



## Application for a 'Permanent residence document Withdrawal Agreement' for UK nationals and their family members (565)

Depending on your situation, you may be able to complete this application online. You can start to complete the application on [Permanent residency based on Withdrawal Agreement](#). There you can also find more information about Brexit.

### Dutch version

This application form is also available in Dutch. Visit [Duurzaam verblijf volgens terugtrekkingsakkoord](#) to download it.

*Please read the information below before completing this form.*

### Who can complete this form?

As a result of Brexit, nationals from the United Kingdom (UK nationals) are no longer EU citizens from the date on which the UK left the EU. If you would like to be considered for a residence document 'Permanent residence document Withdrawal Agreement', then you can use this form.

Use this form to submit the application for a 'Permanent residence document Withdrawal Agreement' if one of the situations below applies to you:

- You are a UK national or the family member of a UK national. You came to live in the Netherlands before 1 January 2021 and at the time of submitting this application you have been lawfully resident in the Netherlands for at least 5 years.
- You are a UK national or a family member of a UK national who holds a 'Residence document Withdrawal Agreement', and who at the time of submission of this application has been lawfully resident in the Netherlands for at least 5 years.
- You are a UK national and a family member of an EU or EEA member state\* or Switzerland, who has been lawfully resident in the Netherlands for at least 5 years.  
NB: You can also apply for permanent residence (*duurzaam verblijf*). Please first carefully check the conditions on [www.ind.nl](http://www.ind.nl).  
\* This does not apply to UK nationals who are the family member of a Dutch national, unless the Dutch national and the UK national have previously lived in another EU or EEA country or Switzerland based on EU law. See 'Dutch nationals that can derive rights from EU law' on [www.ind.nl/en](http://www.ind.nl/en).
- You are a UK national. You have a Dutch residence permit, or you are the family member of this UK national.

*NB: An exception to the 5-year limit applies to UK nationals, who after being employed or self-employed have retired or taken early retirement, have become permanently unfit for work or have become a cross-border worker, and the family members of these UK nationals. See paragraph 2 'Residence purpose in the Netherlands'.*

### Who should not complete this form?

- You are a UK national. You came to the Netherlands after 31 December 2020, or you are the family member of this UK national. For family members who came to the Netherlands after this date, certain exceptions apply. These are set out in article 10 of the Withdrawal agreement.
- You are a UK national or a family member of a UK national and you would like to submit an application for a residence permit for long-term EU residents.
- You have British nationality as a *British Overseas Territories citizen, British overseas citizen, British subject, British national (overseas), or British protected person*. You are not a former EU citizen. The general regular immigration policy will continue to apply to you. Brexit does not change anything in this respect



If you do not have a residence document according to the 'Residence Permit Withdrawal Agreement' and you submit the application for a 'Permanent residence document Withdrawal Agreement' after September 30, 2022, the IND will only process your application if you have a good reason for the late submission.

You can indicate below why you are submitting the application late. Please also enclose supporting documents.

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### **How do you complete this form?**

You can use this form to submit an application for residence as a UK national or the family member of a UK national. You must complete a separate application form for each applicant.

#### *Minors*

If you are the parent or legal representative of a minor child, you can complete this form on their behalf. Answer all questions on behalf of the child and include all requested documents with your application. Children aged 12 years or more can sign the form themselves. Complete a separate form for each child.

Only submit your application once you have completed this form in full, signed it and collected all requested documents and supporting documents. If your application is incomplete, the IND cannot properly assess your application.

### **Application costs (fees)**

Applying for a residence document costs money. Once your application has been received, the IND will send you a letter with the amount and how you can pay. You cannot pay in another way or in instalments. Do not send any money with your application. If you do not pay the fee, your application will not be processed. There is no information on the costs or the possible exemption from paying fees in this form. If you would like to know in advance what the costs are, please visit [www.ind.nl](http://www.ind.nl). If it appears from the assessment of your application that you are not eligible for the residence document applied for, you will not receive a refund.

### **Processing of personal details**

The [IND privacy statement](#) explains how the IND handles your data.

### **Would you like more information?**

Please visit the IND website at [www.ind.nl](http://www.ind.nl). You can also call the IND. The phone number is 088 043 04 30. (You pay standard rates for this information number). From abroad you can call +31 88 043 04 30.

