



Application for a 'Residence document Withdrawal Agreement' for UK nationals and their family members or a 'Frontier worker' document

You can submit this application online depending on your situation. You can start the online application and find out more on www.ind.nl/Brexit.

Dutch version

This application form is also available in Dutch. Visit www.ind.nl to download it.

Please read the information below before completing this form.

Who can complete this form?

As a result of Brexit, nationals from the United Kingdom (UK nationals) are no longer EU citizens from the date on which the UK left the EU. If you would like to be considered for a residence document 'Residence document Withdrawal Agreement', or a 'Frontier worker' document then you can use this form.

Use this form to submit the application for a 'Residence document Withdrawal Agreement' if one of the situations below applies to you:

- You are a UK national. You came to live in the Netherlands before 1 January 2021 but you have been living for under 5 years in the Netherlands, or you are a family member of this UK national.
- You are the family member of a UK national. The UK national fulfils the conditions for a residence document 'Permanent residence document Withdrawal Agreement, but you do not.
- You are a UK national. You came to live in the Netherlands before 1 January 2021. You are the family member of an EU national*. *NB: You can also submit an 'Application for verification against EU law family member of the EU citizen'. Please first check the conditions on www.ind.nl.*
** This does not apply to UK nationals who are the family member of a Dutch national. Dutch nationals are not considered EU nationals in the Netherlands, unless the Dutch national and the UK national have previously resided in another EU / EEA Member State, or Switzerland. (See 'Dutch nationals that can derive rights from EU law' on www.ind.nl).*
- You are a UK national and you have a Dutch residence permit or you are a family member of this UK national.

Use this form to submit an application for a 'Frontier worker' document if the following situation applies to you:

You are a UK national working as a frontier worker in the Netherlands before 1 January 2021. You live in the United Kingdom or in an EU member state other than the Netherlands. You would like to continue your activities in the Netherlands.

Who should not complete this form?

- UK nationals who came to the Netherlands after 31 December 2020 and their family members. For family members who come to the Netherlands after this date, some exceptions apply. These are set out in Article 10 of the Withdrawal Agreement.
- UK nationals and their family members who have a permanent EU residence document (*EU duurzaam verblijf*).
- UK nationals and / or their family members who would like to submit an application for a 'Permanent residence document Withdrawal Agreement', a residence permit for long-term EU residents or a regular permanent residence permit.
- Anyone with British nationality as a British Overseas Territories citizen, British overseas citizen, British subject, British national (overseas), or British protected person. You are not a former EU citizen. The general regular immigration policy will continue to apply to you. Brexit does not change anything in this respect.
- You are returning to the Netherlands from the United Kingdom. You are the family member of a Dutch national, but you are not a UK national. You may be eligible for residence on the basis of EU law. See the EU menu tab on www.ind.nl.

How do you complete this form?

You can use this form to submit an application for residence as a UK national or the family member of a UK national. You must complete a separate application form for each applicant. You must tick on residence purpose under '3 Residence purpose in the Netherlands.'

Would you like to submit an application for a 'Frontier worker' document, then tick the option under '4 `Frontier worker' document'. ('3 Residence purpose in the Netherlands' does not apply to you.)

Minors

If you are the parent or legal representative of a minor child, you can complete this form on their behalf. Answer all questions on behalf of the child and include all requested documents with your application. Children aged 12 years or more can sign the form themselves. Complete a separate form for each child.

The form consists of a general section and various appendices. Which appendices you must complete depends on the purpose of residence that you specify. Only submit your application once you have completed this form in full, signed it and collected all requested documents and supporting documents. If your application is incomplete, the IND cannot properly assess your application.

Application costs (fees)

Applying for a document costs money. Once your application has been received, the IND will send you a letter with the amount and how you can pay. You cannot pay in another way or in instalments. Do not send any money with your application. If you do not pay the fee, your application will not be processed. There is no information on the costs or the possible exemption from paying fees in this form. If you would like to know in advance what the costs are, please visit www.ind.nl. If it appears from the assessment of your application that you are not eligible for the document you applied for, you will not receive a refund.

