



Application for the purpose of residence of 'family and relatives' (foreign national)

Read the explanation before you start to fill out the form.

For whom is this form intended?

You can only use this form if you are a foreign national. A foreign national is someone who wants to stay in the Netherlands, for example with a family member. This family member is your sponsor.

Your sponsor has Dutch nationality or a Dutch residence permit and lives in the Netherlands. If you are a sponsor and you want to submit an application for a foreign national, you can use the form 'Application form for a stay with the purpose of residence 'family and relatives' for the sponsor.

If you are a minor child, under the age of 12, then your parent or legal representative must submit an application for you with the form 'Application form for a stay with the purpose of residence 'family and relatives' for the sponsor'

You are a foreign national.

You can submit an application for a stay in the Netherlands with this form on grounds of one of the following purposes of residence:

- stay with spouse or (registered) partner;
- stay with a parent;
- stay as foreign adoptive child or foster child;
- stay with a minor who holds an asylum permit;
- stay with the holder of a medical residence permit; or
- stay in order to carry out family life on grounds of Article 8 of the ECHR.

N.B. If you want to submit an application for a residence permit to conduct family life on grounds of Article 8 of the ECHR, then you must first submit the 'Notification of Application for a Regular Residence Permit Article 8 ECHR/Humanitarian grounds'. You also need to use the form 'Notification of Application for a Regular Residence Permit Article 8 ECHR/Humanitarian grounds' if your residence permit has expired more than 2 years ago. You can find this form, as well as further information about this, on the website www.ind.nl.

If you already have a residence permit and you want to change this to a permit for conducting family life on grounds of Article 8 of the ECHR, then you may use this form. You can also use this form if you are applying for a residence permit within 2 years after your previous permit has expired.

If you want to submit an application for your child you have to be the legal representative of your child. You are the legal representative of your child if you have parental authority over your child. You can find more information on this on www.ind.nl.

Make sure that your application is received by the IND before the residence permit expires. This is important to prevent encountering a residence gap. A residence gap is an interruption in your residence. This has consequences for any subsequent procedures. Do not submit an application if the residence permit is still valid for more than 3 months. The IND will disregard an application which is submitted earlier than 3 months before the expiration date of the residence permit.

How do you fill out this form?

This form comprises different appendices; which appendices you need to fill out depends on your own situation. Only submit your application once you have completed filling out this form, signed and you have gathered together all the requested documents and evidence. If your application is incomplete, the IND will be unable to assess your application properly.

Processing of personal data

The Immigration and Naturalisation Service (IND) processes personal data when it processes your application, notification, or request. This means that if needed the IND will request data from you yourself and other organisations or persons. The IND also uses and stores data and shares them with other organisations. When doing so, the IND strictly adheres to the stipulations of privacy legislation. For instance, the IND must treat data safely and with due care. The law also gives rights. At your request, you are allowed to see which data on you the IND processes. You can also get information on why the IND does so and to whom your data have been passed on. On www.ind.nl you can read how the IND processes your data and which rights you have. You can also read how to use your rights.

Would you like more information?

Then visit the IND website at www.ind.nl. You can also contact the IND by telephone via 088 043 04 30 (normal charges apply). From abroad you can call +31 88 043 04 30.

1 What is your situation

> Please tick the applicable situation and follow the instructions

1. You have a valid residence permit in the Netherlands and you want to change the residence permit (as well as renewing the period of validity of the residence permit) to a different purpose of residence.

You want to submit an application for changing the purpose of residence of your residence permit.

2. You are in the Netherlands and you want a residence permit. You are a national of one of the following countries: Australia, Canada, Japan, New Zealand, the United States of America, South Korea, Monaco, Vatican City, the EU/EEA countries or Switzerland.

You want to submit an application for a regular residence permit.

3. You are abroad and your nationality is one whereby you will need a Regular Provisional Residence Permit (MVV) (a nationality other than the nationalities mentioned under 2).

A Regular Provisional Residence Permit (MVV) is a visa with which you can enter the Netherlands for a stay of longer than 90 days. Having entered the Netherlands with a valid Regular Provisional Residence Permit (MVV) you can be issued with a residence permit.

You cannot use this form. You will need to approach the Dutch Embassy or Consulate in your country of origin or the country in which you are staying.

4. You are in the Netherlands and you want to submit an application. Your nationality is one whereby you will need a Regular Provisional Residence Permit (MVV) (a nationality other than the nationalities mentioned under 2). You will usually need a Regular Provisional Residence Permit (MVV) in order to apply for residence in the Netherlands. In exceptional circumstances mentioned in the appendix 'Exemption from requirement for Regular Provisional Permit, this is not necessary. Follow the instructions below if you think that one of the exceptional circumstances apply to you.

You want to submit an application for a residence permit (without a Regular Provisional Residence Permit (MVV):

> Go to the appendix 'Exemption from requirement for Regular Provisional Residence Permit (MVV)' and see which exceptions there are to the requirement for a Regular Provisional Residence Permit (MVV). Please indicate below which situation applies. You can only tick one situation.

- You are applying for an exemption from the requirement for a Regular Provisional Residence Permit (MVV) because:
 - for health reasons, the foreign national is unable to apply for a regular provisional residence permit in the country of origin.
 - the foreign national is a victim of or witness reporting human trafficking.
 - the foreign national is unable to depart from the Netherlands because this is contrary to Article 8 of the ECHR.
 - other: special and individual circumstances apply to the foreign national and he cannot return to the country of origin to apply for an MVV.
- > You cannot use this form. You first need to submit the form 'Notification of an application for a temporary regular residence permit'. This form and more information can be found on www.ind.nl.
- You are applying for an exemption from the requirement to apply for a regular provisional residence permit because:
 - your residence permit has expired.
 - you are residing as a family member with someone who had a privileged status.
 - you worked on a Dutch seagoing vessel or in a mining installation on the continental shelf for 7 years or longer.
 - you want to stay as a family member with a Turkish employee
 - you were born in the Netherlands, is 12 years of age or younger and did not move the location of principal residence outside the Netherlands.
 - you have Turkish nationality and you want to work in the Netherlands as a self-employed person .
 - you are a minor child of a person who has a residence permit on temporary humanitarian grounds in connection with human trafficking or honour-related violence or domestic violence.
 - you are unable to depart from the Netherlands.
 - you are a minor child and actually resided in the Netherlands for at least three years.
 - you are unable to depart from the Netherlands because this is contrary to Article 8 of the ECHR.
 - you resided in another Member State as a holder of a European blue card.
 - you are a victim of human trafficking and he/she is either unwilling or unable to file a report about this or collaborate in the criminal detection and prosecution of the human trafficker in connection with a serious threat and/or a medical or physical limitation.
 - you are the spouse, (registered) partner or the minor child of the foreign national who possesses a residence permit for research within the meaning of Directive (EU) 2016/801 issued by another Member State of the European Union.

2 Tuberculosis

You want to apply for a residence permit in the Netherlands. You may need to undergo an examination and treatment for tuberculosis (TB). This depends on the situation.

> Please tick the applicable situation

- You do not need to undergo a TB test because you have a valid residence permit in the Netherlands.
- You do not need to undergo a TB test because you are a national of one of the countries listed in the appendix 'Exemption from the obligation to undergo a tuberculosis (TB) test'.
- You do not need to undergo a TB test because you were born in the Netherlands and you have not changed the location of your principal place of residence to outside the Netherlands since your birth.

You have a different nationality and:

- have already undergone a TB test in the Netherlands. Enclose an original and recent 'TB test referral form' with the application. This form is the proof that you have undergone a TB test in the Netherlands. The form may not be more than 6 months old.
- have not yet undergone a TB test in the Netherlands. Then you should complete the Appendix Declaration of intent to undergo a TB test' and send this together with the application. You must sign this appendix yourself.

If you are in the Netherlands, then you should make an appointment for the test with the Municipal Health Service (GGD) in the region where you live or where you will be living (for further information, visit the website www.ggd.nl). Take the appendix 'TB test referral form' with you to the Municipal Health Service (GGD). The Municipal Health Service (GGD) will then send the form to the IND.

Application

for the purpose of residence of 'family and relatives' (foreign national)
Immigration and Naturalisation Service
Ministry of Justice and Security

3 Means of evidence

Requirements of foreign means of evidence

You must gather together the means of evidence before submitting your application. You may be required to submit foreign means of evidence together with this application, for example a foreign marriage certificate. Your personal situation and the purpose of residence determine which foreign proof of income you will need to include.

Language

All foreign means of evidence must be compiled in Dutch, English, French or German. Is this not the case? Then you must have the means of evidence translated by a translator who has been sworn in by a District Court. Submit (a copy of) the translation and (a copy of) the means of evidence together with the application form. If you have the means of evidence translated in a foreign country and therefore not by a translator who has been sworn in by a District Court, then you are required to have the translation legalised or to have an apostille stamp/authentication stamp provided by the competent authorities in the country of issue.

Official means of evidence

Official foreign means of evidence must be issued and legalised by the competent authorities of the country that issued the means of evidence.

In some countries the document must then also be legalized by the Dutch embassy or the Dutch consulate in the country in question. In 'apostille countries' an apostille, issued by the competent local authorities, is sufficient. If no Dutch embassy or consulate is available in that country, the document must be legalised by the Dutch embassy or consulate responsible for that country. Official foreign means of evidence include, for example, birth certificates and marriage certificates. Having these means of evidence legalised or provided with an apostille stamp can take a long time. You should start several months in advance of submitting your application with having documents legalised or provided with an apostille stamp in the country of origin. For more information about legalisation or apostille requirements for documents per country and any exceptions to these requirements, you can telephone the 'Public Information Service', telephone number 1400. You can also visit the website www.rijksoverheid.nl.

Special facts and circumstances

If you think special facts and circumstances may apply, that have to be considered when assessing your application, you have to provide a written declaration. You have to substantiate this declaration with as many (official) means of evidence as possible.

Choose the family member with whom you want to stay

You can only choose one purpose of residence. If you choose more than one purpose then (possibly) your application will be no longer valid. If you are in doubt about your purpose of residence then contact the IND. Do not submit your application if you are not sure whether you comply with the conditions. Visit the website www.ind.nl for more information about your purpose of residence.

Your spouse or registered partner

You are married to the sponsor or you have a registered partnership with the sponsor. (320 - 340)

Please enclose the following means of evidence with your application:

- means of evidence of the income of the sponsor. Look in the 'Means of evidence of income' appendix for which documents are needed for your application.