## 1 Details of the applicant

*Write in block letters*

1.1 V number (if known) 

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1.2 Citizen Service Number  
(if known) 

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1.3 Name  
(as in your passport) *Surname*

*First names*

1.4 Sex  
☐ Male  
☐ Female

1.5 Date of birth  

<i>Day</i>	<i>Month</i>	<i>Year</i>

1.6 Place of birth

1.7 Country of birth  
(as in your passport)

1.8 Nationality

1.9 Marital status  
☐ unmarried (single or living together)  
☐ married  
☐ registered partnership  
☐ separated  
☐ widow / widower

1.10 Home address *Street*

*House number and floor*

*Postcode*

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*Town*

1.11 Phone number 

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1.12 E-mail

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Country

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Valid from

Day	Month	Year

Valid until

Day	Month	Year

## 2 Purpose of residence in the Netherlands and documents to be submitted

Below you can first read general information about the documents that you must enclose with your application. You can then choose which situation applies to you. There is an explanation of which supporting documents you need to enclose for each situation. You may also submit other documents to demonstrate that you meet the conditions.

### Foreign documents

Official foreign supporting documents must have been issued and then legalised by the competent authorities of the issuing country. In some countries you can have the document legalised by the Dutch embassy or consulate in the country concerned. In Apostille Convention countries, an apostille issued by the competent local authorities is sufficient. If no Dutch embassy or consulate is present in the country concerned, the document must be legalised by the Dutch embassy or consulate that is responsible for the country in question. Official foreign supporting documents include birth certificates and marriage certificates. Legalising or having an apostille attached to these supporting documents can take a lot of time. Start a few months before submitting an application by having it legalised or an apostille attached to it in the country of origin. For more information about legalisation or apostille requirements for documents by country and the exceptions to this, you can call the Public Information Service on 1400. You can also visit [www.nederlandwereldwijd.nl](http://www.nederlandwereldwijd.nl).

### Documents from the United Kingdom

From 1 January 2021, documents from the United Kingdom to be used in the Netherlands need an apostille. This also applies to documents with an issue date before 1 January 2021. An apostille is a stamp or sticker on your document. You can contact the British authorities for this. You do not need to have documents issued by a UK consulate or embassy legalised with an apostille. More information about legalising foreign documents for use in the Netherlands can be found on [www.nederlandwereldwijd.nl](http://www.nederlandwereldwijd.nl).

### Language of documents to be included

All documents must be drawn up in Dutch, English, French or German. If this is not the case, then arrange to have the documents translated by a sworn translator, and submit the document and the translation together with your application at the IND desk. If you do not have the document translated in the Netherlands by a translator sworn in at the Dutch court, but abroad, not only the document, but also the translation must be legalised or an apostille attached by the competent authorities of the issuing country.

### Copies

Make a copy of all documents and additional supporting documents that you need and send them together with the form. Never send original documents by mail.

Make a clearly legible copy of the document on A4 paper. Do not use other paper sizes. On every copy, write your V number or customer number (if you know it) or otherwise your personal details. Never send objects (for example, USB sticks, DVDs or photo albums).

### Your situation in the Netherlands

choose which situation applies to you. You can choose one situation. If you tick multiple purposes, your application may not be valid any more. If in doubt about the residence purpose, please contact the IND. Do not submit an application if you are not sure whether you meet the conditions. Visit [www.ind.nl](http://www.ind.nl) for more information.

- ☐ **You are a UK national. You lived in the Netherlands before 1 January 2021 and you have been living in the Netherlands for at least five years; or**
- ☐ **You lived in the Netherlands before 1 January 2021 and have resided for at least five years as the family member of this UK national.**

Include the following supporting documents with your application:

- Supporting documents showing that during the five years prior to the application, you had sufficient resources to provide for your living (see 8.2 Supporting documents showing your income);
- Supporting documents showing that immediately before the application, you lived for five years consecutively in the Netherlands (see 8.1 Registration in the Personal Records Database.)

*If you are the family member, in addition to the supporting documents referred to above, also include:*

- Supporting documents that immediately before the application, you had five years' continuous residence with this UK national (see 8.1 Registration in the Personal Records Database);
- The pages of the UK national's valid passport that states their personal details and period of validity.

