



Notification form for Intra Corporate Transfer (recognised sponsor)

You can only use this form if the foreign national has a residence permit as an intra corporate transferee. You are:

- a recognised sponsor; or
- an authorised representative of the recognised sponsor.

With this form you only report changes that relate to the foreign national for whom you are a recognised sponsor. Changes with respect to the recognised sponsor are reported with 'Notification form for changes concerning the recognised sponsor'.

You can use this form to submit any changes that you have to report to the IND under your obligation to provide information. A change must be reported to the IND within **4 weeks** after the commencement of the change.

1 Details of the sponsor

1.1 Company name

1.2 IND client number (if known)

1.3 Name contact person

1.4 Telephone number contact person

1.5 E-mail contact person

1.6 Chamber of Commerce number

2 Details of the foreign national

2.1 V-number (if known)

2.2 Citizen Service Number (if known)

2.3 Name

Surname as stated in the passport

First names

2.4 Sex and Date of birth Male Female

> Please tick the applicable situation Day Month Year

3 Change with respect to the foreign national

> Please tick the applicable situation. If multiple conditions are true then you can tick several boxes. Enter in the 'Comments' box to which situations apply to each situation and give the date.

- 1. The foreign national no longer wants to come to the Netherlands.
- 2. The foreign national no longer stays in the Netherlands and this change was not notified in good time (within 4 weeks) to the Municipal Personal Records Database (BRP) of the municipality where the foreign national is registered.
- 3. The foreign national is no longer employed by the sponsor or the enterprise outside the European Union.
- 4. The foreign national is no longer working in management or as a specialist or trainee-employee.
- 5. The employment terms, employment relationship or working conditions of the foreign national are no longer the level required by law and which is common in the line of corporation concerned.
- 6. The foreign national has a regulated profession and no longer has a recognition of the professional qualifications.
- 7. The foreign national has been deregistered from the BIG-register.
- 8. The foreign national no longer has sustainable and enough means of support.
- 9. The foreign national has died.
- 10. Other changes

Comments

> Proceed to 4 'Date of change'

4 Date of change

4.1 From which date does the change occur?

Day Month Year

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> If you have not reported the change in time, please provide an explanation

5 Signing (by the recognised sponsor or authorised person)

5.1 Name

5.2 Place and date

Place

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5.3 Signature (by a person authorised for this purpose)

6 Submitting the notification form

Send the notification form to:

Immigratie- en Naturalisatiedienst
Postbus 5
9560 AA Ter Apel

Processing of personal data

The Immigration and Naturalisation Service (IND) processes personal data when it processes your application, notification, or request. This means that if needed the IND will request data from you yourself and other organisations or persons. The IND also uses and stores data and shares them with other organisations. When doing so, the IND strictly adheres to the stipulations of privacy legislation. For instance, the IND must treat data safely and with due care. The law also gives rights. At your request, you are allowed to see which data on you the IND processes. You can also get information on why the IND does so and to whom your data have been passed on. On www.ind.nl you can read how the IND processes your data and which rights you have. You can also read how to use your rights.