Processing of personal details

The Immigration and Naturalisation Service (IND) processes personal details during the processing of your application, notification or request. This means that if necessary, the IND requests personal details from you and from other organisations or people. The IND also uses and stores personal details and passes these on to other organisations. The IND complies with the rules set out in privacy legislation. For example, the IND must handle personal details carefully and securely. The law also gives you rights. For example, you can ask to see which information about you the IND processes. You can also get information about why the IND processes these details and to whom it has been passed on. On www.ind.nl you can find out how the IND handles your personal details and what rights you have. You can also read how you can exercise your rights.

Would you like more information?

Then visit the IND website at www.ind.nl. You can also call the IND. The phone number is 088 043 04 30. (You pay standard rates for this information number). From abroad you can call +31 88 043 04 30.

1 Details of the applicant

Write in block letters

1.1 V number (if known)

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1.2 Citizen Service Number (if known)

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1.3 Name (as in your passport) *Surname*

First names

1.4 Sex Male Female

1.5 Date of birth

<i>Day</i>		<i>Month</i>		<i>Year</i>															
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1.6 Place of birth

1.7 Country of birth (as in your passport)

1.8 Nationality

1.9 Marital status unmarried (single or living together) married registered partnership separated widow / widower

1.10 Home address *Street*

House number and floor

Postcode

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Town

1.11 Phone number

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1.12 E-mail

 Country

Valid from

Day	Month	Year				

Valid until

Day	Month	Year				

2 Supporting documents

Below you can first read general information about the documents that you must enclose with your application. You can then choose which situation applies to you. There is an explanation of which supporting documents you need to enclose for each situation. You may also submit other documents to demonstrate that you meet the conditions.

Foreign documents

Official foreign supporting documents must have been issued and then legalised by the competent authorities of the issuing country. In some countries you can have the document legalised by the Dutch embassy or consulate in the country concerned. In Apostille Convention countries, an apostille issued by the competent local authorities is sufficient. If no Dutch embassy or consulate is present in the country concerned, the document must be legalised by the Dutch embassy or consulate that is responsible for the country in question. Official foreign supporting documents include birth certificates and marriage certificates. Legalising or having an apostille attached to these supporting documents can take a lot of time. Start a few months before submitting an application by having it legalised or an apostille attached to it in the country of origin. For more information about legalisation or apostille requirements for documents by country and the exceptions to this, you can call the Public Information Service on 1400. You can also visit www.nederlandwereldwijd.nl.

Documents from the United Kingdom

From 1 January 2021, documents from the United Kingdom to be used in the Netherlands need an apostille. This also applies to documents with an issue date before 1 January 2021. An apostille is a stamp or sticker on your document. You can contact the British authorities for this. You do not need to have documents issued by a UK consulate or embassy legalised with an apostille. More information about legalising foreign documents for use in the Netherlands can be found on www.nederlandwereldwijd.nl.

Language of documents to be included

All documents must be drawn up in Dutch, English, French or German. If this not the case, then arrange to have the documents translated by a sworn translator, and submit the document and the translation together with your application at the IND desk. If you do not have the document translated in the Netherlands by a translator sworn in at the Dutch court, but abroad, not only the document, but also the translation must be legalised or an apostille attached by the competent authorities of the issuing country.

Copies

Make a copy of all documents and additional supporting documents that you need and send them together with the form. Never send original documents by mail.

Make a clearly legible copy of the document on A4 paper. Do not use other paper sizes. On every copy, write your V number or customer number (if you know it) or otherwise your personal details. Never send objects (for example, USB sticks, DVDs or photo albums).

3 Residence purpose in the Netherlands (566)

If you submit your application for a 'Residence document Withdrawal Agreement' after September 30, 2022, the IND will only process your application if you have a good reason for the late application. Below you can indicate the reason why you submitted the application late. Please also enclose supporting documents.