If this involves a marriage, then you must also submit:

- a copy of the marriage certificate.

If this involves a registered partnership, then you should also submit:

- a copy of the deed of registered partnership.

Family member of a researcher within the meaning of Directive (EU) 2016/801 (inbound long-term mobility)

In case you are the spouse or registered partner of a researcher within the meaning of Directive (EU) 2016/801 who is planning to carry out part of the research programme in the Netherlands in the context of inbound long-term mobility and you want to apply for a residence permit, please enclose the following means of evidence with the application:

- a copy of the front and back of a valid residence permit as a family member of the researcher, issued by the first Member State;
- a copy of the page with identity details from your passport or ID card. Also copy the pages with travel stamps;
- proof that you are adequately insured for medical expenses;
- means of evidence of the income of the sponsor. Look in the 'Means of evidence of income' appendix for which documents are needed for your application.

Your unmarried partner

You are the unmarried partner of the sponsor (322 - 342)

Please enclose the following means of evidence with your application:

- means of evidence of the income of the sponsor. Look in the 'Means of evidence of income' appendix for which means of evidence are needed for your application;
- a 'Declaration of relationship' appendix that you and the sponsor have fully completed and signed;
- a 'Questionnaire for residence with partner' that the sponsor has fully completed and signed;

- a copy of the unmarried status declaration relating to yourself. The unmarried status declaration must have been issued in your country of origin and may not be more than six months old. If you are not staying in your country of origin, but a country of continuous residence, the unmarried status declaration must come from the foreign national's country of origin and country of continuous residence; and
- a copy of an unmarried status declaration of the sponsor. The unmarried status declaration must have been issued in the country of origin of the sponsor and may not be more than six months old. If the sponsor has Dutch nationality or a permanent residence permit, then he/she does not need to include an unmarried status declaration.

Family member of a researcher within the meaning of Directive (EU) 2016/801 (inbound long-term mobility)

In case you are the unmarried partner of a researcher within the meaning of Directive (EU) 2016/801 who is planning to carry out part of the research programme in the Netherlands in the context of inbound long-term mobility and you want to apply for a residence permit, please enclose the following means of evidence with the application:

- a copy of the front and back of a valid residence permit as a family member of the researcher, issued by the first Member State;
- a copy of the page with identity details from your passport or ID card. Also copy the pages with travel stamps;
- proof that you are adequately insured for medical expenses;
- means of evidence of the income of the sponsor. Look in the 'Means of evidence of income' appendix for which documents are needed for your application.

Your unaccompanied minor child with an asylum permit

You are the parent of a minor child (younger than 18 years) who has a temporary asylum residence permit (347)

Please enclose the following means of evidence with your application:

- means of evidence which shows that you are the parent of the child; and
- means of evidence of the income of the sponsor. Look in the 'Means of evidence of income' appendix for which documents are needed for your application.

If the sponsor is already 18 years old or older, then you must also include:

- evidence showing that a Dutch Court has appointed a guardian or curator in connection with the mental capacity of the sponsor.

Your parent

You are a minor child (younger than 18 years) of the sponsor or the spouse or (registered) partner of the sponsor (326)

Please enclose the following means of evidence with your application:

- means of evidence of the income of the sponsor and/or partner of the sponsor. Look in the 'Means of evidence of income' appendix for which documents are needed for your application;
- a copy of your birth certificate or, if the familial relationship between you and the sponsor is not evident from the birth certificate, copies of other means of evidence showing the familial relationship, for example means of evidence of adoption; and
- means of evidence showing that the sponsor has rightful authority over you.

If your other parent who also has custody remains in the country of origin, then you must also include:

- a signed Declaration of Consent from the parent left behind. In this Declaration of Consent it is stated that your parent gives his/her permission for you to come to the Netherlands; and
- a copy of the proof of identity/identity document (for example passport) of the parent left behind.

If you are 15 years old or older, then you must also include:

- a 'Declaration of civil status' appendix, which you have fully completed and signed.

Family member of a researcher within the meaning of Directive (EU) 2016/801 (inbound long-term mobility)

In case you are a minor child of (the spouse or (registered) partner of) a researcher within the meaning of Directive (EU) 2016/801 who is planning to carry out part of the research programme in the Netherlands in the context of inbound long-term mobility and you want to apply for a residence permit, please enclose the following means of evidence with the application:

- a copy of the front and back of a valid residence permit as a family member of the researcher, issued by the first Member State;
- a copy of the page with identity details from your passport or ID card. Also copy the pages with travel stamps;
- proof that you are adequately insured for medical expenses;
- means of evidence of the income of the sponsor. Look in the 'Means of evidence of income' appendix for which documents are needed for your application.

If your other parent who also has custody remains in the other Member State, then you must also include:

- a signed Declaration of Consent from the parent left behind. In this Declaration of Consent it is stated that your parent gives his/her permission for you to come to the Netherlands; and
 - a copy of the proof of identity/identity document (for example passport) of the parent left behind.
- If you are 15 years old or older, then you must also include:*
- a 'Declaration of civil status' appendix, which you have fully completed and signed.

Stay on grounds of Article 8 of the ECHR

You want to partake in family life with the sponsor on grounds of Article 8 of the ECHR (334)

Please note! If you want to submit an application for your spouse or (registered) partner, or your parent, then you must submit an application to stay with your spouse or (registered) partner, or an application to stay with a parent.

Please enclose the following means of evidence with your application:

- means of evidence showing the relationship pertaining to family law between you and the sponsor, for example a copy of a birth certificate; and
- means of evidence showing how your family life will be led with the sponsor.

Your adoptive parent

You were adopted by the sponsor (the foreign decision regarding adoption still needs to be recognised by the Dutch Courts), or you have not yet been adopted but you have been welcomed into the sponsor's family for adoption. The sponsor lives in the Netherlands. (350)

Please enclose the following means of evidence with your application:

- a copy of a permission in principle from the Ministry of Justice and Security - Central Authority for International Children's Issues;
- a copy of a declaration of approval in principle by name from the Ministry of Justice and Security - Central Authority for International Children's Issues, in case of an adoption from a non-Convention country. Or, a copy of a Statement of Approval from the Ministry of Justice and Security - Central Authority for International Children's Issues, in case of an adoption from a Convention country;
- a copy of a medical statement concerning your health, such as is meant in the Placement of Foreign Children for Adoption Act. This statement must have been issued by the country of origin and may not be more than 6 months old;

- a copy of the decision from the relevant competent authorities in the country of origin (for example, a decision from the Court in the country of origin), as well as a translation of this. This must show that the authorities in the country of origin have agreed to the adoption by the sponsor; and
- means of evidence showing that your biological parent(s) renounce you (this Declaration of Consent can be evident from the above-mentioned decision).

If you have been adopted by the sponsor and the foreign adoption decision was issued by a foreign institution that applied the Hague Adoption Convention (356), then you must enclose:

- a statement of conformity.

You were adopted into the family of the sponsor in the period that you and the sponsor lived abroad (355)

Please enclose the following means of evidence with your application:

- means of evidence showing that your prospective adoption parent(s) who have welcomed you into their family and who have raised and cared for you during the period that he/she lived abroad (including a copy from the public registers from the country in question);
- means of evidence showing that your parents or, if they have died or are living in an unknown place, the authorities in the country of origin before your arrival in the Netherlands have agreed to your departure and with your adoption (statement from your parents or statement from the authorities in the country of origin); and
- means of evidence showing that you entered the Netherlands together with the sponsor.

Your related foster parent

You are a related foster child of the sponsor (352)

Please note! The sponsor may only be a grandparent, brother, half-brother, sister, half-sister, sister in law, brother in law, uncle or aunt. Please enclose the following means of evidence with your application:

- means of evidence of the income of the sponsor. Look in the 'Means of evidence of income' appendix for which documents are needed for your application;
- a copy of the medical statement of your health that was issued by the country of origin. This statement may not be more than 6 months old;
- means of evidence showing that your parents or legal representatives are in agreement with your going to live with the sponsor in the Netherlands. If the law in the country of origin demands this, then the sponsor must also submit means of evidence which show that the authorities in the country of origin are in agreement with your staying with your sponsor's family;
- means of evidence concerning the relationship pertaining to family law between you and the sponsor (for example, a copy of a Dutch marriage booklet, a birth certificate or familial extract from the register of births, marriages and deaths);
- a written motivation of the exceptional circumstances of yourself and your relatives in the country of origin showing that your relatives are either not able to care for you or cannot care for you well enough; and
- a copy of the declaration from the competent authorities that the authority governing you is with the sponsor, for example a guardianship certificate.

Stay with the holder of a residence permit for medical treatment

You are a family member of the sponsor and the sponsor holds a residence permit for medical treatment (415 - 416 - 417 - 419)

Please enclose the following means of evidence with your application:

- means of evidence concerning the relationship pertaining to family law between you and the sponsor (for example, a copy of a Dutch marriage booklet, a birth certificate or familial extract from the register of births, marriages and deaths); and
- means of evidence of the income of the sponsor. Look in the 'Means of evidence of income' appendix for which documents are needed for your application;

If you are a minor child of the sponsor, then you must also include:

- means of evidence showing that the sponsor has rightful parental authority over you. If you were born during the marriage of your parents, then a birth certificate will suffice.

If you are the parent of the sponsor, then you must also include:

- means of evidence showing that you have parental authority over the sponsor (if the sponsor was born during the marriage, then a birth certificate will suffice).

Application

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Immigration and Naturalisation Service
Ministry of Justice and Security

4 Biometric information (fingerprints, passport photo) and signature, Antecedents certificate

- You must have your fingerprints and facial image (passport photo) taken to determine your identity. The biometric information is also required to create a residence permit. For the residence permit the IND also needs a signature. See the appendix Fingerprints, passport photo and signature.
- Fill out the Antecedents certificate appendix and submit this appendix together with your application (only if you are 12 years of age or older).

