



Application for extension of residence permit for temporary humanitarian and permanent humanitarian (foreign national)

Read the explanation before you start to fill out the form.

For whom is this form intended?

You can use this form if you are a foreign national who has a temporary regular residence permit with the purpose of residence of temporary or permanent humanitarian grounds.

You can use this form in order to submit an application to extend the period of validity of the residence permit for one of the following purposes of residence:

- Residence in connection with trafficking in human beings
- Residence for foreign nationals who cannot leave through any fault of their own
- Residence for repatriation on grounds of the Repatriation Act
- Residence while awaiting the application to grant your Dutch citizenship
- Residence in connection with medical treatment
- Residence because of a child protection measure
- Residence because of placement in a foster home or institution in the Netherlands on grounds of the 'Hague convention on protection of children'
- Residence on grounds of other humanitarian reasons
- Continued residence
- Residence on grounds of re-entry
- Residence for the purpose of carrying out private life on grounds of Article 8 of the ECHR
- If you have a residence permit due to exceedance of the statutory decision period of the asylum procedure, then you can also use this form to extend the validity of the residence permit. In that case, under '2 Choose the purpose of residence', tick the following box: 'Residence on grounds of other humanitarian reasons (308)'.

Why use this form?

The Immigration and Naturalisation Service (IND) sends, approximately 3 months before the validity of the current residence permit expires, a service letter to notify you about the expiration date of your residence permit. The letter states that you have the possibility to extend your residence permit online via the website. For more information check "Apply online" on www.ind.nl. Can you or do you prefer not to submit the application online? You can then use this form.

You must ensure that this application is received by the IND before the residence permit expires. This is important to prevent the foreign national encounters a residence gap. A residence gap is an interruption in your residence. This has consequences for any subsequent procedures. Do not submit an application if the residence permit is still valid for more than 3 months. The IND will disregard an application which is submitted earlier than 3 months before the expiration date of the residence permit.

The IND assesses the application and decides whether you are eligible for extension of the period of validity of your residence permit. Whether and for how long the period of validity of the residence permit is extended depends on your situation. You will only be considered for an extension if:

- you have a valid temporary Dutch residence permit at the moment; and
- you want to extend the residence permit for the same purpose of residence; and
- there are no changes to the situation that would affect the right of residence.

How do you fill out this form?

This form comprises different appendices. Which appendices you need to fill out depends on your own situation. Only submit your application once you have completed filling out this form, signed and you have gathered together all the requested documents and evidence. If your application is incomplete, the IND will be unable to assess your application properly.

Processing of personal data

The Immigration and Naturalisation Service (IND) processes personal data when it processes your application, notification, or request. This means that if needed the IND will request data from you yourself and other organisations or persons. The IND also uses and stores data and shares them with other organisations. When doing so, the IND strictly adheres to the stipulations of privacy legislation. For instance, the IND must treat data safely and with due care. The law also gives rights. At your request, you are allowed to see which data on you the IND processes. You can also get information on why the IND does so and to whom your data have been passed on. On www.ind.nl you can read how the IND processes your data and which rights you have. You can also read how to use your rights.

Would you like more information?

Then visit the IND website at www.ind.nl. You can also contact the IND by telephone via 088 043 04 30 (normal charges apply). From abroad you can call +31 88 043 04 30.

1 Declarations

- > Please tick the applicable situation(s). This relates to changes that may affect the right of residence. Always enclose means of evidence together with your application.

1.1 Declaration of Circumstances

- Since the current residence permit was issued, there have been no changed facts or circumstances that might affect your right of residence.
- Since the current residence permit was issued, there have been changes to the facts and circumstances that might affect your right of residence, namely:
- Your income situation has changed.
 - > Enclose the means of evidence cited in the 'Proof of income' appendix.
 - other, namely:

1.2 Antecedents Certificate

- > Indicate below the situation which applies since your current residence permit was issued.

- I declare that:
- I have never been sentenced to imprisonment or a custodial measure for committing a crime;
 - I have never been sentenced to perform community service for committing a crime;
 - I have never been imposed an unconditional fine for committing a crime;
 - I have never accepted an out-of-court settlement for committing a crime;
 - I have never been imposed a penalty order by a public prosecutor for committing a crime;
 - I am currently not subject to prosecution for committing a crime;
 - I have never been responsible for one of the following categories of acts as referred to in Article 1 F of the 1951 Refugee Convention: a crime against peace, a war crime, a crime against humanity, a serious non-political crime (for example murder or terrorism), or acts contrary to the purposes and principles of the United Nations (for example terrorist acts); and
 - I am aware of the fact that a sentence for committing a crime may result in a refusal or termination of the right of residence.

- I am unable to certify the above for the following reasons:

1.3 Declaration of Passport requirement

- > Please tick the applicable situation and fill in the details requested, if applicable.

- I declare that I have a valid passport.

Number

Country

Valid from (date)

to (date)

- If I am issued with a new residence permit, then I will take this passport with me when I go to collect my new residence pass. Without a valid passport your residence document will not be issued to you, unless you are exempted from the passport requirement.
- If you were exempted from the requirement of having a valid passport at the time of issue of the current permit, or you were temporarily exempted from this requirement, then you must hand over a copy of your valid passport (if you have taken possession of this passport in the meantime), or enclose a declaration showing that there are no changed circumstances and that you still cannot receive a valid passport from the authorities.
- If you have a residence permit on grounds of residence as a foreign national who cannot leave the Netherlands through no fault of your own, then you are not required to complete this declaration.

1.4 Main residence

- > Please tick the applicable situation and fill in the details requested, if applicable.

- Since the commencement date of the existing residence permit, I have not been away from the Netherlands for more than 3 months continuously
- I was not in the Netherlands for a period of more than 3 months continuously. I was then in:

Country

Period from (date)

to (date)

Please note!

In case of an application for a minor child who is younger than 12 years old, then you do not need to complete this declaration.

If you do not complete the antecedents certificate truthfully, this may have consequences for the right of residence.

Application

for extension of residence permit for temporary humanitarian and permanent humanitarian (foreign national)

Immigration and Naturalisation Service

Ministry of Justice and Security

2 Choose the purpose of residence

Choose the purpose of residence of the permit for which you want to extend the period of validity.

You can only extend one residence permit with this form. If several family members want to extend their residence permits, then every family member must complete a separate application form. If you choose more than one purpose then (possibly) your application will be no longer valid. If you are in doubt, then contact the IND. Do not submit your application if you are not sure whether you and the foreign national comply with the conditions. Visit the IND website at www.ind.nl for the conditions for extending the residence permit.

> Please tick the applicable situation

You have a residence permit for:

- Residence while awaiting the application to grant your Dutch citizenship (361)
- Residence in connection with medical treatment (410)
- Residence because of a child protection measure (424)
- > Proceed to 3 'Means of evidence'
- Residence in connection with trafficking in human beings (420)
- Residence for foreign nationals who cannot leave the Netherlands through no fault of their own (488 - 491)
- Residence for repatriation on grounds of the Repatriation Act (364)
- Residence because of placement in a foster home or institution in the Netherlands on grounds of the 'Hague convention on protection of children' (398 - 399)
- Residence on grounds of other humanitarian reasons (308)
- Continued residence (301, 302, 303, 305)
- Residence on grounds of re-entry (360)
- Residence for the purpose of carrying out private life on grounds of Article 8 of the ECHR (648)
- > Proceed to 4 'Biometric information (fingerprints, passport photo) and signature'

3 Means of evidence

By 2 you ticked the box indicating that you want to extend the period of validity of your residence permit for the purpose of residence 'residence while awaiting the application to grant your Dutch citizenship' (361)

Please enclose the following, together with your application if the District Court of The Hague has given a decision: a copy of your notice of appeal with the Court of Cassation.

By 2 you ticked the box indicating that you want to extend the period of validity of your residence permit for the purpose of residence 'residence in connection with medical treatment' (410)

Please enclose the following means of evidence with your application:

- A 'proof of your medical situation' appendix that has been completed and signed by your physician. This proof may not be more than 6 weeks old. If, due to the course of time, the proof becomes more than 6 weeks old after it has been submitted, no new proof relating to your medical situation will need to be submitted. Changes to your medical situation, however, which may be important to the decision that will be made, must be made known through new proof relating to your medical situation. If you are being treated by more than one physician, then every physician must complete and sign a separate appendix
- The 'Medical Information Disclosure Consent Form' appendix completed and signed by you. This appendix may not be older than 6 months. If you are being treated by more than one physician, then a separate Declaration of Consent must be provided for every physician.
- Your relevant medical details from your doctor(s) in reaction to the letter of explanation from the Medical Advisors Office (BMA). To do so you will need to give the letter (with explanation) from the Medical Advisors Office (BMA) to your Mental Healthcare Association (GGZ) doctor, general practitioner and/or specialist (therefore not a letter with questions composed by someone else). These letters with explanation from the Medical Advisors Office (BMA) can be found in the appendix 'Explanation and means of evidence medical circumstances'. Therefore you should use this appendix. If you do not provide all the details that have been requested, or if these are incomplete, then your medical situation cannot be assessed.
- Proof of insurance for the health costs that will be incurred in the Netherlands or other evidence showing that financing the costs of medical treatment has been satisfactorily arranged
- Means of evidence showing that you have sufficient means of support for your living expenses during your stay in the Netherlands

If you do not have sufficient means of support yourself, then include with your application:

- Proof of income of the person who is financing your stay and also possibly that of his or her spouse or (registered) partner, see 'Proof of income' appendix.
- A copy of the passport of the person who is financing your stay. If he or she does not have Dutch citizenship then you can submit a copy of the front and reverse sides of the residence permit, or of all pages of the cross-border document in which the residence permit is registered of the person who is financing your stay.