Are you a relative of a UK national who has applied for a 'Residence document Withdrawal Agreement' and entered the Netherlands after September 30, 2021?

Then you have 3 months to submit the application after your date of entry into the Netherlands.

Are you submitting the application after these 3 months? Please indicate below the reason why you submitted the application late. Please also enclose supporting documents.

You can choose one purpose of residence. If you tick multiple purposes, your application may not be valid any more. If in doubt about the residence purpose, please contact the IND. Do not submit an application if you are not sure whether you meet the conditions. Visit www.ind.nl for more information about your purpose of residence.

You are a UK national and you are employed

Include the following supporting documents with your application:

- An appendix employer's statement completed and signed by your employer or an employment contract showing that you are working in the Netherlands.

You are a UK national and you are self-employed

Include the following supporting documents with your application:

- Documents proving that you are working as a self-employed person, for example:
 - Proof of registration in the Commercial Register of the Netherlands Chamber of Commerce; and
 - Proof that you are working in the Netherlands, for example:
 - an appropriate balance sheet, profit and loss statement,
 - the most recent (provisional) tax assessments and tax returns received from and submitted to the Tax and Customs Administration of the Netherlands

If the supporting documents referred to are not yet available:

- monthly statements of business results over the previous year and a half prior to the application, or
- a statement or forecast, prepared by an accountant or financial advisor.

You are a UK national and you are following a training in the Netherlands

Include the following additional supporting documents with your application:

- A copy of the original proof of registration at the educational institution;
- Proof that you have sufficient resources;
- Proof of your health insurance policy (insurance card and / or health insurance policy).

You are a UK national and have sufficient resources to support yourself

Include the following supporting documents with your application:

- Proof of your health insurance policy (insurance card and / or health insurance policy);
- Documents proving that you have sufficient resources, so that you are not dependent on the social security system in the Netherlands*.

* The source of these means come (for example inheritance, alimony, real estate, work outside the Netherlands, foreign benefits, pension, equity) is not important, provided that you have free access to the resources or the right to (periodic) payment from them.

Your own means of support could also be means from your (marriage) partner, registered partner or a third person. If you have a spouse or registered partner, you must bring proof of income from this partner, for example a salary slip or a copy of a bank account that shows the income of your spouse or registered partner. If it concerns an unmarried, unregistered partner or third person, enclose with the application a recent copy of your joint bank account showing the income of your partner or third person and proof that you have unlimited access to this income. The IND will assess on a case-by-case basis whether there you do actually have unlimited access. A single guarantee or statement from the unmarried, unregistered partner or third person is insufficient.

☐ You are a UK national and have residence as the spouse / partner of another UK national

Include the following supporting documents with your application:

- The page showing the personal details and period of validity of your spouse / (registered) partner's passport;

In the event of marriage or registered partnership

- The document issued by the competent authority showing the marriage or registered partnership, for example a marriage certificate;

If you are in a relationship, you must prove that you have a long-term relationship with the EU citizen

- The Appendix Declaration of Relationship of Partner of UK National completed in full and signed by you and the person providing residence;
- One of the following supporting documents:
 - Supporting documents showing that you have a lasting relationship with the UK national. This is evidenced by the fact that you have been running a joint household for a period of six months or have recently been running one, while living together for at least six months.
If the cohabitation was not in the Netherlands, you must demonstrate this by showing that you have lived together abroad. You can submit the following documents for this purpose: proof of registration in a municipal administration, lease contracts, purchase contracts for a joint home; joint bank statements.

If you are in a relationship and have lived together for less than six months, or have not lived together.

Please also submit **copies** of as many of the following supporting documents as possible that apply to your situation.