5 Details of the sponsor

WRITE IN BLOCK LETTERS

5.1	Citizen Service Number (if known)											
		Surname as stated in the passport										
5.2	Name											
		First names										
		> Please tick the applicable situation										
5.3	Sex and Date of birth	<input type="checkbox"/> Male <input type="checkbox"/> Female <table style="float: right; border-collapse: collapse;"> <tr> <td style="text-align: center; padding: 0 5px;">Day</td> <td style="text-align: center; padding: 0 5px;">Month</td> <td style="text-align: center; padding: 0 5px;">Year</td> </tr> <tr> <td style="border-bottom: 1px solid black;"> </td> <td style="border-bottom: 1px solid black;"> </td> <td style="border-bottom: 1px solid black;"> </td> </tr> </table>	Day	Month	Year							
Day	Month	Year										
5.4	Place of birth											
5.5	Country of birth											
5.6	Nationality											
		> Please tick the applicable situation										
5.7	Civil status	<input type="checkbox"/> unmarried <input type="checkbox"/> married <input type="checkbox"/> registered partnership <input type="checkbox"/> divorced <input type="checkbox"/> widow/widower										
5.8	Home address	<table border="0" style="width: 100%;"> <tr> <td style="border-bottom: 1px solid black;"> </td> <td style="border-bottom: 1px solid black;"> </td> </tr> <tr> <td style="text-align: left; padding-left: 5px;">Street</td> <td style="text-align: right; padding-right: 5px;">Number</td> </tr> <tr> <td style="border-bottom: 1px solid black;"> </td> <td style="border-bottom: 1px solid black;"> </td> </tr> <tr> <td style="text-align: left; padding-left: 5px;">Postcode</td> <td style="text-align: right; padding-right: 5px;">Town</td> </tr> <tr> <td style="border-bottom: 1px solid black;"> </td> <td style="border-bottom: 1px solid black;"> </td> </tr> </table>			Street	Number			Postcode	Town		
Street	Number											
Postcode	Town											
5.9	Telephone number											
5.10	E-mail											
		> Please tick the applicable situation										
5.11	Residence status	<input type="checkbox"/> Dutch nationality* <input type="checkbox"/> Privileged <input type="checkbox"/> Residence Permit <input type="checkbox"/> Waiting for the application for a residence permit to be dealt with <input type="checkbox"/> None										

6 Your personal details

WRITE IN BLOCK LETTERS

		Surname as stated in the passport						
6.1	Name							
		First names						
		> Please tick the applicable situation						
6.2	Sex and Date of birth	<input type="checkbox"/> Male <input type="checkbox"/> Female <table style="float: right; border-collapse: collapse;"> <tr> <td style="text-align: center; padding: 0 5px;">Day</td> <td style="text-align: center; padding: 0 5px;">Month</td> <td style="text-align: center; padding: 0 5px;">Year</td> </tr> <tr> <td style="border-bottom: 1px solid black;"> </td> <td style="border-bottom: 1px solid black;"> </td> <td style="border-bottom: 1px solid black;"> </td> </tr> </table>	Day	Month	Year			
Day	Month	Year						
6.3	Place of birth							
6.4	Country of birth							
6.5	Nationality							

6.6	Home address	Street	Number
		Postcode	Town
		Country	
6.7	Telephone number		
6.8	E-mail		

7 Family member of a researcher within the meaning of Directive (EU) 2016/801 (inbound long-term mobility)

7.1	Indicate the period during which you will stay in the Netherlands	<table border="0" style="width: 100%;"> <tr> <td style="text-align: center;">Day</td> <td style="text-align: center;">Month</td> <td style="text-align: center;">Year</td> <td style="width: 20px;"></td> <td style="text-align: center;">to</td> <td style="text-align: center;">Day</td> <td style="text-align: center;">Month</td> <td style="text-align: center;">Year</td> </tr> <tr> <td style="border-bottom: 1px solid black; width: 20px;"></td> <td style="border-bottom: 1px solid black; width: 20px;"></td> <td style="border-bottom: 1px solid black; width: 20px;"></td> <td style="border-bottom: 1px solid black; width: 20px;"></td> <td></td> <td style="border-bottom: 1px solid black; width: 20px;"></td> <td style="border-bottom: 1px solid black; width: 20px;"></td> <td style="border-bottom: 1px solid black; width: 20px;"></td> </tr> </table>	Day	Month	Year		to	Day	Month	Year								
Day	Month	Year		to	Day	Month	Year											
7.2	Expected date of departure from the Netherlands	<table border="0" style="width: 100%;"> <tr> <td style="text-align: center;">Day</td> <td style="text-align: center;">Month</td> <td style="text-align: center;">Year</td> </tr> <tr> <td style="border-bottom: 1px solid black; width: 20px;"></td> <td style="border-bottom: 1px solid black; width: 20px;"></td> <td style="border-bottom: 1px solid black; width: 20px;"></td> </tr> </table>	Day	Month	Year													
Day	Month	Year																

8 Identification

Submit the following copies

Of the sponsor:

- A copy of the page in the passport or the identity card of the sponsor showing the identity details. Make copies of all the pages with travel stamps as well. Please note! If the sponsor has the Turkish nationality besides the Dutch nationality, then submit a copy of the page in the Turkish passport showing the personal details and passport photograph of the sponsor, or of the Turkish identity card of the sponsor. Do not copy empty pages; or
- A copy of the front and reverse sides of a valid Dutch residence permit.

From the foreign national:

- A copy of the passport. Make copies of all the pages with travel stamps as well. Do not copy empty pages.

Are you younger than 18 years old and do you not have your own passport?

Then you should submit a copy of the passport of your parent in whose passport you are registered. Make copies of all the pages with travel stamps as well. Do not copy empty pages.

9 Signing

Signing this form will bring you rights and obligations. If you do not know what these rights and obligations are, then visit the website www.ind.nl.

I declare I have completed this form truthfully. I know that the personal details supplied will be processed in connection with the Aliens Act 2000 and will be passed on to authorities that need these personal details for that purpose. I will pass on any changes to my situation, which will affect my right of residence, within 4 weeks to the IND with the 'Notification form for family members and relatives'. I am aware that if I do not do this, it may affect my right of residence as foreign national. I know that I may incur an administrative fine. I know what my rights and obligations are.

I have enclosed the signed appendix 'Declaration by sponsor'.

I submit this form and _____ (number) of appendices/documents in evidence.

9.1	Name											
9.2	Place and date	<table border="0" style="width: 100%;"> <tr> <td style="text-align: center;">Place</td> <td style="width: 20px;"></td> <td style="text-align: center;">Day</td> <td style="text-align: center;">Month</td> <td style="text-align: center;">Year</td> </tr> <tr> <td style="border-bottom: 1px solid black; width: 20px;"></td> <td style="border-bottom: 1px solid black; width: 20px;"></td> <td style="border-bottom: 1px solid black; width: 20px;"></td> <td style="border-bottom: 1px solid black; width: 20px;"></td> <td style="border-bottom: 1px solid black; width: 20px;"></td> </tr> </table>	Place		Day	Month	Year					
Place		Day	Month	Year								
9.3	Signature											

10 Submitting the application and payment

You have gathered together all the means of evidence necessary for the application. Proceed to the appendix 'Submitting and paying for the application (by the foreign national)'.



This certificate only needs to be completed if the foreign national is 12 years of age or older. Please note! Not completing this antecedents certificate truthfully is an offense of which in all cases a report will be made.

Appendix Antecedents Certificate

1 Certificate

> Please tick the applicable situation

- I certify that:
- I have never been sentenced to imprisonment or a custodial measure for committing a crime;
 - I have never been sentenced to perform community service for committing a crime;
 - I have never been imposed an unconditional fine for committing a crime;
 - I have never accepted an out-of-court settlement for committing a crime;
 - I have never been imposed a penalty order by a public prosecutor for committing a crime;
 - I am currently not subject to prosecution for committing a crime;
 - I have never been responsible for one of the following categories of acts as referred to in Article 1F of the 1951 Refugee Convention: a crime against peace, a war crime, a crime against humanity, a serious non-political crime (for example murder or terrorism), or acts contrary to the purposes and principles of the United Nations (for example terrorist acts); and
 - I am aware of the fact that a sentence for committing a crime may result in a refusal or termination of the right of residence.
 - I have not submitted any incorrect data during earlier residence procedures;
 - I did not reside in the Netherlands illegally in the past;
 - I am not subject to any entry ban.
- I am unable to certify the above for the following reasons:

2 Signing (by the foreign national)

I have completed this form truthfully.

2.1 Name

2.2 Place and date

Place	Day	Month	Year						
<hr/>									

2.3 Signature

Processing of personal data

The Immigration and Naturalisation Service (IND) processes personal data when it processes your application, notification, or request. This means that if needed the IND will request data from you yourself and other organisations or persons. The IND also uses and stores data and shares them with other organisations. When doing so, the IND strictly adheres to the stipulations of privacy legislation. For instance, the IND must treat data safely and with due care. The law also gives rights. At your request, you are allowed to see which data on you the IND processes. You can also get information on why the IND does so and to whom your data have been passed on. On www.ind.nl you can read how the IND processes your data and which rights you have. You can also read how to use your rights.



Do not enclose this appendix with the form!

In order to be able to make a residence document, the Immigration and Naturalisation Service (IND) need the fingerprints, passport photo and signature of the foreign national. How can the foreign national submit these?

In all cases, the foreign national must bring a valid passport (this can also be a foreign national passport or a refugee passport) or ID card of the EU, EEA or Switzerland.

This can be done while still abroad, by means of the Entry and Residence procedure

- The sponsor (in the Netherlands) will have submitted the application for Regular Provisional Residence Permit for the foreign national (who is still abroad).
 - If a positive decision is given, then the foreign national can collect the Regular Provisional Residence Permit from the Dutch Embassy or Consulate in his/her country of origin or long-term residence. When collecting the Regular Provisional Residence Permit, the foreign national must take a new (and not previously used) passport photo with him/her. This passport photo must comply with the requirements which also apply for Dutch passports. The Embassy can inform the foreign national where he/she is able to have passport photos made locally, which comply with the relevant requirements. A photo that does not comply with the requirements will cause unnecessary delay.
 - The employee at the Dutch Embassy or the Consulate will take fingerprints and the foreign national will also be required to sign the document.
- The foreign national has submitted the Regular Provisional Residence Permit to the Dutch Embassy or the Consulate in the country of origin or long-term residence.
 - When submitting the application, the foreign national must take a new (and not previously used) passport photo with him/her. The employee at the Dutch Embassy or the Consulate will also take the fingerprints and the foreign national will be required to sign the document.

When abroad, application for temporary Regular Residence Permit for persons who do not require a Regular Provisional Residence Permit

- If an application is submitted in the Netherlands by a (recognised) sponsor for a foreign national who does not require a Regular Provisional Residence Permit, then the foreign national must go to an Immigration and Naturalisation Service (IND) counter immediately after arrival in the Netherlands. The Immigration and Naturalisation Service (IND) employee will make fingerprints and a passport photo and the foreign national will be required to sign the document. You have to make an online appointment via the website www.ind.nl.