By 2 'Choose the purpose of residence' you ticked the box indicating that you want to extend the period of validity of your residence permit for the purpose of residence 'residence because of a child protection measure (424)

Please enclose the following means of evidence with your application if you are applying for a residence permit for the purpose of residence 'temporary humanitarian' in connection with a child protection measure:

- A copy of the decision of the court whereby the family supervision has been extended
- A copy of the decision of the court whereby the care order has been extended

4 Biometric information (fingerprints, passport photo) and signature

You must have your fingerprints and facial image (passport photo) taken to determine your identity. The biometric information is also required to create a residence permit. For the residence permit the IND also needs a signature. See the appendix Fingerprints, passport photo and signature.

5 Your personal details

WRITE IN BLOCK LETTERS

5.1	V-number	<input type="text"/>
5.2	Citizen Service Number (if known)	<input type="text"/>
5.3	Name	<input type="text"/> Surname as stated in the passport <input type="text"/> First names <input type="text"/>
5.4	Sex and Date of birth	> Please tick the applicable situation <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="text"/> Day <input type="text"/> Month <input type="text"/> Year
5.5	Place of birth	<input type="text"/>
5.6	Country of birth	<input type="text"/>
5.7	Nationality	<input type="text"/>
5.8	Civil status	> Please tick the applicable situation <input type="checkbox"/> unmarried <input type="checkbox"/> married <input type="checkbox"/> registered partnership <input type="checkbox"/> divorced <input type="checkbox"/> widow/widower
5.9	Home address	<input type="text"/> Street <input type="text"/> Number <input type="text"/> Postcode <input type="text"/> Town <input type="text"/> Country
5.10	Telephone number	<input type="text"/>
5.11	E-mail	<input type="text"/>

6 Signing

I am requesting the Immigration and Naturalisation Service (IND) to extend the period of validity of the residence permit. I declare I have completed this form truthfully. I know that the personal details supplied will be processed in connection with the Aliens Act 2000 and will be passed on to authorities that need these personal details for that purpose. I will pass on any changes to the situation, which will affect the right of residence, without delay to the IND. I am aware that if I do not do this, it may affect the position of my right of residence, or that an administrative fine might be incurred.

I submit this form and (number) of appendices/documents in evidence.

6.1	Name	<input type="text"/>
6.2	Place and date	<input type="text"/> Place <input type="text"/> Day <input type="text"/> Month <input type="text"/> Year
6.3	Signature	<input type="text"/>

7 Submitting the application and payment

You have gathered together all the means of evidence necessary for the application. Proceed to the appendix 'Submitting and paying for the application for extension'.



Do not enclose this appendix with the form!

Appendix

Fingerprints, passport photo and signature

The foreign national must have his fingerprints and facial image (passport photo) taken to determine his identity. The biometric information is also required to create a residence permit. For the residence permit the IND also needs a signature of the foreign national.

How can the foreign national submit these?

In all cases, the foreign national must bring a valid passport (this can also be a foreign national passport or a refugee passport) or ID card of the EU, EEA or Switzerland.

This can be done while still abroad, by means of the Entry and Residence procedure

- The sponsor (in the Netherlands) will have submitted the application for Regular Provisional Residence Permit for the foreign national (who is still abroad).
 - If a positive decision is given, then the foreign national can collect the Regular Provisional Residence Permit from the Dutch Embassy or Consulate in his/her country of origin or long-term residence. When collecting the Regular Provisional Residence Permit, the foreign national must take a new (and not previously used) passport photo with him/her. This passport photo must comply with the requirements which also apply for Dutch passports. The Embassy can inform the foreign national where he/she is able to have passport photos made locally, which comply with the relevant requirements. A photo that does not comply with the requirements will cause unnecessary delay.
 - The employee at the Dutch Embassy or the Consulate will take fingerprints and the foreign national will also be required to sign the document.
- The foreign national has submitted the Regular Provisional Residence Permit to the Dutch Embassy or the Consulate in the country of origin or long-term residence.
 - When submitting the application, the foreign national must take a new (and not previously used) passport photo with him/her. The employee at the Dutch Embassy or the Consulate will also take the fingerprints and the foreign national will be required to sign the document.

When abroad, application for temporary Regular Residence Permit for persons who do not require a Regular Provisional Residence Permit

- If an application is submitted in the Netherlands by a (recognised) sponsor for a foreign national who does not require a Regular Provisional Residence Permit, then the foreign national must go to an Immigration and Naturalisation Service (IND) counter immediately after arrival in the Netherlands. The Immigration and Naturalisation Service (IND) employee will make fingerprints and a passport photo and the foreign national will be required to sign the document. You have to make an online appointment via the website www.ind.nl.

Applying for a first residence permit in the Netherlands or changing the purpose of residence

- The foreign national or sponsor submits the application in writing (and sends the application by post to the Immigration and Naturalisation Service (IND)). The foreign national must go the Immigration and Naturalisation Service (IND) desk within 2 weeks after receiving a confirmation letter in order to have his/her fingerprints and passport photo taken. Please check www.ind.nl to make an online appointment. There, you will also find addresses and opening hours of the IND desks. If the application form notes that the foreign national will collect the residence permit at an expat centre, then he/she can also have a passport photograph and his/her fingerprints taken there. Please check www.ind.nl for how to make an online appointment. There, you will also find addresses and opening hours of the IND desks. The addresses and opening hours of the Expat Centres can be found at www.ind.nl.
- The foreign national must submit the application immediately at the counter. A passport photo and the fingerprints will be taken at the counter. The foreign national will also be required to sign the document. Submitting an application to an Immigration and Naturalisation Service (IND) counter is by appointment only. Information about making appointments can be found on the website www.ind.nl.

Application for extension of a residence permit, a permanent residence permit or an application for renewal or replacement of a residence document

- The foreign national or sponsor submits the application in writing (and sends the application by post to the Immigration and Naturalisation Service (IND)). The foreign national must go the Immigration and Naturalisation Service (IND) desk within 2 weeks after receiving a confirmation letter in order to have his/her fingerprints and passport photo taken. You will have to make an online appointment first. The addresses and opening hours of the Immigration and Naturalisation Service (IND) counters can be found on the website www.ind.nl.

N.B. From 1 March 2014, if the foreign national (e.g. in the context of a previous application) has had biometric features (10 fingerprints and a passport photo) taken, the foreign national does not need to provide these details (at an IND desk) again. This does not apply if the foreign national has reached the age of 6, 12 or 18 in the intervening period. The IND could invite the foreign national for gaining biometric details again, if the previously used passport photo is an insufficient similarity of the foreign national or if the photo and/or fingerprints taken previously are of an insufficiently high quality.

Processing of personal data

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Please note! Not completing this employer's declaration truthfully may be considered a crime (such as forgery) and may lead to filing a police report.

Appendix Employer's declaration

One copy must be completed and signed for each employer.
The application form states when and of which person(s) you must enclose the employer's declaration with your application.

Please note! The IND may check the correctness of your enclosed wage, work and benefit details with another government agency (for example the Netherlands Employees Insurance Agency or the Tax and Customs Administration).

1 Details of employee

1.1	V-number (if known)	<input type="text"/>										
		Surname as stated in the passport										
1.2	Name	<input type="text"/>										
		First names										
		<input type="text"/>										
		> Please tick the applicable situation										
1.3	Sex and Date of birth	<input type="checkbox"/> Male <input type="checkbox"/> Female <table style="float: right; border-collapse: collapse;"> <tr> <td style="border-right: 1px solid black; width: 20px; text-align: center;">Day</td> <td style="border-right: 1px solid black; width: 20px; text-align: center;">Month</td> <td style="width: 20px; text-align: center;">Year</td> </tr> <tr> <td style="border-right: 1px solid black;"><input type="text"/></td> <td style="border-right: 1px solid black;"><input type="text"/></td> <td><input type="text"/></td> </tr> </table>	Day	Month	Year	<input type="text"/>	<input type="text"/>	<input type="text"/>				
Day	Month	Year										
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1.4	Place of birth	<input type="text"/>										
1.5	Country of birth	<input type="text"/>										
1.6	Nationality	<input type="text"/>										
1.7	Home address	<table border="0" style="width: 100%;"> <tr> <td style="border-bottom: 1px solid black; width: 80%;"><input type="text"/></td> <td style="border-bottom: 1px solid black; width: 20%; text-align: right;"><input type="text"/></td> </tr> <tr> <td style="font-size: small;">Street</td> <td style="font-size: small; text-align: right;">Number</td> </tr> <tr> <td style="border-bottom: 1px solid black;"><input type="text"/></td> <td style="border-bottom: 1px solid black;"><input type="text"/></td> </tr> <tr> <td style="font-size: small;">Postcode</td> <td style="font-size: small; text-align: right;">Town</td> </tr> <tr> <td style="border-bottom: 1px solid black;"><input type="text"/></td> <td style="border-bottom: 1px solid black;"><input type="text"/></td> </tr> </table>	<input type="text"/>	<input type="text"/>	Street	Number	<input type="text"/>	<input type="text"/>	Postcode	Town	<input type="text"/>	<input type="text"/>
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Street	Number											
<input type="text"/>	<input type="text"/>											
Postcode	Town											
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2 Details of company/institution

2.1	Name company/institution	<input type="text"/>										
2.2	Withholding tax number	<input type="text"/>										
		<table border="0" style="width: 100%;"> <tr> <td style="border-bottom: 1px solid black; width: 80%;"><input type="text"/></td> <td style="border-bottom: 1px solid black; width: 20%; text-align: right;"><input type="text"/></td> </tr> <tr> <td style="font-size: small;">Street</td> <td style="font-size: small; text-align: right;">Number</td> </tr> <tr> <td style="border-bottom: 1px solid black;"><input type="text"/></td> <td style="border-bottom: 1px solid black;"><input type="text"/></td> </tr> <tr> <td style="font-size: small;">Postcode</td> <td style="font-size: small; text-align: right;">Town</td> </tr> <tr> <td style="border-bottom: 1px solid black;"><input type="text"/></td> <td style="border-bottom: 1px solid black;"><input type="text"/></td> </tr> </table>	<input type="text"/>	<input type="text"/>	Street	Number	<input type="text"/>	<input type="text"/>	Postcode	Town	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>											
Street	Number											
<input type="text"/>	<input type="text"/>											
Postcode	Town											
<input type="text"/>	<input type="text"/>											
2.3	Visiting address	<input type="text"/>										