- ☐ **You are a UK national. You are retired or you have taken early retirement. Before 1 January 2021 you lived in the Netherlands and you are (still) living in the Netherlands. or**
- ☐ **You lived before 1 January 2021 in the Netherlands and you are (still) living in the Netherlands, and are residing as the family member of this UK national**

Include the following supporting documents with your application:

- Supporting documents showing that you lived in the Netherlands for at least three years before reaching the legal retirement age for state pension (AOW) or taking early retirement. (see 8.1 Registration in the Personal Records Database);
- Supporting documents showing that you worked in the Netherlands for at least 12 months immediately prior to reaching the legal AOW retirement age or early retirement (see 8.2 Supporting documents showing your income from employment or self-employment);  
*NB: periods of involuntary unemployment, absence or a break in employment as the result of illness or accident, or periods working in an EU member state can be counted. Then provide supporting documents of this.*
- Supporting documents showing that you stopped working because you reached retirement age or early retirement. For example, a copy of the letter from the benefits agency or a copy of the letter from your employer stating that you took early retirement.

*Are you a family member, then also include in addition to the supporting documents referred to above:*

- Supporting documents showing that you are living with the UK national (see 8.1 Registration in the Personal Records Database);
- The pages of the UK national's valid passport that states their personal details and period of validity.

*The periods referred to above do not apply if you or your spouse or (registered) partner have Dutch nationality or have lost that nationality as a result of marriage.*

- ☐ **You are a UK national. You are permanently unfit for work. Before 1 January 2021 you lived in the Netherlands and you are (still) living in the Netherlands; or**
- ☐ **You lived before 1 January 2021 in the Netherlands and you are (still) living in the Netherlands, and are residing as the family member of this UK national.**

Include the following supporting documents with your application:

- Supporting documents showing that you stopped working because you are permanently unfit for work. For example: the medical or examination report from your company or insurance doctor;
- Supporting documents showing that immediately before becoming permanently unfit for work you worked in the Netherlands for at least 2 years (see 8.2 Information about supporting documents);  
*Important: periods of involuntary unemployment, absence or a break in employment as the result of illness or accident, or periods working in an EU member state can be counted. Then provide supporting documents of this.*
- Supporting documents showing that immediately before becoming permanently unfit for work you lived for at least 2 years consecutively in the Netherlands (See 8.1 Registration in the Personal Records Database).

*Are you a family member, then in addition to the supporting documents referred to above, also include:*

- Supporting documents showing that you are living with the UK national (see 8.1 Registration in the Personal Records Database);
- The pages of the UK national's valid passport that states their personal details and period of validity.

☐ **You are a UK national. You are permanently unfit for work due to a work-related accident or work-related illness and you are entitled to WAO or WIA benefits. Before 1 January 2021 you lived in the Netherlands and you are (still) living in the Netherlands; or**

☐ **You lived before 1 January 2021 in the Netherlands and you are (still) living in the Netherlands, and are residing as the family member of this UK national.**

Include the following supporting documents with your application:

- Supporting documents showing that you are permanently unfit for work as the result of a work-related accident or work-related illness. The medical or examination report from your company or insurance doctor. The decision showing that you are entitled to receive WAO or WIA benefits;
- Supporting documents showing that you lived in the Netherlands. (see 8.1 Registration in the Personal Records Database). The length of your residence in the Netherlands is not relevant.

*Are you a family member, then in addition to the supporting documents referred to above, also include:*

- Supporting documents showing that you are living with the UK national (see 8.1 Registration in the Personal Records Database);
- The pages of the UK national's valid passport that states their personal details and period of validity.

☐ **You are a UK national. You lived in the Netherlands before 1 January 2021 and you are (still) living in the Netherlands and you are a cross-border worker in another EU member state; or**

☐ **You lived before 1 January 2021 in the Netherlands and you are (still) living in the Netherlands, and you are residing as the family member of this UK national**

Include the following supporting documents with your application:

- Supporting documents showing that, before you became a cross-border worker in another EU member state, you first worked for at least 3 years continuously in the Netherlands (see 8.2 Supporting documents showing your income).