Appendix

Fingerprints, passport photo and signature

Applying for a first residence permit in the Netherlands or changing the purpose of residence

- The foreign national or sponsor submits the application in writing (and sends the application by post to the Immigration and Naturalisation Service (IND)). The foreign national must go the Immigration and Naturalisation Service (IND) desk within 2 weeks after receiving a confirmation letter in order to have his/her fingerprints and passport photo taken. Please check www.ind.nl to make an online appointment. There, you will also find addresses and opening hours of the IND desks. If the application form notes that the foreign national will collect the residence permit at an expat centre, then he/she can also have a passport photograph and his/her fingerprints taken there. Please check www.ind.nl for how to make an online appointment. There, you will also find addresses and opening hours of the IND desks. The addresses and opening hours of the Expat Centres can be found at www.ind.nl.
- The foreign national must submit the application immediately at the counter. A passport photo and the fingerprints will be taken at the counter. The foreign national will also be required to sign the document. Submitting an application to an Immigration and Naturalisation Service (IND) counter is by appointment only. Information about making appointments can be found on the website www.ind.nl.

Application for extension of a residence permit, a permanent residence permit or an application for renewal or replacement of a residence document

- The foreign national or sponsor submits the application in writing (and sends the application by post to the Immigration and Naturalisation Service (IND)). The foreign national must then go to the Immigration and Naturalisation Service (IND) counter within 2 weeks in order to have his/her fingerprints and passport photo taken. You will have to make an online appointment first. The addresses and opening hours of the Immigration and Naturalisation Service (IND) counters can be found on the website www.ind.nl.

N.B. From 1 March 2014, if the foreign national (e.g. in the context of a previous application) has had biometric features (10 fingerprints and a passport photo) taken, the foreign national does not need to provide these details (at an IND desk) again. This does not apply if the foreign national has reached the age of 6, 12 or 18 in the intervening period. The IND could invite the foreign national for gaining biometric details again, if the previously used passport photo is an insufficient similarity of the foreign national or if the photo and/or fingerprints taken previously are of an insufficiently high quality.

Processing of personal data

The Immigration and Naturalisation Service (IND) processes personal data when it processes your application, notification, or request. This means that if needed the IND will request data from you yourself and other organisations or persons. The IND also uses and stores data and shares them with other organisations. When doing so, the IND strictly adheres to the stipulations of privacy legislation. For instance, the IND must treat data safely and with due care. The law also gives rights. At your request, you are allowed to see which data on you the IND processes. You can also get information on why the IND does so and to whom your data have been passed on. On www.ind.nl you can read how the IND processes your data and which rights you have. You can also read how to use your rights.



Appendix Declaration of intent to undergo a TB test

In order to obtain a residence permit, you (or the person you represent) must be prepared to undergo a tuberculosis (TB) test and - if necessary - treatment. If you submit the completed declaration of intent to undergo a TB test to the IND together with your application (and also meet all other conditions), the IND will grant you a residence permit as soon as possible.

You are granted this permit under the express condition that you will actually undergo a TB test within three months. Should it become clear after the issue of a residence permit that - despite signing the declaration of intent - you failed to undergo a TB test within the period of three months, this may result in a cancellation of the permit that was granted.

Enclose the completed and signed declaration of intent with your application before you make an appointment with the Municipal Health Service. In doing so, you declare that you are prepared to undergo a TB test and, if necessary, TB treatment. For the appointment with the Municipal Health Service, you must complete the referral form as much as possible (part 1) and take it with you.

The obligation to undergo the test does not apply if you are a national of one of the countries listed in the appendix 'Exemption from the obligation to undergo a tuberculosis (TB) test'. Nor does the obligation to undergo the test apply if you have an EU residence permit for long-term residents issued by another EU country or are his/her family member and were already admitted to another EU country as a family member of the long-term resident.

1 Details of foreign national to be tested (the applicant)

1.1	Application for a permit for the purpose of work, wealthy foreign national, learning while working or study?	<input type="checkbox"/> Yes <input type="checkbox"/> No
1.2	V-number (if known)	<input type="text"/>
1.3	Name	<input type="text"/> Surname as stated in the passport <input type="text"/> First names <input type="text"/>
1.4	Sex and Date of birth	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="text"/> Day <input type="text"/> Month <input type="text"/> Year
1.5	Place of birth	<input type="text"/>
1.6	Country of birth	<input type="text"/>
1.7	Nationality	<input type="text"/>
1.8	Home address	<input type="text"/> Street <input type="text"/> Number <input type="text"/> <input type="text"/> Postcode <input type="text"/> Town <input type="text"/>
1.9	Civil status	<input type="checkbox"/> unmarried <input type="checkbox"/> married <input type="checkbox"/> registered partnership <input type="checkbox"/> divorced <input type="checkbox"/> widow/widower Number <input type="text"/> Country <input type="text"/>
1.10	Details passport	<input type="text"/> Valid from (date) <input type="text"/> to (date) <input type="text"/>

1.11.1 Do you have a spouse or (registered) partner? No > Go to 2 'Signing'
 Spouse > Please complete the requested details below
 (Registered) partner > Please complete the requested details below

1.11.2 Name Surname as stated in the passport
 |
 First names
 |
 > Please tick the applicable situation

1.11.3 Sex Male Female

1.11.4 Home address Street | Number
 |
 Postcode | Town
 | | | | | | | | | |

1.11.5 Nationality
 |

2 Signing

I hereby declare that I am prepared to cooperate in a tuberculosis test and any treatment. I am aware of the fact that I must undergo a TB test within three months after the residence permit has been issued. If I fail to do so, this might have consequences for my right of residence in the Netherlands.

2.1 Name of foreign national
 |

2.2 Place and date Place | Day | Month | Year | | | | | |

2.3 Signature of foreign national
 |

2.4 Name in case of legal representative
 |

2.5 Place and date Place | Day | Month | Year | | | | | |

2.6 Signature of legal representative
 |

Processing of personal data

The Immigration and Naturalisation Service (IND) processes personal data when it processes your application, notification, or request. This means that if needed the IND will request data from you yourself and other organisations or persons. The IND also uses and stores data and shares them with other organisations. When doing so, the IND strictly adheres to the stipulations of privacy legislation. For instance, the IND must treat data safely and with due care. The law also gives rights. At your request, you are allowed to see which data on you the IND processes. You can also get information on why the IND does so and to whom your data have been passed on. On www.ind.nl you can read how the IND processes your data and which rights you have. You can also read how to use your rights.



Appendix TB test referral form

In order to obtain a residence permit, you (or the person you represent) must be prepared to undergo a tuberculosis (TB) test and - if necessary - treatment. If you submit the completed declaration of intent to undergo a TB test to the IND together with your application (and also meet all other conditions), the IND will grant you a residence permit as soon as possible.

You are granted this permit under the express condition that you will actually undergo a TB test within three months. Should it become clear after the issue of a residence permit that - despite signing the declaration of intent - you failed to undergo a TB test within the period of three months, this may result in a cancellation of the permit that was granted.

In order to undergo the TB test, you must make an appointment with the Municipal Health Service. For this appointment, you must complete the referral form as much as possible (part 1) and take it with you.

Please complete the referral form before you make an appointment with the Municipal Health Service. See also www.ggd.nl for information about the Municipal Health Service. The completed form signed by the Municipal Health Service, showing that you underwent a TB test, must have been received by the IND from the Municipal Health Service within three months after the date on which the application for a residence permit has been submitted.

The obligation to undergo the test does not apply if you are a national of one of the countries listed in the appendix 'Exemption from the obligation to undergo a tuberculosis (TB) test'. Nor does the obligation to undergo the test apply if you have an EC residence permit for long-term residents issued by another EU country or are his/her family member and were already admitted to another EU country as a family member of the long-term resident.

1 Details of foreign national to be tested (the applicant)

The State Secretary for Justice and Security asks the director of the Municipal Health Service to test the below-mentioned person for tuberculosis (in the respiratory organs), as referred to in the Aliens Act Implementation Guidelines.

> The foreign national (the applicant) completes this section (part 1)

1.1	How did you come to the Netherlands?	<input type="checkbox"/> With <input type="checkbox"/> Without a valid regular provisional residence permit
1.2	V-number (if known)	<input type="text"/>
1.3	Name	<input type="text"/> Surname as stated in the passport
		<input type="text"/> First names
1.4	Sex and Date of birth	> Please tick the applicable situation <input type="checkbox"/> Male <input type="checkbox"/> Female
		Day Month Year <input type="text"/>
1.5	Place of birth	<input type="text"/>
1.6	Country of birth	<input type="text"/>
1.7	Nationality	<input type="text"/>

1.8 Home address (in the Netherlands) Street Number
 Postcode Town

> Please tick the applicable situation

1.9 Civil status unmarried married registered partnership divorced widow/widower

1.10 Details passport Number Country
Valid from (date) to (date)

1.11.1 Do you have a spouse or (registered) partner? No > Go to 2 'Signing'
 Spouse > Please complete the requested details below
 (Registered) partner > Please complete the requested details below

1.11.2 Name Surname as stated in the passport
First names

1.11.3 Sex Male Female

1.11.4 Home address Street Number
 Postcode Town

1.11.5 Nationality

2 Statement by physician from the Municipal Health Service

The undersigned, employed by the Municipal Health Service as a physician, states that he/she has, for the State Secretary for Justice and Security, tested the foreign national referred to in this form for tuberculosis (in the respiratory organs) under the below number.

> The physician from the Municipal Health Service completes this section (part 2)

2.1 Name of Municipal Health Service

2.2 Name of physician

2.3 Test number and date Test number Day Month Year

2.4 Place and date Place Day Month Year

2.5 Signature of physician

> The Municipal Health Service sends this completed and signed statement to the Immigration and Naturalisation Service. Use the address that applies to the situation of the foreign national.

2.6 Submit form Did the foreign national submit an application for the residence purpose of work, scientific researcher, highly skilled migrant, wealthy foreign national, work experience, seasonal labour or study?