- The Appendix 'Declaration of Relationship for Partner of UK national' completed in full and signed by you and your sponsor.
- Supporting evidence showing the duration of the joint household and cohabitation. Examples are proof of registration at the same address, rental contracts, purchase contracts of a joint home, joint bank statements.
- Supporting evidence showing that you have lived together in the Netherlands or abroad in the past. Examples are proof of registration in a municipal administration, rental agreement, purchase contract.
- Supporting evidence showing why you are not (temporarily) living together. Examples are work locations that are far apart, children from previous relationships who you want to live close to, studying in another city.
- The birth certificate(s) of the child(ren) born from your relationship and proof that you are jointly caring for your child(ren).
- Supporting evidence showing joint financial commitments, major joint purchases or joint properties. Examples are a mortgage, joint debts and joint bank accounts.
- Supporting evidence showing that you care for each other.
- Supporting evidence of emotional ties, for example caring for someone from your partner's family.
- Supporting evidence showing the frequency of contact with each other. Examples are airline tickets, hotel bills, photographs and proof of contact via apps.
- Other supporting evidence showing that you maintain a durable relationship with the UK national.

☐ You are a UK national and child under the age of 21 living with your parent (also a UK national)

Include the following additional supporting documents with your application:

- A document showing the family relationship, for example a birth certificate or proof of adoption;
- The pages of your parent's valid passport, providing their personal details and period of validity;
- Proof of the lawful residence of your parent (if available).

If you are the parent or legal representative of a minor, you can complete this form on his / her behalf.

Complete a separate form for each child. Answer all questions on behalf of the child. Children aged 12 years or more can sign the form themselves.

You are a UK national and child aged 21 or over living with your parent (also a UK national)

Include the following additional supporting documents with your application:

- A document showing the family relationship, for example a birth certificate or proof of adoption;
- Proof that your parent is supporting you;
- The pages of your parent's valid passport, providing their personal details and period of validity;
- Proof of the lawful residence of your parent (if available).

You are a UK national and you are living with a UK national as another family member (e.g. parents or grandparents, children or grandchildren)

Include the following supporting documents with your application:

- Documents showing the family relationship, for example a birth certificate;
- Proof that the family member you are staying with is supporting you;
- The pages of this family member's valid passport that states their personal details and period of validity;
- Proof of the lawful residence of your family member (if available).

You are a UK national and wish to continue your residence after the termination of a marriage or relationship or the death of your spouse / (registered) partner. You were the spouse / (registered) partner of a UK national

Include the following additional supporting documents with your application:

- Supporting documents showing when your relationship ended or your marriage was legally dissolved; or
- Supporting documents showing when your spouse / partner died.

You are not a UK national and have residence as the spouse or registered partner of another UK national

Include the following supporting documents with your application:

- The document issued by the competent authority showing the marriage or registered partnership;
- Proof of the lawful residence of the UK national (if available);
- The pages of the UK national's valid passport that states their personal details and period of validity;
- Evidence showing that the UK national (still) is still working, or (still) has other sufficient resources to prevent themselves and their family members from becoming a burden on public resources during their residence in the Netherlands.

You are not a UK national and you are living with a UK national as an unmarried partner

Include the following supporting documents with your application:

- The pages of the UK national's valid passport which states their personal details and period of validity;
- Evidence showing that the UK national is (still) working, or (still) has sufficient resources to prevent themselves and their family members from becoming a burden on public resources during their stay in the Netherlands;
- The Appendix Declaration of Relationship of Partner of UK National completed in full and signed by you and the UK national;
- One of the following supporting documents:
 - Supporting documents showing that you have a lasting relationship with the UK national. This is evidenced by the fact that you have been running a joint household for a period of six months or have recently been running one. If the cohabitation was not in the Netherlands, you must demonstrate this by showing that you have lived together abroad. You can submit the following documents for this purpose: proof of registration in a municipal administration, lease contracts, purchase contracts for a joint home; joint bank statements; or
 - A birth certificate that shows that a child was born out of your relationship.