*Important!* Periods of involuntary unemployment, absence, or breaks in employment due to illness or accident can be counted. *Then provide supporting documents of this;*

- Supporting documents showing that you are working in another EU member state and travel back to the Netherlands at least once a week;
- Supporting documents showing that during the period referred to above of at least 3 years when you worked in the Netherlands you also lived in the Netherlands, and that now as a cross border worker in another EU member state you have kept your home in the Netherlands (see 8.1 Registration in the Personal Records Database).

*Are you a family member, then in addition to the supporting documents referred to above, also include:*

- Supporting documents showing that you are living with the UK national (see 8.1. Registration in the Personal Records Database).

☐ **You were the family member of a UK national. Your marriage with the UK national has been dissolved or annulled, your registered partnership with the UK national has ended, or your lasting relationship with the UK national has ended. Before 1 January 2021 you lived in the Netherlands and you are (still) living in the Netherlands**

Include the following supporting documents with your application:

- Supporting documents showing that immediately before your application you lived for five years consecutively in the Netherlands (see 8.1 Registration in the Personal Records Database);
- Supporting documents showing that you have sufficient resources (see 8.2 Supporting documents showing your income) and proof of health insurance;
- In the event of breakdown of your marriage: a copy of the petition for divorce or proof that the divorce has been registered in the Register of Births, Deaths, Marriages and Registered Partnerships;
- In the event of termination of a registered partnership: proof that the settlement (outside court) or decision (in court) is registered in the register of civil status;
- In the event of ending of a relationship: supporting documents showing when the relationship actually ended, for example the date you or your partner moved to a new address;
- Supporting documents showing that the marriage, registered partnership or relationship lasted at least three years, of which at least 1 year was spent in the Netherlands;

*If applicable*

- Supporting documents such as an agreement or court decision showing that you have custody of the children;
- An agreement or court decision that you have access rights to a child who is a minor specifying that access must take place in the Netherlands;
- Supporting documents showing that there is a particularly distressing situation, for example, marital violence.

☐ **You were the family member of a UK national. The UK national has died. Before 1 January 2021 you lived in the Netherlands and you are (still) living in the Netherlands**

Include the following supporting documents with your application:

- Supporting documents showing that immediately before your application you lived for five years consecutively in the Netherlands. (NB: see 8.1 Registration in the Personal Records Database);
- Supporting documents showing that you have sufficient resources (see 8.2 Supporting document showing your income) and proof of health insurance;
- The death certificate of the UK national;
- Supporting documents showing that you lived for at least one year in the Netherlands before the UK national died (see 8.1 Registration in the Personal Records Database);
- If you are the child of the deceased UK national, inscribed for studies at an educational institution and you would like to complete these studies: proof of registration at the educational institution for the current study year and proof that you are the child of your deceased parent(s) (for example your birth certificate);
- If you are the parent with custody of the child referred to above: supporting documents showing that the child is living with you (see 8.1 Registration in the Personal Records Database).

☐ **You were the family member of a UK national. The UK national died during his working life. Before 1 January 2021 you lived in the Netherlands and you are (still) living in the Netherlands**

As the family member of a deceased UK national, you could also be eligible for a residence document 'Permanent residence Withdrawal Agreement' if:

- at the time of their death, the UK national lived in the Netherlands for at least two years consecutively; and
- the UK national died during their working life due to work-related accident or work-related illness; or
- the UK national died during their working life and you lost Dutch nationality as a result of your marriage.

Include the following supporting documents with your application:

- Supporting documents showing that at the time of their death, the UK national lived for at least two years consecutively in the Netherlands. (NB: see 8.1 Registration in the Personal Records Database);
- The death certificate of the UK national;
- Supporting documents showing that death was the result of a work-related accident or work-related illness; or
- Supporting documents showing that you lost the Dutch nationality as a result of your marriage.

### **3 Declaration of absence from the Netherlands**

In the five years before submitting the application I lived abroad for an uninterrupted period of more than 6 months:

- ☐ Yes  
☐ No

If yes: include supporting documents with your application regarding the period, purpose and country of residence.

## 4 Identification

For identification, enclose a copy of the pages of your valid passport showing your personal details and the period of validity. If you do not have a valid passport, then attach a letter to your application explaining why not. In the case of a child who is a minor and does not have a valid passport: provide a copy of the pages of the valid passport of the parent showing their identity details, the period of validity and entry for the child. Do not copy empty pages.