Yes → **Immigratie-en Naturalisatiedienst
Postbus 5, 9560 AA Ter Apel**

No → **Immigratie-en Naturalisatiedienst
Postbus 17, 9560 AA Ter Apel**

Processing of personal data

The Immigration and Naturalisation Service (IND) processes personal data when it processes your application, notification, or request. This means that if needed the IND will request data from you yourself and other organisations or persons. The IND also uses and stores data and shares them with other organisations. When doing so, the IND strictly adheres to the stipulations of privacy legislation. For instance, the IND must treat data safely and with due care. The law also gives rights. At your request, you are allowed to see which data on you the IND processes. You can also get information on why the IND does so and to whom your data have been passed on. On www.ind.nl you can read how the IND processes your data and which rights you have. You can also read how to use your rights.



Do not enclose this appendix with the form!

Appendix

Exemption from the obligation to apply for a regular provisional residence permit and special situations

Usually, a foreign national requires a regular provisional residence permit in order to travel into the Netherlands and to qualify for a residence permit in the Netherlands. The foreign national applies for a regular provisional residence permit in his country of continuous residence. This is the country of origin or the country where the foreign national may reside for more than 90 days under a residence permit.

Sometimes, a foreign national does not require a regular provisional residence permit. These situations are mentioned and explained below. Please read all situations first. Then tick in the application form the situation that applies and enclose the requested documents with the application form.

My residence permit has expired

The validity of your residence permit is stated in your residence document. If you have been unable to extend the validity of your residence permit or to change the restriction within 2 years after your document has expired, you must state the reason for this in a separate letter. You do not require a regular provisional residence permit only in case of circumstances beyond your control. Enclose this letter and as many pieces of evidence and documents as possible with your application in order to substantiate your story.

For health reasons, I am unable to apply for a regular provisional residence permit in my country of origin (N.B. see also under 'Notification')

If you are in the Netherlands and, for medical reasons, it is not wise for you to travel to your country of origin, you do not have to apply for a regular provisional residence permit. You have to prove this with the following pieces of evidence and documents:

- An Appendix 'Proof of medical situation of foreign national' completed and signed by your physician(s). This appendix may not be older than 6 weeks. Changes to your medical situation that could be of importance to a decision to be made must be notified by means of new evidence.
- The Appendix 'Medical Information Disclosure Consent Form' completed and signed by you. This appendix may not be older than 6 months. If several practitioners are involved, you must give your consent for each practitioner separately.
- Your relevant medical details from your doctor(s) in reaction to the letter with explanation from the Medical Advisors Office (BMA). In order to do this you need to give the letter (with explanation) from the Medical Advisors Office (BMA) to your Mental Healthcare Association (GGZ) doctor, general practitioner and/or specialist (therefore not a letter with questions composed by someone else). You can find these letters with explanations from the Medical Advisors Office (BMA) in the appendix 'Notes and means of evidence medical circumstances'. Therefore you should use this appendix. If you do not submit all the requested details or these are incomplete, then your medical situation cannot be assessed.

I am residing as a family member with someone who had a privileged status.

My family member qualifies for a permanent residence permit him/herself. If you are residing as a family member with someone having a privileged

status and you currently also have a privileged status yourself, you do not require a regular provisional residence permit. This only applies if you and the family member you are residing with have submitted an application for a permanent residence permit simultaneously. Staff members of a foreign diplomatic or consular post or an international treaty organisation have a privileged status, for example.

I have a valid residence permit issued in a Schengen member state

You do not require a regular provisional residence permit if:

- you have a valid residence permit issued in a Schengen member state; and
- a recognised sponsor has applied for your residence permit; and
- you meet the requirements for the purpose of residence.

If your family members meet the requirements above, they also do not need a regular provisional residence permit.

Schengen member states: Belgium, Denmark, Germany, Estonia, Finland, France, Greece, Hungary, Italy, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, Norway, Austria, Poland, Portugal, Slovenia, Slovakia, Spain, Czech republic, Iceland, Sweden, Switzerland.

I worked on a Dutch seagoing vessel or in a mining installation on the continental shelf for 7 years or longer

If you can demonstrate that you worked on a Dutch seagoing vessel or on the continental shelf for 7 years or longer, you do not require a regular provisional residence permit. Please enclose the proof hereof with this application.

I have Turkish nationality and worked legally in the Netherlands over the past year.

If you have Turkish nationality and worked legally in the Netherlands over the past year, you do not require a regular provisional residence permit under an international convention. This convention only applies if you want to remain employed in the Netherlands and apply for a residence permit for this purpose.

I am a (former) family member of an employee having Turkish nationality and lived together with this employee having Turkish nationality

If, as a family member of an employee having Turkish nationality, you lived together with him legally in the Netherlands for three years, you do not require a regular provisional residence permit under an international convention.

I have Turkish nationality and I want to perform work in the Netherlands as a self-employed person

If you have Turkish nationality and you want to perform work in the Netherlands as a self-employed person, the requirement to apply for a regular provisional residence permit will not be enforced against you beforehand if, upon submitting your application for performing work as a self-employed person, you immediately submit a business plan and you appear to have sufficient personal experience and your profession or business has added value for the Dutch economy. If the handling of your application shows that you meet all substantive admission conditions for work as a self-employed person, you do not require a regular provisional residence permit under an international convention.

I was born in the Netherlands, am 12 years of age or younger and did not move the location of my principal residence outside the Netherlands

A child aged 12 or younger, born in the Netherlands and forming part of the family of the sponsor (who did not move the location of his principal residence outside the Netherlands either) does not require a regular provisional residence permit. The parent(s) must lawfully reside in the Netherlands.

I qualify for a residence permit with the purpose of residence 'cross-border service provision'.

You do not need a regular provisional residence if you qualify for this residence permit.

I am a victim of or witness reporting human trafficking (N.B. see also under 'Notification')

If you are a victim of or witness reporting human trafficking, you must report to the police. You may be entitled to a residence permit based on this report. You are not obliged to submit a separate application for this. In that case, you do not require a regular provisional residence permit.

I do not have a residence permit and I am a victim of or witness reporting human trafficking. I cannot or will not file a report or collaborate in another way with the criminal investigation and prosecution of the human trafficker because of important reasons.

If you do not have a residence permit, are a victim of or witness reporting human trafficking and you cannot or will not file a report or collaborate in another way with the criminal investigation and prosecution of the human trafficker because of important reasons. You do not need a regular provisional residence if you qualify for a residence permit with the purpose of stay "temporary humanitarian" for these reasons.

I do not have a residence permit and I have fallen victim to (or might fall victim to) honour-related violence or domestic violence.

You do not need a regular provisional residence if you qualify for a residence permit with the purpose of stay "temporary humanitarian" for these reasons.

I am a minor child of a person who has a residence permit on temporary humanitarian grounds in connection with human trafficking or honour-related violence or domestic violence

If you are the minor child of someone who has a residence permit on temporary humanitarian grounds, as referred to above, and you are staying in the Netherlands with this parent, then you may be eligible for exemption from the requirement for a Regular Provisional Residence Permit.

I am unable to depart from the Netherlands

If you are not to blame for being unable to depart from the Netherlands, because you do not have a valid passport and, for valid reasons, you cannot be put into the possession of alternative travel documents, you do not require a regular provisional residence permit.

I am a minor child and actually resided in the Netherlands for at least three years

You do not require a regular provisional residence permit if you:

- are under age;
- actually resided in the Netherlands for at least three years;
- are of school age; and
- intend to reside with a Dutch citizen or a sponsor with lawful residence.

I want to reside with a family member who has an asylum residence permit, but my nationality differs from the nationality of this family member

You do not require a regular provisional residence permit if you:

- submit the application for family reunification within three months after an asylum residence permit has been granted to your family member residing in the Netherlands;
- you are unable to reside in a country you have special ties with (your country of origin, for example).

I am unable to leave the Netherlands because this is contrary to Article 8 of the ECHR (N.B. see also under 'Notification')

In case of an appeal for protection of your family life:

- evidence showing the relationship pertaining to family law between you and the sponsor, for example a copy of a birth certificate; and
- evidence showing how you conduct your family life with the sponsor.

In case of an appeal for protection of your private life:

- evidence showing your connections with the Netherlands and which also shows the intensity of these connections.

I want to reside with my Dutch minor child of whom I am the only carer parent

If you are the only carer parent of a Dutch minor child who you have to support and who must leave the European Union if no residence permit is granted to you, you do not require a regular provisional residence permit.

I resided in another Member State as a holder of a European blue card

You need not have a regular provisional residence permit if:

- you resided in another Member State for a period of eighteen months as a holder of a European blue card; or
- you resided as a family member with a holder of a European blue card in another Member State for eighteen months. Please enclose with this application the documentary evidence showing the nature and duration of the residence in the other Member State.

You are the victim of human trafficking and you are unwilling or unable to file a report of this or collaborate in another way with the criminal investigation and prosecution of the human trafficker in connection with serious threats and/or a medical or psychological limitation

You do not need a Regular Provisional Residence Permit if you can show that you are unable or unwilling to file a report or collaborate in another way with the criminal investigation and prosecution of the human trafficker in connection with serious threats and/or a medical or psychological limitation. You are required to prove this by means of the following evidence:

- a statement from the police showing that you are the victim of human trafficking;
- a statement from the police indicating that you cannot be expected to collaborate in the criminal proceedings in connection with serious threats in this country by the human trafficker; and/or
- medical information showing that a physical or psychological disorder stands in the way of your collaborating in the criminal proceedings. The medical information must come from a person providing treatment who is either registered in the BIG (Individual Healthcare Professions) register or the Netherlands Institute of Psychologists register.

Other (N.B. see also under 'Notification')

You want to apply for a regular residence permit and do not have a valid or correct regular provisional residence permit. Only in case of special and individual circumstances could you be granted a residence permit without a regular provisional residence permit. This only applies if you cannot be expected to apply for a regular provisional residence permit in your country of origin or a country of continuous residence outside the Netherlands. Please state in a separate letter why this is not possible for you. Enclose this letter with the application form.

Notification

Are you making an appeal on grounds of one of the following exemptions from the requirement for a Regular Provisional Residence Permit?

1. I am unable to apply for a Regular Provisional Residence Permit in my country of origin due to health reasons
2. I am a victim or witness/reporter of human trafficking
3. I am unable to leave the Netherlands because this is contrary to Article 8 of the ECHR
4. Other reasons

Then you should first inform the Immigration and Naturalisation Service (IND) in writing that you want to submit an application for a temporary regular residence permit. You should use the form 'Notification of application for a temporary regular residence permit' for this purpose, whereby you want to make an appeal under one of these four grounds for exemption from the requirement for a Regular Provisional Residence Permit. You can find this form, as well as further information, on the website www.ind.nl.