☐ You are not a UK national and wish to continue your residence after the termination of a marriage or relationship, or the death of the UK national

Include the following supporting documents with your application:

- Documentary evidence that you are working and / or have sufficient resources to support yourself.
- One of the following supporting documents:
 - Supporting documents showing when your relationship ended or your marriage was legally dissolved, such as a copy of the petition for divorce, proof that the divorce is registered in the register of civil status, or in the case of termination of registered partnership: proof that the agreement (outside court) or decision (in court) is recorded in the register of civil status; or
 - When your spouse / partner died: the death certificate.

☐ You are not a UK national and you are a (grand)child under the age of 21* living with a UK national or their spouse / (registered) partner

Include the following supporting documents with your application:

- The document showing the family relationship;
- Proof of the lawful residence of the UK national (if available);
- The pages of the UK national's valid passport that state their personal details and period of validity;
- Documentary evidence showing of the UK national is (still) working, or (still) has other sufficient resources to prevent themselves and their family members from becoming a burden on public resources during their stay in the Netherlands.

**NB:* (grand)children of an unmarried partner (not a registered partner) of a UK national are only eligible for residence if the child is under 18. In such a case, additional conditions apply.

☐ You are not a UK national, are aged 21 years* or more, and you are living in the Netherlands as the (grand)child of a UK national or their spouse / (registered) partner; or

☐ You are not a UK national and you are living in the Netherlands as a relative in the ascending line (parents or grandparents) of a UK national or their spouse / (registered) partner

Include the following supporting documents with your application:

- The document showing the family relationship;
- Proof of the lawful residence of the UK national (if available);
- The pages of the UK national's valid passport that states their personal details and period of validity;
- Documentary evidence that you received material support from the UK national in your country of origin or previous place of residence;
- Supporting documents, for example a certificate issued by the competent authority, which shows that you need material support in view of your financial and social situation in order to be able to meet your basic needs in your country of origin or earlier residence;
- Documentary evidence showing that the UK national is (still) working, or (still) has other sufficient resources to prevent themselves and their family members from becoming a burden on public resources during their stay in the Netherlands.

**NB:* (grand)children of an unmarried partner (not a registered partner) of a UK national must be 18 years or over.

☐ You are not a UK national and you are living in the Netherlands as the custodial parent of a UK citizen who is a minor

Include the following supporting documents with your application:

- The pages of your child's valid passport that states their personal details and period of validity;
- Proof of the lawful residence of your child (if available);
- A copy of your child's birth certificate, or if the birth certificate does not show the family's legal relationship between you and the child, copies of other supporting documents showing the family's legal relationship, for example adoption documents;
- Documentary evidence showing that you have legal authority over your child;
- Documentary evidence that you have sufficient financial means to prevent yourself and your child from becoming a burden on public resources;
- Documentary evidence that you are actually taking care of your child;
- Documentary evidence that your child is living with you.

4 'Frontier worker' document

- You are a UK national. You live in the United Kingdom or an EU member state other than the Netherlands. You are employed or self-employed in the Netherlands (see Withdrawal Agreement). You would like to continue your activities. (384)**

Include the following supporting documents with your application:

You are employed:

- An Appendix Employer's declaration completed and signed by your employer or an employment contract showing that you are working in the Netherlands;

You are self-employed:

- Documents showing that you are working as a self-employed person, for example:
 - Proof of registration in the Chamber of Commerce in the Netherlands; and
 - Proof that you are working in the Netherlands, such as:
 - Balance sheet and profit and loss accounts to that effect;
 - Most recent tax declarations submitted to and (provisional) assessments received from the Netherlands' Tax and Customs Administration

If the above supporting documents are not yet available:

- Monthly statements of business results for the year and a half preceding the application; or
- A declaration or forecast prepared by an accountant or financial advisor.

4.1 Postal address in the Netherlands *Street* *Number*

P.O. box (if applicable)

Postcode

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Town

5 Identification

For identification, enclose a copy of the pages of your valid passport showing your personal details and the period of validity. If you do not have a valid passport, then attach a letter to your application explaining why not. In the case of a child who is a minor and does not have a valid passport: provide a copy of the pages of the valid passport of the parent showing their identity details, the period of validity and entry for the child. Do not copy empty pages.

