



Notification form for foreign nationals

You can only use this form if you are a foreign national and have a residence permit.

You can use this form to submit any changes that you have to report to the IND under your obligation to provide information. A change must be reported to the IND within **4 weeks** after the commencement of the change. There is one exception. If the address where the records of the company, organization or legal person are kept has changed, this must be reported to the IND within **2 weeks** after the commencement of the change.

1 Your personal details

1.1 V-number (if known)

1.2 Citizen Service Number (if known)

1.3 Name
Surname as stated in the passport
First names

1.4 Sex and Date of birth
> Please tick the applicable situation Male Female
Day
Month
Year

1.5 Telephone number

1.6 E-mail

2 Please state the change you want to submit

- > Please tick the applicable situation.
If multiple conditions are true then you can tick several boxes. Enter in the 'Comments' box to which situations apply to each situation and give the date.
- I no longer reside in the Netherlands > Proceed to 4
 - I will be leaving the Netherlands soon > Proceed to 4
 - I've moved (Please report your move to your (new) town) > Proceed to 4
 - I no longer have a sponsor (for example, because the sponsor has deceased or because of bankruptcy) > Proceed to 4
 - I changed sponsors (for example employer, educational institution, family member) > Proceed to 3
my new sponsor is

Comments

3 Details of the new sponsor

3.1 V-number (if known)

3.2 Citizen Service Number (if known)

3.3 Name
Surname as stated in the passport

First names

3.4 Sex and Date of birth Male Female Day Month Year

3.5 Telephone number

3.6 E-mail

4 Date of change

4.1 From which date the change takes or will take place? Day Month Year

4.2 New address in the Netherlands Street Number

Postcode Town

5 Signing

5.1 Name
Place Day Month Year

5.2 Place and date

5.3 Signature (by a person authorised for this purpose)

6 Submitting the notification form

Send the notification form to:

Immigratie- en Naturalisatiedienst
Postbus 17
9560 AA Ter Apel

Processing of personal data

The Immigration and Naturalisation Service (IND) processes personal data when it processes your application, notification, or request. This means that if needed the IND will request data from you yourself and other organisations or persons. The IND also uses and stores data and shares them with other organisations. When doing so, the IND strictly adheres to the stipulations of privacy legislation. For instance, the IND must treat data safely and with due care. The law also gives rights. At your request, you are allowed to see which data on you the IND processes. You can also get information on why the IND does so and to whom your data have been passed on. On www.ind.nl you can read how the IND processes your data and which rights you have. You can also read how to use your rights.