Please note! If you rely upon one of the exemptions from the MVV-requirement, the application cannot be sent by post. You should visit the IND Desk in person in order to submit your application for a residence permit. Please visit www.ind.nl to find out how you can contact the IND. You must bring the original copies of all evidence requested. The IND verifies and copies this evidence, after which all original evidence is returned to you. The copies must be enclosed with your application. The person submitting an application must take his valid passport with him. You can pay the fees (costs) due at the IND Desk. You can pay with a bank card or in cash.



Only complete this declaration if you apply for a residence permit for residence with or for your unmarried partner. Please note! If the declaration of relationship is not completed truthfully, this will constitute an offence, which will be reported in all cases.

Appendix Declaration of relationship

1 Details of sponsor (the partner)

1.1 Name Surname as stated in the passport
|
First names
|

1.2 Sex and Date of birth > Please tick the applicable situation Male Female Day Month Year
|

1.3 Place of birth
|

1.4 Country of birth
|

1.5 Nationality
|

1.6 Home address Street Number
|
Postcode Town
|

1.7 Civil status > Please tick the applicable situation unmarried married registered partnership divorced widow/widower
|

2 Details of foreign national

2.1 V-number (if known) |

2.2 Name Surname as stated in the passport
|
First names
|

2.3 Sex and Date of birth > Please tick the applicable situation Male Female Day Month Year
|

2.4 Place of birth
|

2.5 Country of birth
|

2.6 Nationality
|

2.7 Home address Street Number
|
Postcode Town
|



Only complete this certificate if you apply for a residence permit for residence as a child aged 15 or older with his/her parent. Please note! I am aware of the fact that if this certificate is not based on the truth, this may have consequences for the right of residence. Not completing this certificate truthfully is an offence of which in all cases a report will be made. If your situation changes at any time during the processing of your application, you must report this to the IND.

Appendix Certificate of non-impediment

1 Details of foreign national

1.1	Name	Surname as stated in the passport		_____													
		First names		_____													
		> Please tick the applicable situation		Day		Month		Year									
1.2	Sex and Date of birth	<input type="checkbox"/> Male <input type="checkbox"/> Female		_____													
1.3	Place of birth	_____															
1.4	Country of birth	_____															
1.5	Nationality	_____															
1.6	Home address	Street												Number			
		_____												_____			
		Postcode				Town								_____			
		> Please tick the applicable situation															
1.7	Civil status	<input type="checkbox"/> unmarried		<input type="checkbox"/> married		<input type="checkbox"/> registered partnership				<input type="checkbox"/> divorced		<input type="checkbox"/> widow/widower					
		> Please tick the applicable situation															
1.8	Non-registered partnership	<input type="checkbox"/> Yes <input type="checkbox"/> No		_____													
1.9	Details passport	Number						Country									
		_____						_____									
		Valid from (date)						to (date)									
		_____						_____									

2 Declaration

> Please tick the applicable situation(s)

I declare:

- that I am not married and have never been married or have never entered into a registered partnership.
 after the dissolution of my marriage to my former spouse I did not remarry (did not enter into a registered partnership)

Name of former spouse

- after the dissolution of my registered partnership with my former registered partner I did not remarry (did not enter into a registered partnership)

Name of former registered partner

- do not have a long-term and exclusive relationship with a partner. A relationship is long-term and exclusive if the relationship can be considered a marriage
 I do not have the care of any children
 I do not live independently; I live together with my adoptive parents/foster parents
 I do not provide for my own maintenance
 I did not in any other way take steps towards independence.

3 Signing

I have completed this form truthfully.

3.1 Name

3.2 Place and date

Place _____ Day _____ Month _____ Year _____

3.3 Signature

Processing of personal data

The Immigration and Naturalisation Service (IND) processes personal data when it processes your application, notification, or request. This means that if needed the IND will request data from you yourself and other organisations or persons. The IND also uses and stores data and shares them with other organisations. When doing so, the IND strictly adheres to the stipulations of privacy legislation. For instance, the IND must treat data safely and with due care. The law also gives rights. At your request, you are allowed to see which data on you the IND processes. You can also get information on why the IND does so and to whom your data have been passed on. On www.ind.nl you can read how the IND processes your data and which rights you have. You can also read how to use your rights.

3 Employment details

3.1 Position of employee _____

3.2 Date of employment
 Day Month Year

 > Please tick the applicable situation

3.3 Nature of the employment
 Fixed employment Temporary contract On-call contract Ongoing temporary work
 > Please tick the applicable situation

3.4 Employment period
 Indefinite period Definite employment > Enter the period (from (date), to (date) below
 Day Month Year Day Month Year

 > Please tick the applicable situation

3.5 Is there a provision for continued payment of wage during the term of the contract if there is no work?
 No Yes

3.6 Is there a trial period?
 No Yes, until Day Month Year

3.7 Working hours per week
 Hours per week by contract Hours per week actually

3.8 Gross salary (excluding holiday allowance)
 Per month, or Per 4 weeks € _____
 All amounts rounded to the nearest full euro

3.9 Wage for social security purposes (excluding holiday allowance)
 Per month, or Per 4 weeks € _____
 All amounts rounded to the nearest full euro

3.10 Net salary (excluding holiday allowance)
 Per month, or Per 4 weeks € _____
 All amounts rounded to the nearest full euro

3.11 Holiday allowance
 _____ %

> You only have to complete 3.12 for the International Trade Regulation

3.12 Period of residence in the Netherlands (maximum of 3 years)
 From Day Month Year _____ (= date of entry)
 To Day Month Year _____

4 Signing by employer

I declare that the above employee is employed by the above company/institution.
 I have completed this form truthfully.

4.1 Name _____

4.2 Position _____

4.3 Telephone number _____

4.4 Place and date
 Place Day Month Year

 Signature Stamp

4.5 Signature and stamp of company/institution

Processing of personal data

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Do not enclose this appendix with the form!

Appendix Proof of income

This list shows the proof of income the IND needs in order to assess the application. The application form shows the person(s) of whom you must enclose proof of income with your application. This usually concerns you (the sponsor) and your (registered) partner. The proof of income must be enclosed as a copy.

Please note! The IND may check the correctness of your enclosed wage, work and benefit details with another government agency (for example the Netherlands Employees Insurance Agency or the Tax and Customs Administration).

**If you or your (registered) partner has an employment contract that is valid for at least 1 year at the time of the application; or
If you (the foreign national) will work as an employee (in the context of an EU action programme or an International Agreement to which the Netherlands is party)**

- Your current employment contract(s) and/or appointment approval(s)
- The completed and signed Appendix/Appendices employer's declaration (not older than 3 months)
- Payslips over the past 3 months

Only if you regularly earn more money than evidenced by your employment contract (for example due to overtime)

- Payslips over the past 12 months

If you are paid by a third party from a Personal Budget

- Evidence of the complete outsourcing of the salary administration to the Social Insurance Bank (SVB)

If you or your (registered) partner has an employment contract that is valid for less than 1 year at the time of the application

- Your current employment contract(s) and/or appointment approval(s), showing that you have work
- The completed and signed Appendix/Appendices employer's declaration (not older than 3 months)
- When applying for a stay as a family member or relative:
Over the past 12 months:
 - all salary slips; and
 - the annual income statement; and
 - the (temporary) employment contract(s) and/or appointment approval(s); and
 - confirmation(s) of benefits awarded and specification(s) of benefits received
- When applying for another purpose of stay:
Over the past 3 years:
 - all salary slips; and
 - all annual income statements; and
 - all (temporary) employment contract(s) and/or appointment approval(s); and
 - confirmation(s) of benefits awarded and specification(s) of benefits received

If you or your (registered) partner work as a temporary agency worker or under an on-call contract, seasonal work contract, zero hours contract or other contract with a deferred duty of performance

- Your current (temporary) employment contract(s) and/or appointment approval(s), showing that you have work
- The completed and signed Appendix/Appendices employer's declaration (not older than 3 months)
- Over the past 3 years:
 - all salary slips; and
 - all annual income statements; and
 - all (temporary) employment contract(s) and/or appointment approval(s); and
 - confirmation(s) of benefits awarded and specification(s) of benefits received

If you or your partner are a researcher pursuant to Directive (EU) 2016/801, it concerns the following proof

- if you receive sponsor funds: a sponsor agreement showing the amount of the sponsor funds and the duration of the sponsor agreement; or
- if you receive periodic payments in order to pay for the stay in the Netherlands: a proof of these payments; or
- if you receive a grant or stipend: proof showing the amount and the start and end date of the grant or stipend; or
- if you have paid work abroad: a copy of an employment contract with the current employer abroad; or
- if you become employed by the research institution: a copy of the employment contract that must be signed by both you and the research institution.

If you or your (registered) partner have a (supplementary) benefit

Do you or your (registered) partner have a (supplementary) benefit (for example, an unemployment benefit, sickness benefit, old-age pension, surviving dependants' benefit or a benefit under the Disability (Reintegration) Act)

- The letter from your benefits agency granting your benefit
- The most recent specification of benefits received

Do you or your (registered) partner have an invalidity benefit, a benefit under the Invalidity Insurance (Self-Employed Persons) Act or a benefit under the Work and Employment Support (Young Disabled Persons) Act

- The confirmation of benefits awarded showing that you are incapacitated for work (and the degree of incapacity for work)
- The most recent specification of benefits received (of at least one year after the confirmation of benefits awarded)
- A letter from the benefits agency stating the date of re-examination

Do you or your (registered) partner have an occupational disability benefit under the Work and Income (Capacity for Work) Act or the Work and Employment Support (Young Disabled Persons) Act

- The confirmation of benefits awarded showing that you are incapacitated for work (and the degree of incapacity for work);
- The most recent specification of benefits received
- The most recent reassessment

Are you or your (registered) partner permanently incapacitated for work and do not receive an invalidity benefit, benefit under the Work and Income (Capacity for Work) Act, a benefit under the Invalidity Insurance (Self-Employed Persons) Act or a benefit under the Work and Employment Support (Young Disabled Persons) Act.

Please note! This does not apply if you submitted an application for a permanent residence permit.