3 Employment details

3.1 Position of employee _____

3.2 Date of employment
 Day Month Year

 > Please tick the applicable situation

3.3 Nature of the employment
 Fixed employment Temporary contract On-call contract Ongoing temporary work
 > Please tick the applicable situation

3.4 Employment period
 Indefinite period Definite employment > Enter the period (from (date), to (date) below
 Day Month Year Day Month Year

 > Please tick the applicable situation

3.5 Is there a provision for continued payment of wage during the term of the contract if there is no work?
 No Yes

3.6 Is there a trial period?
 No Yes, until Day Month Year

3.7 Working hours per week
 Hours per week by contract Hours per week actually

3.8 Gross salary (excluding holiday allowance)
 Per month, or Per 4 weeks € _____
 All amounts rounded to the nearest full euro

3.9 Wage for social security purposes (excluding holiday allowance)
 Per month, or Per 4 weeks € _____
 All amounts rounded to the nearest full euro

3.10 Net salary (excluding holiday allowance)
 Per month, or Per 4 weeks € _____
 All amounts rounded to the nearest full euro

3.11 Holiday allowance
 _____ %

> You only have to complete 3.12 for the International Trade Regulation

3.12 Period of residence in the Netherlands (maximum of 3 years)
 From Day Month Year _____ (= date of entry)
 To Day Month Year _____

4 Signing by employer

I declare that the above employee is employed by the above company/institution.
 I have completed this form truthfully.

4.1 Name _____

4.2 Position _____

4.3 Telephone number _____

4.4 Place and date
 Place Day Month Year

 Signature Stamp

4.5 Signature and stamp of company/institution

Processing of personal data

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Do not enclose this appendix with the form!

Appendix Proof of income

This list shows the proof of income the IND needs in order to assess the application. The application form shows the person(s) of whom you must enclose proof of income with your application. This usually concerns you (the sponsor) and your (registered) partner. The proof of income must be enclosed as a copy.

Please note! The IND may check the correctness of your enclosed wage, work and benefit details with another government agency (for example the Netherlands Employees Insurance Agency or the Tax and Customs Administration).

You have or your (registered) partner has an employment contract that is valid for at least 1 year at the time of the application; or You (the foreign national) will work as an employee (in the context of an EU action programme or an International Agreement to which the Netherlands is party)

- Your current employment contract(s) and/or appointment approval(s)
- The completed and signed Appendix/Appendices employer's declaration (not older than 3 months)
- Payslips over the past 3 months

Only if you regularly earn more money than evidenced by your employment contract (for example due to overtime)

- Payslips over the past 12 months

If you are paid by a third party from a Personal Budget

- Evidence of the complete outsourcing of the salary administration to the Social Insurance Bank (SVB)

Please note: only if you apply for a residence permit to stay with a family member or relative

1. You have or your (registered) partner has an employment contract that is valid for at least 6 months but less than 1 year at the time the IND receives the application; and

2. You or your (registered) partner received income from paid employment and no income from benefits in the 12 months prior to the application.

- Your current employment contract(s) and/or appointment approval(s), showing that you have work;
- The completed and signed Appendix/Appendices employer's declaration (not older than 3 months);

Over the past 12 months:

- all salary slips; and
- the annual income statement; and
- the (temporary) employment contract(s) and/or appointment approval(s).

You have or your (registered) partner has an employment contract that is valid for less than 1 year at the date the IND receives the application

- Your current employment contract(s) and/or appointment approval(s), showing that you have work
- The completed and signed Appendix/Appendices employer's declaration (not older than 3 months)
- Over the past 3 years:
 - all salary slips; and
 - all annual income statements; and
 - all (temporary) employment contract(s) and/or appointment approval(s); and
 - confirmation(s) of benefits awarded and specification(s) of benefits received

You or your (registered) partner work(s) as a temporary agency worker or under an on-call contract, seasonal work contract, zero hours contract or other contract with a deferred duty of performance

- Your current (temporary) employment contract(s) and/or appointment approval(s), showing that you have work
- The completed and signed Appendix/Appendices employer's declaration (not older than 3 months)
- Over the past 3 years:
 - all salary slips; and
 - all annual income statements; and
 - all (temporary) employment contract(s) and/or appointment approval(s); and
 - confirmation(s) of benefits awarded and specification(s) of benefits received

You are or your partner is a researcher pursuant to Directive (EU) 2016/801, it concerns the following proof

- if you receive sponsor funds: a sponsor agreement showing the amount of the sponsor funds and the duration of the sponsor agreement; or
- if you receive periodic payments in order to pay for the stay in the Netherlands: a proof of these payments; or
- if you receive a grant or stipend: proof showing the amount and the start and end date of the grant or stipend; or
- if you have paid work abroad: a copy of an employment contract with the current employer abroad; or
- if you become employed by the research institution: a copy of the employment contract that must be signed by both you and the research institution.

You have or your (registered) partner has a (supplementary) benefit

Do you or your (registered) partner have a (supplementary) benefit (for example, an unemployment benefit, sickness benefit, old-age pension, surviving dependants' benefit or a benefit under the Disability (Reintegration) Act)

- The letter from your benefits agency granting your benefit
- The most recent specification of benefits received

Do you or your (registered) partner have an invalidity benefit, a benefit under the Invalidity Insurance (Self-Employed Persons) Act or a benefit under the Work and Employment Support (Young Disabled Persons) Act

- The confirmation of benefits awarded showing that you are incapacitated for work (and the degree of incapacity for work)
- The most recent specification of benefits received (of at least one year after the confirmation of benefits awarded)
- A letter from the benefits agency stating the date of re-examination

Do you or your (registered) partner have an occupational disability benefit under the Work and Income (Capacity for Work) Act or the Work and Employment Support (Young Disabled Persons) Act

- The confirmation of benefits awarded showing that you are incapacitated for work (and the degree of incapacity for work);
- The most recent specification of benefits received
- The most recent reassessment

Are you or your (registered) partner permanently incapacitated for work and do not receive an invalidity benefit, benefit under the Work and Income (Capacity for Work) Act, a benefit under the Invalidity Insurance (Self-Employed Persons) Act or a benefit under the Work and Employment Support (Young Disabled Persons) Act.

Please note! This does not apply if you submitted an application for a permanent residence permit.

- A statement from the Municipal Health Service, company doctor or medical examiner, showing that you are fully incapacitated for work, for how long you have been incapacitated for work and the expected duration of the incapacity for work

*Do you or your (registered) partner receive social assistance, and is it permanently impossible for you or your partner to work again. **Please note! This does not apply if you submitted an application for a permanent residence permit.***

- All confirmations of benefits awarded over the past 5 years and any correspondence with the Municipal Executive about the exemption of you and your (registered) partner from all obligations involving workforce integration and proof showing that integration into the workforce within a year cannot be expected.

You are or your (registered) partner is self-employed

- The Appendix declaration of income of self-employed person with the requested appendices, completed and signed by you and (for example) a registered accountant, accountant, accounting consultant, a tax consultant from the Tax Consultants Federation, a tax consultant from the Tax Consultants Association or an accountant with a BECON number from the Tax and Customs Administration.

You are or your (registered) partner is director-major shareholder of a company

- The official documents showing your interest in the company (ownership percentage);
- A copy of your employment contract (or contracts if you have several jobs);
- An original and completed Appendix employer's declaration, bearing a date, signature of the employer and company stamp (not older than 3 months);
- Details over the three months preceding the date of your application, showing that a monthly salary was paid (payslips, bank statements);
- Proof that the withheld wage tax was transferred by the company to the Tax and Customs Administration (bank statements).

You have or your (registered) partner has an income from own funds

- A tax statement of the year preceding this application for residence permit.

Processing of personal data

The Immigration and Naturalisation Service (IND) processes personal data when it processes your application, notification, or request. This means that if needed the IND will request data from you yourself and other organisations or persons. The IND also uses and stores data and shares them with other organisations. When doing so, the IND strictly adheres to the stipulations of privacy legislation. For instance, the IND must treat data safely and with due care. The law also gives rights. At your request, you are allowed to see which data on you the IND processes. You can also get information on why the IND does so and to whom your data have been passed on. On www.ind.nl you can read how the IND processes your data and which rights you have. You can also read how to use your rights.



Appendix

Declaration on income of self-employed person

This declaration is used to determine whether the self-employed person has long-term and independent, sufficient of support in the meaning of the Aliens Act 2000. Fill in this declaration if you are applying for a residence permit or a short stay visa and you, as a foreign national or sponsor, have an income as a self-employed person. Include, as a part of this declaration (under 5) a signed completion report from an

administrator/accountant. Enclose the completed and signed declaration, including the compilation report, with your application. *Please note! The IND may check the contents of this declaration with another government agency (the Netherlands Employee Insurance Agency or the Tax and Customs Administration, for example).*

1 Details of self-employed person

1.1 Name Surname as stated in the passport

 First names

1.2 V-number (if known) and date of birth V-number _____ Day _____ Month _____ Year _____

1.3 Place of birth and nationality Place of birth _____ Nationality _____

1.4 Home address Street _____ Number _____
 Postcode _____ Town _____

1.5 Name of the company _____

1.6 Visiting address Street _____ Number _____
 Postcode _____ Town _____

1.7 Chamber of Commerce registration number _____

2 Details of the administrator/accountant

2.1 Name accountant _____

2.2 Professional title
 > Please tick the applicable situation
 Advisor from the Netherlands Association of Accounting and Tax Experts (Accounting+Tax Expert)
 Registered accountant Tax consultants from the Tax Consultants Register
 Accounting consultant Other, namely: _____

2.3 BECON number of Tax and Customs Administration and telephone number Accountant BECON number _____ Telephone number _____

2.4 Visiting address Street _____ Number _____
 Postcode _____ Town _____

Explanation A company's profits for the closed financial year or the current financial year are calculated by deducting the total operating expenses from the total operating income. The income and the expenses must be calculated according to generally accepted commercial standards. With respect to this, the following is noted. If there is no closed financial year, the calculation of the monthly profits

must be based on permanence. This means that both the operating income and the operating expenses must be attributable to the relevant period. If the company has the form of a private partnership, general partnership or limited partnership, the profits will then be divided among the partners or associates.