Biometric details (photo, fingerprints and signature)

After you have submitted an application, you will receive a letter (acknowledgment of receipt) from the IND. This will explain whether you need to have biometrics taken (passport photo, signature and possibly fingerprints). If so, please make an appointment online as soon as possible after receiving the letter. For more information, visit www.ind.nl/Brexit. Here you can make an appointment online and you will also find the addresses and opening times of the IND desks.

The IND needs your biometric details to prepare your residence document. It is therefore important that you follow the instructions in the letter.

6 Signature by the applicant

- ✓ I declare that I have completed this form truthfully.
- ✓ I understand that the personal details entered for the implementation of the Aliens Act 2000 will be processed and passed on to authorities that need this information for that purpose.
- ✓ I will immediately pass on changes in my situation / the situation of the child relating to the right of residence to the IND.

6.1 I hereby submit this _____ form and a (number of) attachments / supporting documents.

6.2

Name

6.3

Place and date

Town

Day

Month

Year

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6.4

Signature

7 Submitting and sending the application

- Check whether you have completed the form in full.
- Check whether you have signed the form.
- Enclose all requested appendices, documents and supporting documents with your application. Do not use staples or paper clips!

Send the application to the IND. Use the return envelope that you received with this form. Did you download this form from www.ind.nl? Then use your own envelope.

Send the application form to:

Immigration and Naturalisation Service
Postbus 110
9560 AC TER APEL

What happens to your application?

If your application is incomplete, it cannot be properly assessed. Not paying the fees (on time) and submitting an incomplete application will lead to a delay in the handling of your application. By law, the IND can take 90 days to make a decision. You will receive a written notification when your application has been processed. If your application is granted, you will receive a letter with information about how you can receive your residence document.

Appendix Declaration of Relationship Partner UK national

Please note!

Completing the Declaration of Relationship Partner of UK national contrary to the truth is a criminal offence, and will always result in a statement being taken.

You only need to complete this declaration if you are applying for proof of lawful residence for residence with your partner who is a UK national. Send the completed and signed declaration together with your application.

1 Details of the foreign national (applicant)

Write in block letters

1.1 V number (if known)

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You can find your V number in previous correspondence with the IND or on your previous residence permit or document

1.2 Name
(as in your passport)

Surname

First names

1.3 Sex

- Male
 Female

1.4 Date of birth

<i>Day</i>		<i>Month</i>		<i>Year</i>						

1.5 Place of birth

1.6 Country of birth
(as in your passport)

1.7 Nationality

1.8 Marital status

- single
 married
 registered partnership
 separated
 widow / widower

1.9 Home address

Street

House number and floor

Postcode

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Town

1.10 Declaration

Please tick which of the 3 situations below applies to you

The applicant declares that:

- that the UK national is his/her life partner and that he/she has maintained a long-term relationship with the UK national since his/her arrival in the Netherlands, and for this purpose conducts a joint household and actually lives together at the above address, starting from:

<i>Day</i>	<i>Month</i>	<i>Year</i>					

- that the UK national is his/her life partner and that he/she had already maintained a long-term relationship with UK national before his/her arrival in the Netherlands, ran a joint household and actually lived together, starting from:

<i>Day</i>	<i>Month</i>	<i>Year</i>					

- that he/she maintains a long-term with the UK national starting from:

<i>Day</i>	<i>Month</i>	<i>Year</i>					

but do not live together.

And

The applicant declares:

- that he/she immediately informs the Immigration and Naturalisation Service about the termination of his/her long-term relationship with the UK national.
- that he/she also informs the Immigration and Naturalisation Service of any other important changes in this context.