## 5 Biometric details (photo, fingerprints and signature)

The IND will need your biometrics (photo, fingerprints and signature) for the residence document. Visit [Biometrics appointment: photo, signature and fingerprints](#) to find out whether you need to make an appointment at an IND desk. Or if you need to download a photo form and send it in by post.

## 6 Signature by the applicant

- ✓ I declare that I have completed this form truthfully.
- ✓ I understand that the personal details entered for the implementation of the Aliens Act 2000 will be processed and passed on to authorities that need this information for that purpose.
- ✓ I will immediately pass on changes in my situation / the situation of the child relating to the right of residence to the IND.

6.1 I hereby submit this form and \_\_\_\_ (number) attachments / supporting documents.

6.2 Name

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6.3 Place and date

*Town*

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<i>Day</i>		<i>Month</i>		<i>Year</i>		

6.4 Signature

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## 7 Submitting and sending the application

- Check whether you have completed the form in full.
- Check whether you have signed the form.
- Enclose all requested appendices, documents and supporting documents with your application. Do not use staples or paper clips!

Send the application form to:  
Immigration and Naturalisation Service  
Postbus 110  
9560 AC TER APEL

### What happens to your application?

If your application is incomplete, it cannot be properly assessed. Not paying the fees (on time) and submitting an incomplete application will lead to a delay in the handling of your application. By law, the IND can take 3 months to take a decision.

You will receive a written notification when your application has been processed. If your application is granted, you will receive a letter with information about how you can receive your residence document.



## 8 Information about supporting documents

### 8.1 Registration in the Personal Records Database (Basisregistratie Personen or BRP)

You must have been living in the Netherlands for five years immediately prior to submitting your application. In certain situations, a shorter period applies. If you were registered in the BRP during this time, you do not have to demonstrate this yourself: The IND will check whether you meet this condition. This also applies if, as a family member, you have to prove that during this time you lived continuously with this UK national.

If you were not registered in the BRP (for the entire period), you can use other supporting documents to prove that during the requested period you were living in the Netherlands. For example:

- accommodation rental contract;
- bank statements in your name;
- invoices from the water/energy company or for council taxes in your name;
- a copy of the health insurance policy that has covered you over the last 5 years;
- documents showing that for 5 years you have had a bank account at an address in the Netherlands;
- other supporting documents.

### 8.2 Supporting documents showing your income

You need to provide supporting documents showing your income. Below you will find an overview with examples of supporting documents per income source that you can include with your application. NB: it is not a requirement to submit all the named supporting documents per income source to show your income over the previous 5 years.

#### Employment

- Employment contract(s);
- Temporary employment contracts (if you worked for an employment agency);
- Annual statements;
- Income tax assessments from the Dutch Tax and Customs Administration;
- Employer's statement (werkgeversverklaring) no older than three months (see Appendix);
- Other.

#### Self-employment

- Proof of registration in the Commercial Register of the Netherlands Chamber of Commerce;
- Balance sheets, profit or loss accounts;
- (Provisional) assessments and returns for income tax and VAT, Dutch Tax and Customs Administration.
- If the supporting documents referred to above are not available;
- Monthly statements of business results;
- A statement or forecast, prepared by an accountant or financial advisor;
- Other.

#### Income from benefits

- An award decision regarding your benefit from the implementing authority; and
- A benefit statement for each benefit.

#### Studies

- Proof of registration at an educational institution, or other proof that you are following or have followed a course;
- Bank statements showing sufficient monthly balance;
- Bank statements showing periodic payments to your account;
- Other.

#### Not economically active

- (Provisional) assessments and most recent income tax returns, Dutch Tax and Customs Administration;
- Bank statements showing sufficient monthly balance;
- Bank statements showing periodic payments to your account;
- Other.

#### Income from own equity

- (Provisional) income tax assessments from the Dutch Tax and Customs Administration;
- The most recent statement of income to the Tax and Customs Administration;
- Documents showing own equity held at the time of submission of the application.

#### Revenue from other sources

- Revenue from other sources; and
- Documents showing that tax has been deducted from this income.