3 Income from business activities

Current financial year, immediately preceding the time at which the application was submitted

		Day	Month	Year		Day	Month	Year
3.1	The data included at 3.2 and 3.3 relate to the period (from/to)							
3.2	Profits or share in the profits from business activities €							
	over the above period (see explanation)							
3.3	Annual income mentioned at 3.2 gross profits €							
	divided by the number of months stated							

Most recently closed financial year, immediately preceding the time at which the application was submitted

		Day	Month	Year		Day	Month	Year
3.4	Financial year (from/to)							
3.5	Profits or share in the profits from business activities in €							
	accordance with the financial statements (see explanation)							
3.6	Amount stated at 3.5, divided by the number of €							
	months in the most recently closed financial year							
3.7	Corrections of the above (share in the) profits from €							
	from business activities for taxable profit*							
3.8	Taxable profit* €							

3.9 Status of processing of tax return by the Tax and Customs Administration

> Please tick one situation and only enclose the relevant document

<input type="checkbox"/> Receipt of tax return received by the Tax and Customs Administration	> Please enclose IB-60 for a one-man business
<input type="checkbox"/> Provisional assessment	> Please enclose provisional assessment
<input type="checkbox"/> Final assessment	> Please enclose final assessment

3.10 If the Tax and Customs Administration has already imposed an assessment, is this assessment based on the stated profits from business activities?

Yes

No > Please enclose an explanation in a separate appendix

Next-to-last closed financial year

		Day	Month	Year		Day	Month	Year
3.11	Financial year (from/to)							
3.12	Profits or share in the profits from business activities in €							
	accordance with the financial statements (see explanation)							
3.13	Amount stated at 3.12, divided by the number of €							
	months in the most recently closed financial year							
3.14	Corrections of the above (share in the) profits from €							
	from business activities for taxable profit*							
3.15	Taxable profit* €							

3.16 Status of processing of tax return by the Tax and Customs Administration

> Please tick one situation and only enclose the relevant document

<input type="checkbox"/> Receipt of tax return received by the Tax and Customs Administration	> Please enclose IB-60 for a one-man business
<input type="checkbox"/> Provisional assessment	> Please enclose provisional assessment
<input type="checkbox"/> Final assessment	> Please enclose final assessment

3.17 If the Tax and Customs Administration has already imposed an assessment, is this assessment based on the stated profits from business activities?

Yes

No > Please enclose an explanation in a separate appendix

(* only for any inspection by the IND)

4 Signing by the self-employed person

I, the undersigned, hereby truthfully declare, as a self-employed person, to have acquired income from my own business in accordance with the above information.

4.1 Place and date

Place	Day	Month	Year

4.2 Signature of self-employed person |

Appendix

Declaration on income of self-employed person
Immigration and Naturalisation Service
Ministry of Justice and Security

5 Compilation report administrator/accountant

Our client for this compilation report is the self-employed person mentioned under 1. of this declaration, and also signatory of this form under 4, namely:

Surname as stated in the passport

5.1 Name
First names

5.2 Name of the company

5.3 Chamber of Commerce registration number

further referred to as: client

This compilation report is part of the declaration on income of self-employed person. Our client has this declaration on income of self-employed person filled in and signed for the purpose of an application procedure at the IND. This report is compiled by us for our client on behalf of the IND, with the aim of assessing whether the resource requirement has been satisfied for compliance with the applicable standard¹. As a result, the statement may not be suitable for another purpose. The statement is intended solely for our client and the IND and should not be distributed to or used by other parties.

This compilation report, in accordance with the applicable regulations², refers to the information under section 3 Income from business activities. This information is compiled by us based on the information provided by our client.

This compilation engagement has been performed by us in accordance with Dutch law, including the Dutch Standard 4410H, 'Compilation engagements', which is applicable to accountants³. The standard requires us to assist the client in the preparation and presentation of section 3 Income from business activities of the declaration on income of self-employed person. To this end we have applied our professional expertise in accounting and financial reporting.

In a compilation engagement, the client is responsible for providing us with all relevant information and the client is also responsible for ensuring the information is correct. Therefore, we have conducted our work, in accordance with the applicable regulations⁴, on the assumption that the client has fulfilled his responsibility. To conclude our work, we have read section 3 of the declaration to consider whether the statement as presented correspond with our understanding of the client. We have not performed any audit or review procedures which would enable us to express an opinion or a conclusion on section 3 of the declaration. During this engagement we have complied with the relevant ethical requirements prescribed by the 'Verordening Gedrags- en Beroepsregels Accountants' (VGBA, Dutch Code of Ethics)⁵. You and other users of this statement may therefore assume that we have conducted the engagement in a professional, competent and objective manner and with due care and integrity and that we will treat all information provided to us as confidential.

Signing

5.4 Name of administration/
accountants office

5.5 Place and date Day Month Year

5.6 Signature of administrator/
accountant

¹ See article 16 paragraph 1 (c) of the Aliens Act.

² For members of the NBA (The Royal Netherlands Institute of Chartered Accountants), the NOAB (Netherlands Association of Financial and Tax Experts) and RB (Register of Tax Advisers).

³ And/or other applicable regulations, for example, if the administrator is a member of NOAB, RB or another body.

⁴ For members of the NBA, the NOAB and RB.

⁵ And/or other applicable provisions, for example, if the administrator is a member of NOAB, RB or another body.

Processing of personal data

The Immigration and Naturalisation Service (IND) processes personal data when it processes your application, notification, or request. This means that if needed the IND will request data from you yourself and other organisations or persons. The IND also uses and stores data and shares them with other organisations. When doing so, the IND strictly adheres to the stipulations of privacy legislation. For instance, the IND must treat data safely and with due care. The law also gives rights. At your request, you are allowed to see which data on you the IND processes. You can also get information on why the IND does so and to whom your data have been passed on. On www.ind.nl you can read how the IND processes your data and which rights you have. You can also read how to use your rights.



For the foreign national: Do you have more than two physicians/
practitioners? In that case, you should copy this appendix and have
the copied appendix completed as well.

Appendix Medical information disclosure consent form

The physician/practitioner must be registered in the registers under the Individual Healthcare Professions Act (Wet op de Beroepen in de Individuele Gezondheidszorg or BIG) or the Dutch Association of Psychologists (Nederlands Instituut van Psychologen or NIP).

If the foreign national is under 12 years of age or incapable of performing legal acts, the legal representative must complete the consent form. If the foreign national is between the age of 12 and 16, the foreign national and his/her legal representative must complete the consent form. If the foreign national is over 16 years of age, the foreign national must complete the consent form.

1 Details of foreign national

1.1	Name	Surname as stated in the passport			
		<input type="text"/>			
		First names			
		<input type="text"/>			
1.2	V-number (if known) and date of birth	V-number	Day	Month	Year
		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

2 Signing

- The undersigned hereby declares that he/she does not object to the medical adviser from the Immigration and Naturalisation Service (IND) obtaining information about his/her health condition from the below physician(s)/practitioner(s) in connection with an investigation into the medical circumstances regarding his/her residence status in the Netherlands.
- The undersigned gives his/her consent to send a copy of this completed consent form to the physician(s)/practitioner(s) to be contacted.
- The undersigned gives his/her consent to the IND medical adviser to provide his/her medical data to any medical specialist to be engaged in any further examination.
- The undersigned authorises the below physician(s)/practitioner(s) registered in the registers under the Individual Healthcare Professions Act and/or the Dutch Association of Psychologists (physicians, dentists, physiotherapists, obstetricians, nurses, pharmacists, healthcare psychologists and psychotherapists) to provide information to the IND medical adviser and declares.

2.1	Name of foreign national	<input type="text"/>			
2.2	Place and date	Place	Day	Month	Year
		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2.3	Name of legal representative	<input type="text"/>			
2.4	Place and date	Place	Day	Month	Year
		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
		Signature of foreign national		Signature of legal representative	
2.5	Signature	<input type="text"/>			

3 Details of the physician/practitioner

> Please tick the applicable situation

3.1	Name of general practitioner/ COA physician/specialist 1	_____	<input type="checkbox"/> General practitioner <input type="checkbox"/> COA physician <input type="checkbox"/> Specialist
3.2	Name of hospital/practice/institution	_____	
		Street	Number
3.3	Visiting address	_____	
		Postcode	Town
3.4	Telephone number	[][][][][][][][][][][][][]	
			> Please tick the applicable situation
3.5	Name of general practitioner/ COA physician/specialist 2	_____	<input type="checkbox"/> General practitioner <input type="checkbox"/> COA physician <input type="checkbox"/> Specialist
3.6	Name of hospital/practice/institution	_____	
		Street	Number
3.7	Visiting address	_____	
		Postcode	Town
3.8	Telephone number	[][][][][][][][][][][][][]	

4 Referral of medical advice

The undersigned gives his/her consent to the IND medical advisor to provide the medical advice to:

- the IND official handling the application for a residence permit;
- the official from the Repatriation and Departure Service who is responsible for offering medical facilities before, during or after the removal.
- the involved legal experts from the State Advocate's office; and
- the statutory bodies entrusted with the administration of justice.

4.1	Name of foreign national	_____			
4.2	Place and date	Place	Day	Month	Year
		_____	[][]	[][][][]	[][][][][][][][][]
4.3	Name of legal representative	_____			
4.4	Place and date	Place	Day	Month	Year
		_____	[][]	[][][][]	[][][][][][][][][]
		Signature of foreign national	Signature of legal representative		
4.5	Signature	_____ _____			

Processing of personal data

The Immigration and Naturalisation Service (IND) processes personal data when it processes your application, notification, or request. This means that if needed the IND will request data from you yourself and other organisations or persons. The IND also uses and stores data and shares them with other organisations. When doing so, the IND strictly adheres to the stipulations of privacy legislation. For instance, the IND must treat data safely and with due care. The law also gives rights. At your request, you are allowed to see which data on you the IND processes. You can also get information on why the IND does so and to whom your data have been passed on. On www.ind.nl you can read how the IND processes your data and which rights you have. You can also read how to use your rights.