2 Personal details of the UK national

2.1 Name
(as in your passport)

Surname

First names

2.2 Sex

- Male
- Female

2.3 Date of birth

<i>Day</i>	<i>Month</i>	<i>Year</i>

2.4 Place of birth

2.5 Country of birth
(as in your passport)

2.6 Nationality

2.7 Marital status

- single
- married
- registered partnership
- separated
- widow / widower

2.8 Home address

Street

House number and floor

Postcode

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Town

2.9 Declaration

Please tick which of the 3 situations below applies to you

The UK national declares:

- that the applicant is his/her life partner and that he/she has maintained a long-term relationship since his/her arrival in the Netherlands and for this purpose conducts a joint household with him/her and actually lives together with the applicant at the above address starting from:

<i>Day</i>		<i>Month</i>		<i>Year</i>		

- that the applicant is his/her life partner and that he/she had a long-term relationship with him/her before the applicant's arrival in the Netherlands and ran a joint household and actually lived together with the applicant starting from:

<i>Day</i>		<i>Month</i>		<i>Year</i>		

- that that he/she maintains a long-term with the applicant starting from:

<i>Day</i>		<i>Month</i>		<i>Year</i>		

but do not live together.

3 Signature

I have completed this declaration truthfully.

3.1 Place and date

Town

<i>Day</i>		<i>Month</i>		<i>Year</i>		

3.2 Signature of foreign national

Signature of UK national



Appendix Employer's declaration

Please note! Not completing this employer's declaration truthfully may be considered a crime (such as forgery) and may lead to filing a police report.

One copy must be completed and signed for each employer. The application form states when and of which person(s) you must enclose the employer's declaration with your application.

Please note! The IND may check the correctness of your enclosed wage, work and benefit details with another government agency (for example the Netherlands Employees Insurance Agency or the Tax and Customs Administration).

1 Details of employee

Write in block letters

1.1 V-number (if known)

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1.2 Name (as stated in the passport)
Surname

First names

1.3 Sex
 Male
 Female

1.4 Date of birth
Day *Month* *Year*

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1.5 Place of birth

1.6 Country of birth (as stated in the passport)

1.7 Nationality

1.8 Home address
Street

Number

Postcode

Town

3.5 Employment period

> Enter the period (from (date), to (date) below

	Day	Month	Year					
from								

	Day	Month	Year					
to								

3.6 Is there a trial period?

- No
- Yes, until:

	Day	Month	Year					

3.7 Working hours per week

<i>Hours per week by contract</i>	<i>Hours per week actually</i>

3.8 Gross salary (excluding holiday allowance)

- Per month, or
- Per 4 weeks

All amounts rounded to the nearest full euro

€							
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3.9 Wage for social security purposes (excluding holiday allowance)

- Per month, or
- Per 4 weeks

All amounts rounded to the nearest full euro

€							
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3.10 Net salary (excluding holiday allowance)

- Per month, or
- Per 4 weeks

All amounts rounded to the nearest full euro

€							
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3.11 Holiday allowance

		%
--	--	---

3.12 Period of residence in the Netherlands (maximum of 3 years)

	Day	Month	Year					
from								

= date of entry

Only for the International Trade Regulation

	Day	Month	Year					
to								

4 Signing by employer

I declare that the above employee is employed by the above company/institution. I have completed this form truthfully.

4.1 Name

4.2 Position

4.3 Telephone number

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4.4 Place and date *Place*

Day *Month* *Year*

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4.5 Signature and stamp of company/institution *Signature*

Stamp of company/institution

Processing of personal data
The Immigration and Naturalisation Service (IND) processes personal data when it processes your application, notification, or request. This means that if needed the IND will request data from you yourself and other organisations or persons. The IND also uses and stores data and shares them with other organisations. When doing so, the IND strictly adheres to the stipulations of privacy legislation. For instance, the IND must treat data safely and with due care. The law also gives rights. At your request, you are allowed to see which data on you the IND processes. You can also get information on why the IND does so and to whom your data have been passed on. On www.ind.nl you can read how the IND processes your data and which rights you have. You can also read how to use your rights.