- A statement from the Municipal Health Service, company doctor or medical examiner, showing that you are fully incapacitated for work, for how long you have been incapacitated for work and the expected duration of the incapacity for work

*Do you or your (registered) partner receive social assistance, and is it permanently impossible for you or your partner to work again. **Please note! This does not apply if you submitted an application for a permanent residence permit.***

- All confirmations of benefits awarded over the past 5 years and any correspondence with the Municipal Executive about the exemption of you and your (registered) partner from all obligations involving workforce integration and proof showing that integration into the workforce within a year cannot be expected.

If you or your (registered) partner are self-employed

- The Appendix declaration of income of self-employed person with the requested appendices, completed and signed by you and (for example) a registered accountant, accountant, accounting consultant, a tax consultant from the Tax Consultants Federation, a tax consultant from the Tax Consultants Association or an accountant with a BECON number from the Tax and Customs Administration.

You or your (registered) partner are director-major shareholder of a company

- The official documents showing your interest in the company (ownership percentage);
- A copy of your employment contract (or contracts if you have several jobs);
- An original and completed Appendix employer's declaration, bearing a date, signature of the employer and company stamp (not older than 3 months);
- Details over the three months preceding the date of your application, showing that a monthly salary was paid (payslips, bank statements);
- Proof that the withheld wage tax was transferred by the company to the Tax and Customs Administration (bank statements).

You or your (registered) partner have an income from own funds

- A tax statement of the year preceding this application for residence permit.

Processing of personal data

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Explanation A company's profits for the closed financial year or the current financial year are calculated by deducting the total operating expenses from the total operating income. The income and the expenses must be calculated according to generally accepted commercial standards. With respect to this, the following is noted. If there is no closed financial year, the calculation of the monthly profits

must be based on permanence. This means that both the operating income and the operating expenses must be attributable to the relevant period. If the company has the form of a private partnership, general partnership or limited partnership, the profits will then be divided among the partners or associates.

3 Income from business activities

Current financial year, immediately preceding the time at which the application was submitted

		Day	Month	Year		Day	Month	Year
3.1	The data included at 3.2 and 3.3 relate to the period (from/to)							
3.2	Profits or share in the profits from business activities €							
	over the above period (see explanation)							
3.3	Annual income mentioned at 3.2 gross profits €							
	divided by the number of months stated							

Most recently closed financial year, immediately preceding the time at which the application was submitted

		Day	Month	Year		Day	Month	Year
3.4	Financial year (from/to)							
3.5	Profits or share in the profits from business activities in €							
	accordance with the financial statements (see explanation)							
3.6	Amount stated at 3.5, divided by the number of €							
	months in the most recently closed financial year							
3.7	Corrections of the above (share in the) profits from €							
	from business activities for taxable profit*							
3.8	Taxable profit* €							

3.9 Status of processing of tax return by the Tax and Customs Administration

> Please tick one situation and only enclose the relevant document

<input type="checkbox"/> Receipt of tax return received by the Tax and Customs Administration	> Please enclose IB-60 for a one-man business
<input type="checkbox"/> Provisional assessment	> Please enclose provisional assessment
<input type="checkbox"/> Final assessment	> Please enclose final assessment

3.10 If the Tax and Customs Administration has already imposed an assessment, is this assessment based on the stated profits from business activities?

Yes

No > Please enclose an explanation in a separate appendix

Next-to-last closed financial year

		Day	Month	Year		Day	Month	Year
3.11	Financial year (from/to)							
3.12	Profits or share in the profits from business activities in €							
	accordance with the financial statements (see explanation)							
3.13	Amount stated at 3.12, divided by the number of €							
	months in the most recently closed financial year							
3.14	Corrections of the above (share in the) profits from €							
	from business activities for taxable profit*							
3.15	Taxable profit* €							

3.16 Status of processing of tax return by the Tax and Customs Administration

> Please tick one situation and only enclose the relevant document

<input type="checkbox"/> Receipt of tax return received by the Tax and Customs Administration	> Please enclose IB-60 for a one-man business
<input type="checkbox"/> Provisional assessment	> Please enclose provisional assessment
<input type="checkbox"/> Final assessment	> Please enclose final assessment

3.17 If the Tax and Customs Administration has already imposed an assessment, is this assessment based on the stated profits from business activities?

Yes

No > Please enclose an explanation in a separate appendix

(* only for any inspection by the IND)

4 Signing by the self-employed person

I, the undersigned, hereby truthfully declare, as a self-employed person, to have acquired income from my own business in accordance with the above information.

4.1 Place and date

Place _____ Day | Month | Year | | | | | |

4.2 Signature of self-employed person _____

Appendix

Declaration on income of self-employed person
Immigration and Naturalisation Service
Ministry of Justice and Security

5 Compilation report administrator/accountant

Our client for this compilation report is the self-employed person mentioned under 1. of this declaration, and also signatory of this form under 4, namely:

Surname as stated in the passport

5.1 Name
First names

5.2 Name of the company

5.3 Chamber of Commerce registration number

further referred to as: client

This compilation report is part of the declaration on income of self-employed person. Our client has this declaration on income of self-employed person filled in and signed for the purpose of an application procedure at the IND. This report is compiled by us for our client on behalf of the IND, with the aim of assessing whether the resource requirement has been satisfied for compliance with the applicable standard¹. As a result, the statement may not be suitable for another purpose. The statement is intended solely for our client and the IND and should not be distributed to or used by other parties.

This compilation report, in accordance with the applicable regulations², refers to the information under section 3 Income from business activities. This information is compiled by us based on the information provided by our client.

This compilation engagement has been performed by us in accordance with Dutch law, including the Dutch Standard 4410H, 'Compilation engagements', which is applicable to accountants³. The standard requires us to assist the client in the preparation and presentation of section 3 Income from business activities of the declaration on income of self-employed person. To this end we have applied our professional expertise in accounting and financial reporting.

In a compilation engagement, the client is responsible for providing us with all relevant information and the client is also responsible for ensuring the information is correct. Therefore, we have conducted our work, in accordance with the applicable regulations⁴, on the assumption that the client has fulfilled his responsibility. To conclude our work, we have read section 3 of the declaration to consider whether the statement as presented correspond with our understanding of the client. We have not performed any audit or review procedures which would enable us to express an opinion or a conclusion on section 3 of the declaration. During this engagement we have complied with the relevant ethical requirements prescribed by the 'Verordening Gedrags- en Beroepsregels Accountants' (VGBA, Dutch Code of Ethics)⁵. You and other users of this statement may therefore assume that we have conducted the engagement in a professional, competent and objective manner and with due care and integrity and that we will treat all information provided to us as confidential.

Signing

5.4 Name of administration/ accountants office
Place Day Month Year

5.5 Place and date

5.6 Signature of administrator/ accountant

¹ See article 16 paragraph 1 (c) of the Aliens Act.

² For members of the NBA (The Royal Netherlands Institute of Chartered Accountants), the NOAB (Netherlands Association of Financial and Tax Experts) and RB (Register of Tax Advisers).

³ And/or other applicable regulations, for example, if the administrator is a member of NOAB, RB or another body.

⁴ For members of the NBA, the NOAB and RB.

⁵ And/or other applicable provisions, for example, if the administrator is a member of NOAB, RB or another body.

Processing of personal data

The Immigration and Naturalisation Service (IND) processes personal data when it processes your application, notification, or request. This means that if needed the IND will request data from you yourself and other organisations or persons. The IND also uses and stores data and shares them with other organisations. When doing so, the IND strictly adheres to the stipulations of privacy legislation. For instance, the IND must treat data safely and with due care. The law also gives rights. At your request, you are allowed to see which data on you the IND processes. You can also get information on why the IND does so and to whom your data have been passed on. On www.ind.nl you can read how the IND processes your data and which rights you have. You can also read how to use your rights.



For the foreign national: Do you have more than two physicians/
practitioners? In that case, you should copy this appendix and have
the copied appendix completed as well.

Appendix Medical information disclosure consent form

The physician/practitioner must be registered in the registers under the Individual Healthcare Professions Act (Wet op de Beroepen in de Individuele Gezondheidszorg or BIG) or the Dutch Association of Psychologists (Nederlands Instituut van Psychologen or NIP).

If the foreign national is under 12 years of age or incapable of performing legal acts, the legal representative must complete the consent form. If the foreign national is between the age of 12 and 16, the foreign national and his/her legal representative must complete the consent form. If the foreign national is over 16 years of age, the foreign national must complete the consent form.

1 Details of foreign national

1.1	Name	Surname as stated in the passport			
		<input type="text"/>			
		First names			
		<input type="text"/>			
1.2	V-number (if known) and date of birth	V-number	Day	Month	Year
		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

2 Signing

- The undersigned hereby declares that he/she does not object to the medical adviser from the Immigration and Naturalisation Service (IND) obtaining information about his/her health condition from the below physician(s)/practitioner(s) in connection with an investigation into the medical circumstances regarding his/her residence status in the Netherlands.
- The undersigned gives his/her consent to send a copy of this completed consent form to the physician(s)/practitioner(s) to be contacted.
- The undersigned gives his/her consent to the IND medical adviser to provide his/her medical data to any medical specialist to be engaged in any further examination.
- The undersigned authorises the below physician(s)/practitioner(s) registered in the registers under the Individual Healthcare Professions Act and/or the Dutch Association of Psychologists (physicians, dentists, physiotherapists, obstetricians, nurses, pharmacists, healthcare psychologists and psychotherapists) to provide information to the IND medical adviser and declares.

2.1	Name of foreign national	<input type="text"/>			
2.2	Place and date	Place	Day	Month	Year
		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2.3	Name of legal representative	<input type="text"/>			
2.4	Place and date	Place	Day	Month	Year
		<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
		Signature of foreign national		Signature of legal representative	
2.5	Signature	<input type="text"/>			



For the foreign national: Please have this appendix completed and signed by your physician/ practitioner. If you have more than one physician/ practitioner, you are asked to copy this appendix so that each physician can complete and sign a copy.

Appendix

Proof of medical situation of foreign national

The physician/practitioner must be registered in the registers under the Individual Healthcare Professions Act (Wet op de Beroepen in de Individuele Gezondheidszorg or BIG) or the Dutch Association of Psychologists (Nederlands Instituut van Psychologen or NIP).

For the physician/practitioner: Through this form, you are asked a few questions about the presence of any medical treatment of the foreign national you refer to below. The foreign national can use your answers to demonstrate that any medical facts or treatments exist which could be of importance to the assessment of his/her application for a residence permit in the Netherlands. When answering these questions, you are not

asked to assess whether the conditions for a residence permit in the Netherlands are met. You only need to provide factual data in simple words that can be understood by non-physicians. The non-medically qualified officials from the Immigration and Naturalisation Service (IND) will not use your answers to form a medical opinion themselves, but do want to be informed of the fact that the foreign national receives active medical treatment from you. In case of any ongoing treatment, they may ask the independent physician from the IND's Medical Advisors Office (Bureau Medische Advisering or BMA) for advice. Following this, the BMA will contact you with the specific written consent of the foreign national.