For the foreign national: Please have this appendix completed and signed by your physician/ practitioner. If you have more than one physician/ practitioner, you are asked to copy this appendix so that each physician can complete and sign a copy.

Appendix

Proof of medical situation of foreign national

The physician/practitioner must be registered in the registers under the Individual Healthcare Professions Act (Wet op de Beroepen in de Individuele Gezondheidszorg or BIG) or the Dutch Association of Psychologists (Nederlands Instituut van Psychologen or NIP).

For the physician/practitioner: Through this form, you are asked a few questions about the presence of any medical treatment of the foreign national you refer to below. The foreign national can use your answers to demonstrate that any medical facts or treatments exist which could be of importance to the assessment of his/her application for a residence permit in the Netherlands. When answering these questions, you are not

asked to assess whether the conditions for a residence permit in the Netherlands are met. You only need to provide factual data in simple words that can be understood by non-physicians. The non-medically qualified officials from the Immigration and Naturalisation Service (IND) will not use your answers to form a medical opinion themselves, but do want to be informed of the fact that the foreign national receives active medical treatment from you. In case of any ongoing treatment, they may ask the independent physician from the IND's Medical Advisors Office (Bureau Medische Advisering or BMA) for advice. Following this, the BMA will contact you with the specific written consent of the foreign national.

1 Details of medical care provider

1.1 Name

1.2 Telephone number

1.3 Professional title

1.4 BIG registration number

> Please tick the applicable situation

1.5 NIP registered? Yes No

1.6 Visiting address

Street Number

Postcode Town

2 Details of foreign national

Surname as stated in the passport

2.1 Name

First names

> Please tick the applicable situation

2.2 Sex and Date of birth Male Female

Day Month Year

2.3 Place of birth

2.4 Country of birth

2.5 Nationality



Do not enclose this appendix with the form!

Appendix

Submitting and paying for the application for an extension

Submitting the application for an extension

You send the application form, the appendices and the requested evidence to the IND by post. Never send any original evidence. You must send clearly readable and full copies of the original evidence.

Do not use any staples or paperclips. Do not send any USB sticks, CDs, DVDs and suchlike. Put all evidence in a sufficiently stamped envelope. Send your application to the following address:

Application for an extension for an economic purpose of residence (work, study, for example)

Immigratie- en Naturalisatiedienst
Postbus 5
9560 AA Ter Apel

Application for an extension for a social purpose of residence (family formation or family reunification, for example)

Immigratie- en Naturalisatiedienst
Postbus 9
9560 AA Ter Apel

Application for medical circumstances

Immigratie- en Naturalisatiedienst
Postbus 1
9560 AA Ter Apel

How do you pay?

Applying for an extension of the validity of a residence permit is not free of charge. The costs depend on the purpose of the residence applied by you. After the IND has received your application, you will receive a letter stating the amount and the manner in which you have to pay.

This form contains no information about the costs or any exemption from having to pay fees. Please visit www.ind.nl if you want to know the costs beforehand. If the assessment of your application shows that you do not qualify for the residence permit applied for, you will not receive a refund.

What happens with your application?

If you have submitted your application for an extension to the IND and paid the related costs, the IND will assess your application. If your application is incomplete, the IND will be unable to properly assess your application. If you fail to make a payment or timely payment or submit an incomplete application, the handling of your application will be delayed. You will be informed in writing once your application has been handled. If your application is granted, you will also receive a letter with information about the follow-up procedure.

Providing correct information

Providing incorrect information or withholding relevant information may lead to withdrawal of the permit. If punishable offences are observed, the IND reports this to the police.

V-number

A V-number is a unique number, which is used for identification of a foreign national by the IND and cooperating organisations (such as the Aliens Police). The number is listed in the correspondence which the foreign national or sponsor receives from the IND and other organisations and is also printed on the residence document itself.

Processing of personal data

The Immigration and Naturalisation Service (IND) processes personal data when it processes your application, notification, or request. This means that if needed the IND will request data from you yourself and other organisations or persons. The IND also uses and stores data and shares them with other organisations. When doing so, the IND strictly adheres to the stipulations of privacy legislation. For instance, the IND must treat data safely and with due care. The law also gives rights. At your request, you are allowed to see which data on you the IND processes. You can also get information on why the IND does so and to whom your data have been passed on. On www.ind.nl you can read how the IND processes your data and which rights you have. You can also read how to use your rights.



Do not enclose this appendix with the form!

You can use these notes if you:

- want to submit an application (to stay in the Netherlands) whereby the Immigration and Naturalisation Service (IND) assesses your medical situation.
- want to be eligible for accommodation while awaiting the decision on an application under the scope of the Spekman motion. This is only possible if you are an asylum seeker who has exhausted all legal means or an asylum seeker who is in the appeal phase of an asylum procedure and you want to submit an application for a regular residence permit for medical treatment or postponement of departure for health reasons (Section 64 of the Aliens Act).

These notes set out which details you will need to submit.

What do you need to do?

Please enclose the following means of evidence with your application. Make sure that you and your doctor or practitioner sign the attachments when asked.

- Enclose a copy of your valid passport. Only copy the pages containing the identity details and the pages which are stamped. Do you not have a passport (any longer) and are you unable to obtain a new passport? Then send a written statement with your application in which the authorities of the country of which you are a citizen confirm and explain why you are unable to obtain a passport. You must also substantiate your identity and nationality in another manner, for example by means of an identity card or a birth certificate. The Immigration and Naturalisation Service (IND) needs to know who you are and where you come from.
- The Appendix 'Medical Information Disclosure Consent Form' completed and signed by you. This appendix may not be older than 6 months.
- A statement from your doctor. See the Appendix 'Proof of medical situation of foreign national'. Are there changes to your medical situation? Then send a new statement to the IND. The statement may not be older than 6 weeks.
- You must also enclose all the means of evidence mentioned in this appendix (Appendix 'Explanation and means of evidence medical circumstances'). These are letters in which the Medical Advisors Office asks your doctor or practitioner for medical information. Please note! For this purpose, you must give the enclosed letters with explanations from the Medical Advisors Office (BMA) for the person treating you at the Mental Healthcare Association (GGZ), your general practitioner and specialist to the doctor treating you. In the letters Medical Advisors Office explains to your doctor why the IND needs your medical information. Furthermore, the Medical Advisors Office asks a number of questions to your doctor. It is important that your doctor answers all questions and provides all requested information. If you do not submit all of the information required or if this information is incomplete, your medical situation cannot be assessed. You must submit the answered questions, as well as a copy of the requested medical details, together with the application form. The response from your doctor or practitioner and the medical documents must not be older than 3 months.

Appendix

Explanation and means of evidence medical circumstances

- You also submit means of evidence of everything you claim. If, for example, you claim that medical treatment is not available to you in your country, you must prove this. In that case, also submit the Appendix 'Declaration passport or identity card in case of medical circumstances'.
- Proof of insurance for the healthcare costs that you have incurred in the Netherlands. You can also submit a different proof instead showing that financing the costs of the medical treatment has been arranged satisfactorily;
- A written explanation why the Netherlands is the most appropriate country for undergoing the medical treatment(s) in question. Submit as much means of evidence as possible together with the application.
- Means of evidence showing that you have sufficient means of support for your living expenses during your stay in the Netherlands.
- Means of evidence showing the income of the person who is financing your stay and also possibly that of his or her spouse or partner/registered partner, see the Appendix 'Proof of Income'.
- A copy of the page showing the identification details of the passport or the identity card of the person who is financing your stay. Also make copies of the pages with travel stamps. Do not copy any empty pages. If he or she is not a Dutch citizen, then you can submit a copy of the front and reverse sides of the residence permit.

If you are a citizen of Suriname who has come to the Netherlands with a visa that was issued on medical grounds, then you must also submit:

- A copy of the visa that was issued on medical grounds.
- The completed and signed Appendix 'Declaration passport in case of medical circumstances'. Fill in the declaration if you have a passport or identity card.

Sending in

Once you have collected, copied and enclosed all the necessary supporting documents, then send these to the Immigration and Naturalisation Service (IND).

Write on an envelope the address of the Immigration and Naturalisation Service (IND): PO Box 1, 9560 AA Ter Apel, and enclose the relevant application form, the appendices and also at least the supporting documents cited under 1 to 4 above and send these to the Immigration and Naturalisation Service (IND).

Processing of personal data

The Immigration and Naturalisation Service (IND) processes personal data when it processes your application, notification, or request. This means that if needed the IND will request data from you yourself and other organisations or persons. The IND also uses and stores data and shares them with other organisations. When doing so, the IND strictly adheres to the stipulations of privacy legislation. For instance, the IND must treat data safely and with due care. The law also gives rights. At your request, you are allowed to see which data on you the IND processes. You can also get information on why the IND does so and to whom your data have been passed on. On www.ind.nl you can read how the IND processes your data and which rights you have. You can also read how to use your rights.

Do you have any questions?

Then visit the IND website at www.ind.nl. You can also contact the IND by telephone via 088 043 04 30 (normal charges apply). From abroad you can call +31 88 043 04 30.



Stuur deze brief niet mee met de aanvraag

Geachte collega,

Uw patiënt(e) wil in het kader van verblijf in Nederland dat zijn/haar gezondheidstoestand beoordeeld wordt. De patiënt(e) richt zich daarom tot u met het verzoek om zijn/haar medische gegevens te verstrekken. In deze brief wordt uitgelegd wat van u wordt gevraagd en om welke gegevens het gaat.

Deze werkwijze is wellicht anders dan u van het Bureau Medische Adviesring (BMA) gewend bent. Dit komt omdat de vreemdeling zelf verantwoordelijk is geworden voor het aanleveren van alle medische gegevens ter onderbouwing van de aanvraag. Dit verzoek loopt daarom niet langer via het BMA en richt uw patiënt(e) zich rechtstreeks tot u. De KNMG is over deze werkwijze geïnformeerd.

