You can only use this form if the foreign national has a residence permit as an intra corporate transferee. You are:
• a recognised sponsor; or
• an authorised representative of the recognised sponsor.
With this form you only report changes that relate to the foreign national for whom you are a recognised sponsor. Changes with respect to the recognised sponsor are reported with ‘Notification form for changes concerning the recognised sponsor’.

You can use this form to submit any changes that you have to report to the IND under your obligation to provide information. A change must be reported to the IND within 4 weeks after the commencement of the change.

### Notification form for Intra Corporate Transfer (recognised sponsor)

#### Details of the sponsor

1.1 Company name

1.2 IND client number (if known)

1.3 Name contact person

1.4 Telephone number contact person

1.5 E-mail contact person

1.6 Chamber of Commerce number

#### Details of the foreign national

2.1 V-number (if known)

2.2 Citizen Service Number (if known)

Surname as stated in the passport

2.3 Name

First names

> Please tick the applicable situation

2.4 Sex and Date of birth

<table>
<thead>
<tr>
<th></th>
<th>Male</th>
<th>Female</th>
<th>Day</th>
<th>Month</th>
<th>Year</th>
</tr>
</thead>
</table>


3 Change with respect to the foreign national

- Please tick the applicable situation. If multiple conditions are true then you can tick several boxes. Enter in the 'Comments' box to which situations apply to each situation and give the date.

4 Date of change

- If you have not reported the change in time, please provide an explanation

5 Signing (by the recognised sponsor or authorised person)

6 Submitting the notification form

Send the notification form to:

Immigratie- en Naturalisatiedienst
Postbus 5
9560 AA Ter Apel

Processing of personal data

The Immigration and Naturalisation Service (IND) processes personal data when it processes your application, notification, or request. This means that if needed the IND will request data from you yourself and other organisations or persons. The IND also uses and stores data and shares them with other organisations. When doing so, the IND strictly adheres to the stipulations of privacy legislation. For instance, the IND must treat data safely and with due care. The law also gives rights. At your request, you are allowed to see which data on you the IND processes. You can also get information on why the IND does so and to whom your data have been passed on. On www.ind.nl you can read how the IND processes your data and which rights you have. You can also read how to use your rights.