## Appendix Employer's declaration

*Please note! Not completing this employer's declaration truthfully may be considered a crime (such as forgery) and may lead to filing a police report.*

One copy must be completed and signed for each employer. The application form states when and of which person(s) you must enclose the employer's declaration with your application.

*Please note! The IND may check the correctness of your enclosed wage, work and benefit details with another government agency (for example the Netherlands Employees Insurance Agency or the Tax and Customs Administration).*

### 1 Details of employee

**Write in block letters**

1.1 V-number (if known)

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1.2 Name  
(as stated in the passport)

Surname

First names

1.3 Sex

- ☐ Male  
☐ Female

1.4 Date of birth

Day	Month	Year

1.5 Place of birth

1.6 Country of birth  
(as stated in the passport)

1.7 Nationality

1.8 Home address

Street

Number

Postcode

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Town



## 2 Details of company/institution

Write in block letters

2.1	Name company/institution										
2.2	Chamber of Commerce number										
2.3	Withholding tax number										
2.4	Visiting address	Street									
		Number									
		Postcode									
		Town									

## 3 Employment details

Write in block letters

3.1	Position of employee										
3.2	Date of employment	Day		Month		Year					
3.3	Nature of the employment	<div><input type="checkbox"/> Permanent employment contract</div> <div><input type="checkbox"/> Temporary employment contract</div> <div><input type="checkbox"/> On-call contract<div><input type="checkbox"/> Zero hours contract</div><div><input type="checkbox"/> Contract with minimum-maximum hours</div><div><input type="checkbox"/> On-call contract with preliminary agreement</div></div> <div><input type="checkbox"/> Contract with an employment agency</div> <div><div>ABU</div><div><input type="checkbox"/> Fase A</div><div><input type="checkbox"/> Fase B</div><div><input type="checkbox"/> Fase C</div></div> <div><div>NBBU</div><div><input type="checkbox"/> Fase 1</div><div><input type="checkbox"/> Fase 2</div><div><input type="checkbox"/> Fase 3</div><div><input type="checkbox"/> Fase 4</div></div>									
3.4	Is there a provision in the employment contract that wages do not have to continue to be paid if there is no work?	<div><input type="checkbox"/> No</div> <div><input type="checkbox"/> Yes</div>									

## 3.5 Employment period

&gt; Please tick the applicable situation and fill in

- 3.5.1
- ☐
- Temporary employment contract

	Day	Month	Year				
from							
	Day	Month	Year				
up to*							

\* Example: if an employment contract is valid up to and including 31 December 2025 (last working day), enter 01-01-2026 in the "up to" field.

- 3.5.2
- ☐
- Permanent employment contract

	Day	Month	Year				
from							

- 3.6 Is there a trial period?

☐ No☐ Yes, up to and including:

	Day	Month	Year				

- 3.7 Working hours per week

Hours per week by contract

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Hours per week actually

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- 3.8 Gross salary (excluding holiday allowance)

☐ Per month, or  
☐ Per 4 weeks

All amounts rounded to whole euros

€						
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- 3.9 Wage for social security purposes (excluding holiday allowance)

☐ Per month, or  
☐ Per 4 weeks

All amounts rounded to whole euros

€						
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- 3.10 Net salary (excluding holiday allowance)

☐ Per month, or  
☐ Per 4 weeks

All amounts rounded to whole euros

€						
---	--	--	--	--	--	--

- 3.11 Holiday allowance

		%
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3.12 Period of residence in the Netherlands (maximum of 3 years)

**Only for the International Trade Regulation**

	Day	Month	Year
Date of entry	<input type="text"/>	<input type="text"/>	<input type="text"/>

	Day	Month	Year
up to and including	<input type="text"/>	<input type="text"/>	<input type="text"/>

## 4 Signing by employer

I declare that the above employee is employed by the above company/institution. I have completed this form truthfully.

4.1 Name

4.2 Position

4.3 Telephone number

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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4.4 Place and date

Place

Day	Month	Year
<input type="text"/>	<input type="text"/>	<input type="text"/>

4.5 Signature and stamp of company/institution

Signature

Stamp of company/institution

### Processing of personal data

The [IND privacy statement](#) explains how the IND handles your data.