Mocht u geen behandelaar zijn van deze patiënt(e), dan wordt uiteraard van u niet verlangd de medische gegevens te verstrekken aan patiënt(e).

Waarom medische informatie in deze vreemdelingrechtelijke procedure verstrekken?

De Immigratie- en Naturalisatiedienst (IND) laat zich in de vreemdelingrechtelijke procedure adviseren door het BMA over de medische omstandigheden. Die vreemdelingrechtelijke procedures betreffen bijvoorbeeld een aanvraag om een verblijfsvergunning op medische gronden of om uitstel van vertrek op grond van artikel 64 van de Vreemdelingenwet of specifiek een medische art 3 EVRM beoordeling.

De IND neemt haar beslissing mede op basis van het medisch advies van het BMA. Het BMA heeft de medische informatie van uw patiënt(e) nodig om het medisch advies op te stellen. Centraal in dit advies staat de beoordeling van de medische gevolgen als de medische behandeling zou worden gestaakt (beoordeling van de medische noodsituatie binnen 3 maanden bij uitblijven van behandeling). Daarnaast wordt gewogen voor zover aan de orde welke therapiemogelijkheden in het land van herkomst op enige plek aanwezig c.q. beschikbaar zijn (de daadwerkelijke toegang -bv financieel, geografisch- onderzoekt het BMA niet) en of betrokkene medisch gezien al dan niet kan reizen en onder welke reisvoorwaarden. Dit zijn namelijk de vreemdelingrechtelijke voorwaarden waar de IND aan toetst.

Ter verduidelijking: een verblijfsvergunning op medische gronden staat helemaal los van de asielpcedure waarbij bijvoorbeeld de aannemelijkheid van een ondervonden trauma in het land van herkomst centraal staat.

Met enige regelmaat stellen behandelaars in de informatie aan BMA het gevoel van onveiligheid en de onmogelijkheid van het opbouwen van een vertrouwensband met een behandelaar in het land van herkomst, in verband met een door de vreemdeling gesteld ondervonden trauma dat in dat land zou hebben plaatsgevonden. De vraag aan u gaat echter niet over het beoordelen van een vermeend trauma in relatie tot de asielaanvraag, wel om het feitelijk verhelderen van de actuele medische zorgvraag van uw patiënt.

Brief

Uitleg huisartsen en andere eerstelijnsbehandelaars zoals artsen werkzaam bij de GGD, Kruisposten en Menzis

Hierbij dient te worden opgemerkt dat de aannemelijkheid van het trauma en de vraag of het trauma al dan niet asielerelateerd is, in de asielpcedure door de IND worden onderzocht. Het is dan ook die procedure waarin de vreemdeling die aspecten kan inbrengen. BMA artsen spelen overigens geen rol bij die waarheidsvinding in die asielpcedure.

In aanvulling op het formulier met de aard van de medische klachten (bewijs omtrent medische situatie vreemdeling), is bij de aanvraag om verblijf op de medische gronden door uw patiënt de **gehele** actuele medische behandeling van belang. Vaak bestaat deze behandeling uit diverse onderdelen en wordt deze vanwege meerdere tegelijk bestaande klachten uitgevoerd. Daarom kunnen de artsen geen méér gerichte vragen voorleggen, dan die welke in onderstaande vraagstelling staan. Wij vragen u om begrip hiervoor.

Voor het schrijven van een degelijk medisch advies heeft BMA de medische informatie van de patiënt(e) nodig. Aan de hand van gerichte vragen wordt u verzocht om die medische informatie aan te leveren conform de KNMG Richtlijnen (zie: *KNMG Richtlijnen inzake het omgaan met medische gegevens*) dient u zich te beperken tot uitsluitend feitelijke informatie. Van u wordt niet verlangd te beoordelen of een medische noodsituatie ontstaat bij het uitblijven van een behandeling. Ook wordt van u niet verlangd te oordelen over de beschikbaarheid van de behandelmogelijkheden in het land van herkomst en de reisvaardigheid. De medisch adviseur van het BMA zal die beoordelingen mede op basis van de door u aangeleverde feitelijke medische informatie verrichten.

Om welke medische informatie gaat het?

We vragen u om zowel psychiatrische klachten als somatische klachten te beschrijven. Bij het verstrekken van medische informatie aan de patiënt(e) heeft u de volgende keuze:

1. U kunt zelf een brief opstellen waarin u puntsgewijs onderstaande vragen beantwoordt.
2. U kunt ook een kopie van de relevante medische gegevens (uit het dossier) meegeven aan de patiënt(e) waaruit de antwoorden op onderstaande vragen reeds duidelijk worden. (Echter geen antwoorden op vragen van andere instanties of van de advocatuur).

Met het oog op het bovenstaande, zijn antwoorden op de volgende vragen relevant:

Opmerkingen van het KNMG en LHV mbt de inhoud van deze vraagstelling, de redenen van de vraagstelling en voorbeelden zijn verwerkt.

- Wat is/zijn de actuele cq recent gestelde diagnose(s)?
- Wat zijn op dit moment de belangrijkste door u geconstateerde klachten en het beloop van deze klachten?
- Wat is de relevante medische voorgeschiedenis voor zover u bekend (NB: niet het asielrelaas en/of traumatische ervaringen in het land

van herkomst maar wel bijvoorbeeld eerdere ziekenhuisopnames, behandelingen en/of doorgemaakte ziekteperiodes).

- Wat is de soort behandeling die reeds is ingezet of is geïndiceerd? Wat is de frequentie van de behandelcontacten en hoe lang zal de behandeling -naar verwachting- geïndiceerd zijn?
- Welke geneesmiddelen worden momenteel aan de patiënte voorgeschreven? Zijn er allergieën bekend met betrekking tot bepaalde medicatie en kunt u aangeven welke specifiek eerder voorgeschreven medicatie niet heeft gewerkt?
- Alleen in het geval dat bij u bekend is dat mantelzorg aan de orde is (zorg door niet professionals, zoals familie of vrienden) en dat dit ook een essentieel onderdeel is van de medische behandeling, kunt u dan aangeven wie deze mantelzorg geeft, op welke wijze precies en de frequentie? (Er wordt bijvoorbeeld dus niet naar hulp bij financiën of huishoudelijke hulp gevraagd, maar wel naar bijvoorbeeld toezicht op inname van medicatie bij schizofrene patiënten).

Toelichting en voorbeelden

Als toelichting op deze instructie, volgen hieronder enkele veel voorkomende situaties waarbij wordt aangegeven welke medische informatie relevant kan zijn. Deze dienen ter illustratie. In ieder geval dient u aan de hand van het bovenstaande zelf een afweging te maken welke informatie relevant is of kan zijn.

U hoeft geen informatie aan te leveren over:

- Klachten waarvoor geen medische behandeling noodzakelijk is zoals lichte huidaanandoening zonder dat daarvoor behandeling nodig is.
- Klachten die in het verleden zijn behandeld maar nu geen relatie meer hebben met de huidige behandeling zoals doorgemaakte infecties die succesvol zijn uitbehandeld met antibiotica.

U dient wel informatie aan te leveren over:

Bij een patiënt(e) met een Post Traumatische Stress Stoornis(=PTSS)

- Is bij betrokkene momenteel deze diagnose gesteld en zijn deze klachten momenteel actief aanwezig, of betreft het een reeds doorgemaakte PTSS waarbij er nog restklachten zijn? Benoem de bijkomende aandoeningen zoals depressie en somatische aandoeningen, verslaving of middelenmisbruik?
- Beloop en voorgeschiedenis: er wordt niet gevraagd naar een asielrelaas of inhoud van traumatische ervaringen in het land van herkomst, maar wel eerdere (BOPZ) opnames, doorgemaakte psychoses, andere crisissituaties en eventuele medicatiewisselingen.
- Behandeling: psychotherapie en het soort psychotherapie, EMDR, de frequentie van therapie sessies. En de psychofarmaca.

Patiënten met nierinsufficiëntie, diabetes mellitus, astma en/of hypertensie

- Aanwezigheid van bijkomende aandoeningen en complicaties (zoals orgaanschade) die eventueel ook worden behandeld (mogelijk ook door andere specialisten).
- Beloop en voorgeschiedenis: indien bekend; het beloop van de nierfunctie, beloop van de bloedsuikers, beloop van de longfunctie, exacerbaties/opnames wegens astma en beloop van de tensie. Eerdere ziekenhuisopnames en waarvoor.
- Behandeling: welke medicatie wordt precies gegeven (bij dialyse patiënten wordt soms vergeten alle gegeven medicatie mee te sturen), welke controles en frequentie van controles. Indien relevant: soort dialyse (hemodialyse of peritoneaal dialyse), transplantatie geïndiceerd of mogelijk reeds uitgevoerd.

Wie levert de gegevens aan bij BMA?

De medische informatie en het declaratieformulier -waarover hieronder meer- kunt u in een gesloten envelop gericht aan het Bureau Medische Advisering, met de aantekening medisch geheim aan uw patiënt(e) meegeven. In het belang van uw patiënt wordt u verzocht deze informatie volledig en zo spoedig mogelijk aan te leveren.

Uw patiënt(e) is vervolgens verantwoordelijk voor de verzending van in ieder geval de volgende stukken naar de Immigratie- en Naturalisatiedienst:

- De envelop gericht aan het Bureau Medische Advisering, welke door u en door de overige medische behandelaars van uw patiënt(e) zijn gevuld met medische informatie en declaratieformulier(en).
- Bijlage toestemmingsverklaring medische gegevens.
- Bijlage bewijs omtrent medische situatie vreemdeling.

Vergoeding

De door u gemaakte kosten zullen aan u worden vergoed gebaseerd op tarieven van de NZA richtlijnen. Ik verzoek u hiervoor expliciet gebruik te maken van bijgevoegd declaratieformulier. Voor alle duidelijkheid wijs ik u erop dat bij andersoortige declaratieformulieren de uitbetaling van uw declaratie niet kan plaatsvinden.

