



## Appendix Employer's declaration

*Please note! Not completing this employer's declaration truthfully may be considered a crime (such as forgery) and may lead to filing a police report.*

One copy must be completed and signed for each employer. The application form states when and of which person(s) you must enclose the employer's declaration with your application.

*Please note! The IND may check the correctness of your enclosed wage, work and benefit details with another government agency (for example the Netherlands Employees Insurance Agency or the Tax and Customs Administration).*

### 1 Details of employee

**Write in block letters**

1.1 V-number (if known)

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

1.2 Name  
(as stated in the passport)

Surname

First names

1.3 Sex

- ☐ Male  
☐ Female

1.4 Date of birth

Day		Month		Year			

1.5 Place of birth

1.6 Country of birth  
(as stated in the passport)

1.7 Nationality

1.8 Home address

Street

Number

Postcode

--	--	--	--	--	--	--	--

Town



## 2 Details of company/institution

Write in block letters

2.1	Name company/institution										
2.2	Chamber of Commerce number										
2.3	Withholding tax number										
2.4	Visiting address	Street									
		Number									
		Postcode									
		Town									

## 3 Employment details

Write in block letters

3.1	Position of employee										
3.2	Date of employment	Day		Month		Year					
3.3	Nature of the employment	<div><input type="checkbox"/> Permanent employment contract</div> <div><input type="checkbox"/> Temporary employment contract</div> <div><input type="checkbox"/> On-call contract<div><input type="checkbox"/> Zero hours contract</div><div><input type="checkbox"/> Contract with minimum-maximum hours</div><div><input type="checkbox"/> On-call contract with preliminary agreement</div></div> <div><input type="checkbox"/> Contract with an employment agency</div> <div><div>ABU</div><div><input type="checkbox"/> Fase A</div><div><input type="checkbox"/> Fase B</div><div><input type="checkbox"/> Fase C</div></div> <div><div>NBBU</div><div><input type="checkbox"/> Fase 1</div><div><input type="checkbox"/> Fase 2</div><div><input type="checkbox"/> Fase 3</div><div><input type="checkbox"/> Fase 4</div></div>									
3.4	Is there a provision in the employment contract that wages do not have to continue to be paid if there is no work?	<div><input type="checkbox"/> No</div> <div><input type="checkbox"/> Yes</div>									

3.5 Employment period

> Please tick the applicable situation and fill in

- 3.5.1 ☐ Temporary employment contract

from

Day	Month	Year

up to and including  
(last day of employment contract)

Day	Month	Year

- 3.5.2 ☐ Permanent employment contract

from

Day	Month	Year

- 3.6 Is there a trial period?

☐ No

☐ Yes, up to and including:

Day	Month	Year

- 3.7 Working hours per week

Hours per week by contract

--	--

Hours per week actually

--	--

- 3.8 Gross salary (excluding holiday allowance)

☐ Per month, or

☐ Per 4 weeks

All amounts rounded to whole euros

€						
---	--	--	--	--	--	--

- 3.9 Wage for social security purposes (excluding holiday allowance)

☐ Per month, or

☐ Per 4 weeks

All amounts rounded to whole euros

€						
---	--	--	--	--	--	--

- 3.10 Net salary (excluding holiday allowance)

☐ Per month, or

☐ Per 4 weeks

All amounts rounded to whole euros

€						
---	--	--	--	--	--	--

- 3.11 Holiday allowance

		%
--	--	---

- 3.12 Period of residence in the Netherlands (maximum of 3 years)

Date of entry

Day	Month	Year

**Only for the International Trade Regulation**

up to and including

Day	Month	Year

## 4 Signing by employer

I declare that the above employee is employed by the above company/institution. I have completed this form truthfully.

4.1 Name \_\_\_\_\_

4.2 Position \_\_\_\_\_

4.3 Telephone number 

--	--	--	--	--	--	--	--	--	--	--

4.4 Place and date *Place* \_\_\_\_\_

<i>Day</i>	<i>Month</i>	<i>Year</i>

4.5 Signature and stamp of company/institution *Signature* \_\_\_\_\_

*Stamp of company/institution*

### Processing of personal data

The [IND privacy statement](#) explains how the IND handles your data.