplete application will lead to a delay in the handling of your application. By law, the IND can take 3 months to take a decision.

You will receive a written notification when your application has been processed. If your application is granted, you will receive a letter with information about how you can receive your residence document.

Appendix Information about supporting documents

1. Registration in the Personal Records Database (*Basisregistratie Personen* or BRP)

You must have been living in the Netherlands for five years immediately prior to submitting your application. In certain situations, a shorter period applies. If you were registered in the BRP during this time, you do not have to demonstrate this yourself: The IND will check whether you meet this condition. This also applies if, as a family member, you have to prove that during this time you lived continuously with this UK national.

If you were not registered in the BRP (for the entire period), you can use other supporting documents to prove that during the requested period you were living in the Netherlands. For example:

- accommodation rental contract;
- bank statements in your name;
- invoices from the water/energy company or for council taxes in your name;
- a copy of the health insurance policy that has covered you over the last 5 years;
- documents showing that for 5 years you have had a bank account at an address in the Netherlands;
- other supporting documents.

2. Supporting documents showing your income

You need to provide supporting documents showing your income. Below you will find an overview with examples of supporting documents per income source that you can include with your application. NB: it is not a requirement to submit all the named supporting documents per income source to show your income over the previous 5 years.

Employment

- Employment contract(s);
- Temporary employment contracts (if you worked for an employment agency);
- Annual statements;
- Income tax assessments from the Dutch Tax and Customs Administration;
- Employer's statement (werkgeversverklaring) no older than three months (see Appendix);
- Other.

Self-employment

- Proof of registration in the Commercial Register of the Netherlands Chamber of Commerce;
- Balance sheets, profit or loss accounts;
- (Provisional) assessments and returns for income tax and VAT, Dutch Tax and Customs Administration.
- If the supporting documents referred to above are not available;
- Monthly statements of business results;
- A statement or forecast, prepared by an accountant or financial advisor;
- Other.

Income from benefits

- An award decision regarding your benefit from the implementing authority; and
- A benefit statement for each benefit.

Studies

- Proof of registration at an educational institution, or other proof that you are following or have followed a course;
- Bank statements showing sufficient monthly balance;
- Bank statements showing periodic payments to your account;
- Other.

Not economically active

- (Provisional) assessments and most recent income tax returns, Dutch Tax and Customs Administration;
- Bank statements showing sufficient monthly balance;
- Bank statements showing periodic payments to your account;
- Other.

Income from own equity

- (Provisional) income tax assessments from the Dutch Tax and Customs Administration;
- The most recent statement of income to the Tax and Customs Administration;
- Documents showing own equity held at the time of submission of the application.

Revenue from other sources

- Revenue from other sources; and
- Documents showing that tax has been deducted from this income.



Appendix Employer's declaration

Please note! Not completing this employer's declaration truthfully may be considered a crime (such as forgery) and may lead to filing a police report.

One copy must be completed and signed for each employer. The application form states when and of which person(s) you must enclose the employer's declaration with your application.

Please note! The IND may check the correctness of your enclosed wage, work and benefit details with another government agency (for example the Netherlands Employees Insurance Agency or the Tax and Customs Administration).

1 Details of employee

Write in block letters

1.1 V-number (if known)

1.2 Name (as stated in the passport) *Surname*

First names

1.3 Sex Male Female

1.4 Date of birth *Day* *Month* *Year*

1.5 Place of birth

1.6 Country of birth (as stated in the passport)

1.7 Nationality

1.8 Home address *Street*

Number

Postcode

Town

2 Details of company/institution

Write in block letters

2.1 Name company/institution

2.2 Withholding tax number

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2.3 Visiting address

Street

Number

Postcode

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Town

3 Employment details

Write in block letters

3.1 Position of employee

3.2 Date of employment

Day	Month	Year

3.3 Nature of the employment

- Fixed employment
- Temporary contract
- On-call contract
 - Zero hours contract
 - Contract with minimum-maximum hours
 - On-call contract with preliminary agreement
- Contract with an employment agency
 - ABU Fase A Fase B Fase C
 - NBBU Fase 1 Fase 2 Fase 3 Fase 4

3.4 Is there a provision for continued payment of wage during the term of the contract if there is no work?

- No
- Yes

Only to be filled in in case of on-call contract or contract with an employment agency

3.5 Employment period

> Enter the period (from (date), to (date) below

	Day	Month	Year				
from							

	Day	Month	Year				
to							

3.6 Is there a trial period?

- No
- Yes, until:

	Day	Month	Year				

3.7 Working hours per week

	Hours per week by contract	Hours per week actually

3.8 Gross salary (excluding holiday allowance)

- Per month, or
- Per 4 weeks

All amounts rounded to the nearest full euro

€						
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3.9 Wage for social security purposes (excluding holiday allowance)

- Per month, or
- Per 4 weeks

All amounts rounded to the nearest full euro

€						
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3.10 Net salary (excluding holiday allowance)

- Per month, or
- Per 4 weeks

All amounts rounded to the nearest full euro

€						
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3.11 Holiday allowance

		%
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3.12 Period of residence in the Netherlands (maximum of 3 years)

	Day	Month	Year				
from							

= date of entry

Only for the International Trade Regulation

	Day	Month	Year				
to							

4 Signing by employer

I declare that the above employee is employed by the above company/institution. I have completed this form truthfully.

4.1 Name

4.2 Position

4.3 Telephone number

4.4 Place and date *Place*

Day *Month* *Year*

4.5 Signature and stamp of company/institution *Signature*

Stamp of company/institution

Processing of personal data

The Immigration and Naturalisation Service (IND) processes personal data when it processes your application, notification, or request. This means that if needed the IND will request data from you yourself and other organisations or persons. The IND also uses and stores data and shares them with other organisations. When doing so, the IND strictly adheres to the stipulations of privacy legislation. For instance, the IND must treat data safely and with due care. The law also gives rights. At your request, you are allowed to see which data on you the IND processes. You can also get information on why the IND does so and to whom your data have been passed on. On www.ind.nl you can read how the IND processes your data and which rights you have. You can also read how to use your rights.