Met collegiale hoogachting,

Artsengroep Bureau Medische Advisering

Contact BMA: 088 043 48 96



Stuur deze brief niet mee met de aanvraag

Geachte collega,

Uw patiënt(e) wil in het kader van verblijf in Nederland dat zijn/haar gezondheidstoestand beoordeeld wordt. De patiënt(e) richt zich daarom tot u met het verzoek om zijn/haar medische gegevens te verstrekken. In deze brief wordt uitgelegd wat van u wordt gevraagd en om welke gegevens het gaat.

Deze werkwijze is wellicht anders dan u van het Bureau Medische Adviesring (BMA) gewend bent. Dit komt omdat de vreemdeling zelf verantwoordelijk is geworden voor het aanleveren van alle medische gegevens ter onderbouwing van de aanvraag. Dit verzoek loopt daarom niet langer via het BMA en richt uw patiënt(e) zich rechtstreeks tot u. De KNMG is over deze werkwijze geïnformeerd.

Mocht u geen behandelaar zijn van deze patiënt(e), dan wordt uiteraard van u niet verlangd de medische gegevens te verstrekken aan patiënt(e).

Waarom medische informatie in deze vreemdelingrechtelijke procedure verstrekken?

De Immigratie- en Naturalisatiedienst (IND) laat zich in de vreemdelingrechtelijke procedure adviseren door het BMA over de medische omstandigheden. Die vreemdelingrechtelijke procedures betreffen bijvoorbeeld een aanvraag om een verblijfsvergunning op medische gronden of om uitstel van vertrek op grond van artikel 64 van de Vreemdelingenwet of specifiek een medische art 3 EVRM beoordeling.

De IND neemt haar beslissing mede op basis van het medisch advies van het BMA. Het BMA heeft de medische informatie van uw patiënt(e) nodig om het medisch advies op te stellen. Centraal in dit advies staat de beoordeling van de medische gevolgen als de medische behandeling zou worden gestaakt (beoordeling van de medische noodsituatie binnen 3 maanden bij uitblijven van behandeling). Daarnaast wordt gewogen voor zover aan de orde welke therapiemogelijkheden in het land van herkomst op enige plek aanwezig c.q. beschikbaar zijn (de daadwerkelijke toegang -bv financieel, geografisch- onderzoekt het BMA niet) en of betrokkene medisch gezien al dan niet kan reizen en onder welke reisvoorwaarden. Dit zijn namelijk de vreemdelingrechtelijke voorwaarden waar de IND aan toetst.

Ter verduidelijking; een verblijfsvergunning op medische gronden staat helemaal los van de asielprocedure waarbij bijvoorbeeld de aannemelijkheid van een ondervonden trauma in het land van herkomst centraal staat.

Met enige regelmaat stellen behandelaars in de informatie aan BMA het gevoel van onveiligheid en de onmogelijkheid van het opbouwen van een vertrouwensband met een behandelaar in het land van herkomst, in verband met een door de vreemdeling gesteld ondervonden trauma dat in dat land zou hebben plaatsgevonden. De vraag aan u gaat echter

Brief

Uitleg GGZ behandelaren zoals psychiater, klinisch psycholoog psychotherapeut en sociaal psychiatrisch verpleegkundige

niet over het beoordelen van een vermeend trauma in relatie tot de asielaanvraag, wel om het feitelijk verhelderen van de actuele medische zorgvraag van uw patiënt.

Hierbij dient te worden opgemerkt dat de aannemelijkheid van het trauma en de vraag of het trauma al dan niet asielgerelateerd is, in de asielprocedure door de IND worden onderzocht. Het is dan ook die procedure waarin de vreemdeling die aspecten kan inbrengen.

BMA artsen spelen overigens geen rol bij die waarheidsvinding in die asielprocedure.

In aanvulling op het formulier met de aard van de medische klachten (bewijs omtrent medische situatie vreemdeling), is bij de aanvraag om verblijf op de medische gronden door uw patiënt de **gehele** actuele medische behandeling van belang. Vaak bestaat deze behandeling uit diverse onderdelen en wordt deze vanwege meerdere tegelijk bestaande klachten uitgevoerd. Daarom kunnen de artsen geen méér gerichte vragen voorleggen, dan die welke in onderstaande vraagstelling staan. Wij vragen u om begrip hiervoor.

Voor het schrijven van een degelijk medisch advies heeft BMA de medische informatie van de patiënt(e) nodig. Aan de hand van gerichte vragen wordt u verzocht om die medische informatie aan te leveren conform de KNMG Richtlijnen (zie: *KNMG Richtlijnen inzake het omgaan met medische gegevens*) dient u zich te beperken tot uitsluitend feitelijke informatie. Van u wordt niet verlangd te beoordelen of een medische noodsituatie ontstaat bij het uitblijven van een behandeling. Ook wordt van u niet verlangd te oordelen over de beschikbaarheid van de behandelmogelijkheden in het land van herkomst en de reisvaardigheid. De medisch adviseur van het BMA zal die beoordelingen mede op basis van de door u aangeleverde feitelijke medische informatie verrichten.

Om welke medische informatie gaat het?

We vragen u om zowel psychiatrische problematiek als de eventuele somatische klachten te beschrijven (indien er een behandelaar voor de somatiek is gemachtigd door de patiënt(e) worden daarbij ook separaat medische gegevens opgevraagd door de patiënt(e)). Bij het verstrekken van medische informatie aan de patiënt(e) heeft u de volgende keuze:

1. U kunt zelf een brief opstellen waarin u puntsgewijs onderstaande vragen beantwoordt.
2. U kunt ook een kopie van de relevante medische gegevens meegeven aan de patiënt(e) waaruit de antwoorden op onderstaande vragen reeds duidelijk worden (zoals een psychiatrisch behandelplan). Echter geen antwoorden op vragen van andere instanties of van de advocatuur.

Met het oog op het bovenstaande, zijn antwoorden op de volgende vragen relevant:

Opmerkingen van het KNMG, NVVP en LHV mbt de inhoud van deze vraagstelling, de redenen van de vraagstelling en voorbeelden zijn verwerkt.

- Wat is/zijn de actuele c.q. recent gestelde diagnose(s) (conform DSM IV)?
- Wat zijn op dit moment de belangrijkste door u geconstateerde psychiatrische klachten en het beloop van deze klachten?
- Wat is de relevante medische voorgeschiedenis (NB: niet het asielrelaas en/of traumatische ervaringen in het land van herkomst). Is er voor zover u kunt nagaan, sprake geweest van klinisch psychiatrische opnames, BOPZ maatregelen, van psychotische klachten in het verleden, of van andere belangrijke crisissituaties zoals een tentamen suïcide? Zo ja, is er een directe aanleiding aan te geven waardoor deze crisis ontstond?
- Wat is de soort behandeling die reeds is ingezet of is geïndiceerd? Wat is de frequentie van de behandelcontacten en hoe lang zal de behandeling -naar verwachting- geïndiceerd zijn?
- Welke geneesmiddelen worden momenteel aan de patiënt(e) voorgeschreven? Zijn er allergieën bekend met betrekking tot bepaalde medicatie en kunt u aangeven welke specifiek eerder voorgeschreven medicatie niet heeft gewerkt?
- Alleen in het geval dat bij u bekend is dat mantelzorg aan de orde is (zorg door niet professionals, zoals familie of vrienden) en dat dit ook een essentieel onderdeel is van de medische behandeling, kunt u dan aangeven wie deze mantelzorg geeft, op welke wijze precies en de frequentie? (Er wordt bijvoorbeeld dus niet naar hulp bij financiën of huishoudelijke hulp gevraagd, maar wel naar bijvoorbeeld toezicht op inname van medicatie bij schizofrene patiënten).

Toelichting en voorbeelden

Als toelichting op deze instructie, volgen hieronder enkele veel voorkomende situaties waarbij wordt aangegeven welke medische informatie relevant kan zijn. Deze dienen ter illustratie. In ieder geval dient u aan de hand van het bovenstaande zelf een afweging te maken welke informatie relevant is of kan zijn.

Bij een patiënt(e) met een Post Traumatische Stress Stoornis(=PTSS)

- Is bij betrokkene momenteel deze diagnose gesteld en zijn deze klachten momenteel actief aanwezig, of betreft het een reeds door-gemaakte PTSS waarbij er nog restklachten zijn? Benoem de bijkomende aandoeningen zoals depressie en somatische aandoeningen, verslaving of middelenmisbruik?
- Beloop en voorgeschiedenis: er wordt niet gevraagd naar een asielrelaas of inhoud van traumatische ervaringen in het land van herkomst, maar wel eerdere (BOPZ) opnames, doorgemaakte psychoses, andere crisissituaties en eventuele medicatiewisselingen.
- Behandeling: psychotherapie en het soort psychotherapie, EMDR, de frequentie van therapie sessies. En de psychofarmaca.

Bij een patiënt(e) met schizofrenie

- Is bij betrokkene momenteel deze diagnose gesteld. Benoem de bijkomende aandoeningen waaronder ook somatische aandoeningen. Benoem het ziekte-inzicht, ziektebesef en de medicatietrouw.
- Beloop en voorgeschiedenis: eerdere klinische opnames, doorgemaakte psychotische decompensaties en andere crisissituaties. Beschrijf eerdere BOPZ maatregelen. Benoem eventuele medicatiewisselingen.
- Behandeling: ambulante of klinische (open of gesloten) en frequentie van behandelsessies. Beschrijf eventueel bijzondere woonvormen zoals beschermd/begeleid wonen of mantelzorg door familieleden die essentieel is voor het slagen van de medische behandeling. Benoem welke psychofarmaca worden gegeven.

Wie levert de gegevens aan bij BMA?

De medische informatie en het declaratieformulier -waarover hieronder meer- kunt u in een gesloten envelop gericht aan het Bureau Medische Advisering, met de aantekening medisch geheim aan uw patiënt(e) meegeven. In het belang van uw patiënt wordt u verzocht deze informatie volledig en zo spoedig mogelijk aan te leveren.