1 Details of medical care provider

1.1 Name

1.2 Telephone number

1.3 Professional title

1.4 BIG registration number

> Please tick the applicable situation

1.5 NIP registered? Yes No

1.6 Visiting address

Street Number

Postcode Town

2 Details of foreign national

Surname as stated in the passport

2.1 Name

First names

> Please tick the applicable situation

2.2 Sex and Date of birth Male Female

Day Month Year

2.3 Place of birth

2.4 Country of birth

2.5 Nationality



Do not enclose this appendix with the form!

Below, you can read how you can submit and pay for the application for a residence permit (without a regular provisional residence permit) or a change to the restriction on the residence permit.

Please note! If you rely on an exemption from the requirement to apply for a regular provisional residence permit you cannot send the application by post. In that case, you must always submit the application to the IND Desk in person.

Please visit www.ind.nl for the ways you can contact the IND.

If you do not reside in the Netherlands, you must have the application submitted by your sponsor in the Netherlands or you contact the Dutch embassy or consulate in your country of origin in order to apply for a regular provisional residence permit.

Submitting an application for a residence permit (without a regular provisional residence permit) or a change to the residence permit

You send the application form, the appendices and the requested evidence to the IND by post. Never send any original evidence. You must send clearly readable and full copies of the original evidence. Please provide color copies of official (foreign) documents and your passport. Do not use any staples or paperclips. Do not send any USB sticks, CDs, DVDs and suchlike. Put all evidence in a sufficiently stamped envelope. Send your application to the following address:

Application for an economic purpose of residence (work, wealthy foreign national, study, for example)

Immigratie- en Naturalisatiedienst
Postbus 5
9560 AA Ter Apel

Application for a social purpose of residence (family formation or family reunification, for example)

Immigratie- en Naturalisatiedienst
Postbus 16
9560 AA Ter Apel

Application for medical circumstances

Immigratie- en Naturalisatiedienst
Postbus 1
9560 AA Ter Apel

You can also visit the IND Desk in person in order to submit your application for a residence permit. You need to make an appointment. Please visit www.ind.nl for the ways you can contact the IND. You must bring the original copies of all requested documents and evidence. The IND verifies and copies these documents, after which all original documents are returned to you.

Appendix

Submitting and paying for the application by the foreign national

The copies must be enclosed with your application. You must also bring your valid border-crossing document (passport, for example) with you.

How do you pay?

An application is not free of charge. The costs depend on the purpose of the residence applied by you.

- If you submit the application by post, you will receive a letter containing the amount of fees and information on how to pay, after the IND has received your application,
- If you submit the application at the IND Desk, you can pay the fees due at the IND Desk. You can pay with a bank card or in cash.

Here, you can find no information about the costs or any exemption from having to pay fees. Please visit www.ind.nl if you want to know the costs beforehand. If the assessment of your application shows that you do not qualify for the residence permit applied for, you will not receive a refund.

What happens with your application?

If you have submitted your application to the IND and paid the related costs, the IND will assess your application. If your application is incomplete, the IND will be unable to properly assess your application. If you fail to make a payment or timely payment or submit an incomplete application, the handling of your application will be delayed. You will be informed in writing once your application has been handled. If your application is granted, you will also receive a letter with information about the follow-up procedure.

Providing correct information

Providing incorrect information or withholding relevant information may lead to withdrawal of the permit. If punishable offences are observed, the IND reports this to the police.

V-number

A V-number is a unique number, which is used for identification of a foreign national by the IND and cooperating organisations (such as the Aliens Police). The number is listed in the correspondence which the foreign national or sponsor receives from the IND and other organisations and is also printed on the residence document itself.

Processing of personal data

The Immigration and Naturalisation Service (IND) processes personal data when it processes your application, notification, or request. This means that if needed the IND will request data from you yourself and other organisations or persons. The IND also uses and stores data and shares them with other organisations. When doing so, the IND strictly adheres to the stipulations of privacy legislation. For instance, the IND must treat data safely and with due care. The law also gives rights. At your request, you are allowed to see which data on you the IND processes. You can also get information on why the IND does so and to whom your data have been passed on. On www.ind.nl you can read how the IND processes your data and which rights you have. You can also read how to use your rights.

If you apply for a residence permit for a foreign national, you are the sponsor. This comes with responsibilities. As a sponsor, you must ensure that the foreign national meets the conditions for a residence permit. Not only when applying for a residence permit, but also afterwards. If the foreign national can no longer lawfully reside in the Netherlands, you, as sponsor, are responsible for the foreign national leaving the Netherlands.

Please note! If you are (also) requesting for a child, who is not your own child, but a child from a previous relationship of your spouse/partner to come over to the Netherlands, then not you, but your spouse/partner must complete the 'Declaration by sponsor' regarding the child.

Obligation to provide information

You are obliged to report changes to the IND within 4 weeks if they could have an effect on the residence permit. Please use the 'Notification form for family members and relatives', which you can download from www.ind.nl. The form lists the changes you need to report.

Duty to keep records

You are obliged to collect and store any relevant information about the foreign national. You can find the data you are obliged to store in the Aliens Regulations. You must store this documentary evidence up to 5 years after you are no longer the sponsor of the foreign national. The IND can request data at any time in order to assess whether you have complied with your obligations.

Processing of personal data

The Immigration and Naturalisation Service (IND) processes personal data when it processes your application, notification, or request. This means that if needed the IND will request data from you yourself and other organisations or persons. The IND also uses and stores data and shares them with other organisations. When doing so, the IND strictly adheres to the stipulations of privacy legislation. For instance, the IND must treat data safely and with due care. The law also gives rights. At your request, you are allowed to see which data on you the IND processes. You can also get information on why the IND does so and to whom your data have been passed on. On www.ind.nl you can read how the IND processes your data and which rights you have. You can also read how to use your rights.



The questions must be answered by the partner (the sponsor) who lives in the Netherlands.

Appendix

Questionnaire for residence with partner

What is important in this questionnaire?

You must answer the following list of questions extensively and in detail. The IND can then assess whether your relationship is lasting and exclusive. Use separate sheets of paper when answering the questions. Mention the number of the question and your answer on the sheet. You must place your signature and the date of signing on each sheet of paper.

You must substantiate your answers with as much documentary evidence as possible. For example, letters, photographs, e-mails and aeroplane tickets. You may submit copies.

If you do not answer the questions in extensive detail and do not submit documentary evidence, the IND cannot assess your relationship properly. Your application can then be rejected.

Questions:

1. Since when do you know your partner? Name the day, month and year.
2. How did you come in contact with your partner?
3. Where did you get to know your partner? Name the place and exact location.
- 4.1 If you got to know each other via internet or family: have you already met each other in person?
- 4.2 If so, when and where did you meet? If not, why not?
5. Since when have you had a love affair with each other? Name the day, month and year. How did this happen?
6. How have you maintained the relationship since the beginning until now? Submit as much documentary evidence as possible, such as letters, e-mails, photographs and aeroplane tickets.
- 7.1 Has your partner ever been in the Netherlands?
- 7.2 If so, when was that? Name the day, month and year.
- 7.3 What was the reason for that stay?
- 7.4 In what place and with whom did your partner stay?
8. Have you previously had a relationship with someone who came from abroad to the Netherlands for you? If so, with whom and when was that?
9. Has your partner previously had a relationship with someone in the Netherlands? If so, with whom and when was that?
- 10.1 Does your partner have minor-aged children?
- 10.2 If so, what are those children's names, how old are they and where do they live now?
- 11.1 Will the children travel together with your partner to the Netherlands?
- 11.2 If not, why not? Who will take care of the children after your partner's departure to the Netherlands?
12. Are you related to your partner? If so, what is the family relationship?

Please be aware that if your children will not travel immediately with your partner there may be a waiting period of 1 year.

Please note!

- Have you signed and dated all the pages?
- Have you attached all the documentary evidence (as copies)?

Processing of personal data

The Immigration and Naturalisation Service (IND) processes personal data when it processes your application, notification, or request. This means that if needed the IND will request data from you yourself and other organisations or persons. The IND also uses and stores data and shares them with other organisations. When doing so, the IND strictly adheres to the stipulations of privacy legislation. For instance, the IND must treat data safely and with due care. The law also gives rights. At your request, you are allowed to see which data on you the IND processes. You can also get information on why the IND does so and to whom your data have been passed on. On www.ind.nl you can read how the IND processes your data and which rights you have. You can also read how to use your rights.



Do not enclose this appendix with the form!

Appendix

Exemption from the obligation to undergo a tuberculosis (TB) test

If you have the nationality of one of the countries on this list, you do not have to undergo a tuberculosis (TB) test.

Albania	Jordan	United Arab Emirates
Andorra	Kosovo	United Kingdom
Antigua and Barbuda	Kuwait	United States of America
Argentina	Latvia	Uruguay
Armenia	Lebanon	Venezuela
Australia	Libya	
Austria	Liechtenstein	
Bahamas	Lithuania	
Bahrain	Luxembourg	
Barbados	Macedonia	
Belgium	Maldives	
Belize	Malta	
Bosnia and Herzegovina	Mauritius	
Brazil	Mexico	
Bulgaria	Monaco	
Canada	Montenegro	
Chile	Netherlands	
Colombia	New Zealand	
Comoros	Niue	
Costa Rica	Norway	
Croatia	Oman	
Cuba	Paraguay	
Cyprus	Poland	
Czech Republic	Portugal	
Denmark	Qatar	
Dominica	Romania	
Egypt	Samoa	
El Salvador	San Marino	
Estonia	Saudi Arabia	
Finland	Serbia	
France	Seychelles	
Germany	Singapore	
Greece	Slovakia	
Grenada	Slovenia	
Guatemala	Spain	
Honduras	St Kitts & Nevis	
Hungary	St Lucia	
Iceland	St Vincent and the Grenadines	
Iran	Suriname	
Iraq	Sweden	
Ireland	Switzerland	
Israel	Syria	
Italy	Tonga	
Jamaica	Trinidad and Tobago	
Japan	Tunisia	
Yemen	Turkey	