Uw patiënt(e) is vervolgens verantwoordelijk voor de verzending van in ieder geval de volgende stukken naar de Immigratie- en Naturalisatiedienst:

- De envelop gericht aan het Bureau Medische Advisering, welke door u en door de overige medische behandelaars van uw patiënt(e) zijn gevuld met medische informatie en declaratieformulier(en).
- Bijlage toestemmingsverklaring medische gegevens.
- Bijlage bewijs omtrent medische situatie vreemdeling.

Vergoeding

De door u gemaakte kosten zullen aan u worden vergoed gebaseerd op tarieven van de NZA richtlijnen. Ik verzoek u hiervoor expliciet gebruik te maken van bijgevoegd declaratieformulier. Voor alle duidelijkheid wijs ik u erop dat bij andersoortige declaratieformulieren de uitbetaling van uw declaratie niet kan plaatsvinden.

Met collegiale hoogachting,

Artsengroep Bureau Medische Advisering

Contact BMA: 088 043 48 96



Stuur deze brief niet mee met de aanvraag

Geachte collega,

Uw patiënt(e) wil in het kader van verblijf in Nederland dat zijn/haar gezondheidstoestand beoordeeld wordt. De patiënt(e) richt zich daarom tot u met het verzoek om zijn/haar medische gegevens te verstrekken. In deze brief wordt uitgelegd wat van u wordt gevraagd en om welke gegevens het gaat.

Deze werkwijze is wellicht anders dan u van het Bureau Medische Adviesring (BMA) gewend bent. Dit komt omdat de vreemdeling zelf verantwoordelijk is geworden voor het aanleveren van alle medische gegevens ter onderbouwing van de aanvraag. Dit verzoek loopt daarom niet langer via het BMA en richt uw patiënt(e) zich rechtstreeks tot u. De KNMG is over deze werkwijze geïnformeerd.

Mocht u geen behandelaar zijn van deze patiënt(e), dan wordt uiteraard van u niet verlangd de medische gegevens te verstrekken aan patiënt(e).

Waarom medische informatie in deze vreemdelingrechtelijke procedure verstrekken?

De Immigratie- en Naturalisatiedienst (IND) laat zich in de vreemdelingrechtelijke procedure adviseren door het BMA over de medische omstandigheden. Die vreemdelingrechtelijke procedures betreffen bijvoorbeeld een aanvraag om een verblijfsvergunning op medische gronden of om uitstel van vertrek op grond van artikel 64 van de Vreemdelingenwet of specifiek een medische art 3 EVRM beoordeling.

De IND neemt haar beslissing mede op basis van het medisch advies van het BMA. Het BMA heeft de medische informatie van uw patiënt(e) nodig om het medisch advies op te stellen. Centraal in dit advies staat de beoordeling van de medische gevolgen als de medische behandeling zou worden gestaakt (beoordeling van de medische nood situatie binnen 3 maanden bij uitblijven van behandeling). Daarnaast wordt gewogen -voor zover aan de orde- welke therapiemogelijkheden in het land van herkomst op enige plek aanwezig c.q. beschikbaar zijn (de daadwerkelijke toegang -bv financieel, geografisch- onderzoekt het BMA niet) en of betrokkene medisch gezien al dan niet kan reizen en onder welke reisvoorwaarden. Dit zijn namelijk de vreemdelingrechtelijke voorwaarden waar de IND aan toetst.

Ter verduidelijking: een verblijfsvergunning op medische gronden staat helemaal los van de asielprocedure waarbij bijvoorbeeld de aannemelijkheid van een ondervonden trauma in het land van herkomst centraal staat.

In aanvulling op het formulier met de aard van de medische klachten (bewijs omtrent medische situatie vreemdeling), is bij de aanvraag om verblijf op de medische gronden door uw patiënt de **gehele** actuele medische behandeling van belang. Vaak bestaat deze behandeling uit diverse onderdelen en wordt deze vanwege meerdere tegelijk bestaande klachten uitgevoerd. Daarom kunnen de artsen geen méér gerichte vragen voorleggen, dan die welke in onderstaande vraagstelling staan. Wij vragen u om begrip hiervoor.

Brief Uitleg medisch specialist (niet GGZ)

Voor het schrijven van een degelijk medisch advies heeft BMA de medische informatie van de patiënt(e) nodig. Aan de hand van gerichte vragen wordt u verzocht om die medische informatie aan te leveren conform de KNMG Richtlijnen (zie: *KNMG Richtlijnen inzake het omgaan met medische gegevens*) dient u zich te beperken tot uitsluitend feitelijke informatie. Van u wordt niet verlangd te beoordelen of een medische nood situatie ontstaat bij het uitblijven van een behandeling. Ook wordt van u niet verlangd te oordelen over de beschikbaarheid van de behandelmogelijkheden in het land van herkomst en de reisvaardigheid. De medisch adviseur van het BMA zal die beoordelingen mede op basis van de door u aangeleverde feitelijke medische informatie verrichten.

Om welke medische informatie gaat het?

Bij het verstrekken van medische informatie aan de patiënt(e) heeft u de volgende keuze:

1. U kunt zelf een brief opstellen waarin u puntsgewijs onderstaande vragen beantwoordt.
2. U kunt ook een kopie van de relevante medische gegevens (uit het dossier) meegeven aan de patiënt(e) waaruit de antwoorden op onderstaande vragen reeds duidelijk worden. (Echter geen antwoorden op vragen van andere instanties of van de advocatuur).

Met het oog op het bovenstaande, zijn antwoorden op de volgende vragen relevant:

Opmerkingen van het KNMG mbt de inhoud van deze vraagstelling, de redenen van de vraagstelling en voorbeelden zijn verwerkt.

- Wat is/zijn de actuele cq recent gestelde diagnose(s)?
- Wat zijn op dit moment de belangrijkste door u geconstateerde klachten en het beloop van deze klachten?
- Wat is de relevante medische voorgeschiedenis voor zover u bekend (NB: niet het asielrelaas en/of traumatische ervaringen in het land van herkomst maar wel bijvoorbeeld eerdere ziekenhuisopnames, behandelingen en/of doorgemaakte ziekteperiodes).
- Wat is de soort behandeling die reeds is ingezet of is geïndiceerd? Wat is de frequentie van de behandelcontacten en hoe lang zal de behandeling -naar verwachting- geïndiceerd zijn?
- Vindt er -zover u bekend- op dit moment medisch (specialistische) behandeling of diagnostiek plaats door andere medisch (super) specialisten dan het uwe (NB: over eventuele behandeling door de huisarts wordt BMA meestal separaat ingelicht)
- Welke geneesmiddelen worden momenteel aan de patiënte voorgeschreven? Zijn er allergieën bekend met betrekking tot bepaalde medicatie en kunt u aangeven welke specifiek eerder voorgeschreven medicatie niet heeft gewerkt?

Toelichting en voorbeelden

Als toelichting op deze instructie, volgen hieronder enkele veel voorkomende situaties waarbij wordt aangegeven welke medische informatie relevant kan zijn. Deze dienen ter illustratie. In ieder geval dient u aan de hand van het bovenstaande zelf een afweging te maken welke informatie relevant is of kan zijn.

Patiënten met nierinsufficiëntie, diabetes mellitus, astma en/of hypertensie

- Aanwezigheid van bijkomende aandoeningen en complicaties (zoals orgaanschade) die eventueel ook worden behandeld (mogelijk ook door andere specialisten).
- Beloop en voorgeschiedenis: indien bekend; het beloop van de nierfunctie, beloop van de bloedsuikers, beloop van de longfunctie, exacerbaties/opnames wegens astma en beloop van de tensie. Eerdere ziekenhuisopnames en waarvoor.
- Behandeling: welke medicatie wordt precies gegeven (bij dialyse patiënten wordt soms vergeten alle voorgeschreven medicatie mee te sturen), welke controles en frequentie van controles. Indien relevant: soort dialyse (hemodialyse of peritoneaal dialyse), transplantatie geïndiceerd of mogelijk reeds uitgevoerd.

Bij een patiënt met een HIV infectie

- Bijkomende infecties of aandoeningen (zoals Hepatitis C en TBC).
- Beloop en voorgeschiedenis: (opportunistische) infecties, eerdere ziekenhuisopnames, de slechtste CD 4 waardes en viral load bepalingen voordat met therapie werd gestart (indien bekend), eventuele medicatiewisselingen en de redenen daarvoor.
- Behandeling: welke antiretrovirale medicijnen worden precies gegeven, welke laboratoriumcontroles worden momenteel uitgevoerd (zoals CD 4 en viral load), wat zijn de meest recente waardes daarvan en wat is de frequentie van de laboratoriumcontroles.

Wie levert de gegevens aan bij BMA?

De medische informatie en het declaratieformulier -waarover hieronder meer- kunt u in een gesloten envelop gericht aan het Bureau Medische Advisering, met de aantekening medisch geheim aan uw patiënt(e) meegeven. In het belang van uw patiënt wordt u verzocht deze informatie volledig en zo spoedig mogelijk aan te leveren.

Uw patiënt(e) is vervolgens verantwoordelijk voor de verzending van in ieder geval de volgende stukken naar de Immigratie- en Naturalisatiedienst:

- De envelop gericht aan het Bureau Medische Advisering, welke door u en door de overige medische behandelaars van uw patiënt(e) zijn gevuld met medische informatie en declaratieformulier(en).
- Bijlage toestemmingsverklaring medische gegevens.
- Bijlage bewijs omtrent medische situatie vreemdeling.

Vergoeding

De door u gemaakte kosten zullen aan u worden vergoed gebaseerd op tarieven van de NZA richtlijnen. Ik verzoek u hiervoor expliciet gebruik te maken van bijgevoegd declaratieformulier. Voor alle duidelijkheid wijs ik u erop dat bij andersoortige declaratieformulieren de uitbetaling van uw declaratie niet kan plaatsvinden.

Met collegiale hoogachting,

Artsengroep Bureau Medische Advisering

Contact BMA: 088 043 48 96

