Registration for EU-citizens (proof of entitlement to residency status)

Please read the explanation on this page carefully before you fill in the form.

For whom is this form intended?
You have the nationality of an EU/EEA Member State or Switzerland. You do not need a residence permit or TWV to live and work in the Netherlands. Registration with the IND is not necessary. A valid passport or ID-card (issued by an EU/EEA Member State or Switzerland) shows that you have lawful stay and that you are allowed to work.

When do you have to register at IND:
1. You want to stay in the Netherlands together with a family member who is not an EU/EEA or Swiss national.
2. The Municipal Personal Records Database (BRP) states that your previous lawful residence as an EU national has ended (code 41). You can use this form to change this.

How to submit an application
You submit this form personally at the IND desk in your region. For this you make an appointment by telephone. Please visit www.ind.nl for the ways you can contact the IND, to make an appointment with the IND.

Original documents
You must bring the originals and copies of all the required evidence and documents with you. After verification the IND will return all original documents to you. The copies are added to your request.

IND desks
The IND has desks in Amsterdam, Den Bosch, Den Haag, Rotterdam, Utrecht and Zwolle. These are the cities/towns where you must submit your application. Please visit www.ind.nl for the nearest IND desk.

Foreign documents
Any official foreign documents about persons that are required for the application must have been legalised or provided with an Apostille stamp by the competent authorities of the issuing country. This may relate to documents such as birth certificates, certificates of unmarried status (not older than 6 months), marriage certificates, and court decisions regarding adoption and guardianship. This may take a great deal of time. We therefore advise you to have the relevant documents legalised or provided with an Apostille stamp in the country of origin several months before submitting the application. For more information about legalisation or Apostille requirements for documents for each country and any exceptions to this, please call the public information line of the Ministry of General Affairs at 1400 from inside the Netherlands, or send an e-mail to info.consulair@minbuza.nl or see www.rijksoverheid.nl.

Processing of personal data
The Immigration and Naturalisation Service (IND) processes personal data when it processes your application, notification, or request. This means that if needed the IND will request data from you yourself and other organisations or persons. The IND also uses and stores data and shares them with other organisations. When doing so, the IND strictly adheres to the stipulations of privacy legislation. For instance, the IND must treat data safely and with due care. The law also gives rights. At your request, you are allowed to see which data on you the IND processes. You can also get information on why the IND does so and to whom your data have been passed on. On www.ind.nl you can read how the IND processes your data and which rights you have. You can also read how to use your rights.

Would you like more information?
Then visit the IND website at www.ind.nl. You can also contact the IND by telephone via 088 043 04 30 (normal charges apply). From abroad you can call +31 88 043 04 30.
1 Your personal details

1.1 V-number (if known)

1.2 Name
(as stated in the passport)

Surname

First names

1.3 Sex

□ Male
□ Female

1.4 Date of birth

Day
Month
Year

1.5 Place of birth

_____________________________________________________

1.6 Country of birth
(as stated in the passport)

_____________________________________________________

1.7 Nationality

_____________________________________________________

1.8 Home address

Street

Number

Postcode

Town

Country

1.9 Telephone number

_____________________________________________________

1.10 E-mail

_____________________________________________________

Write in block letters
Purpose of stay in the Netherlands

Mark the purpose of your stay in the Netherlands below (or check that the correct purpose of stay has been marked). You may only mark one purpose of stay.

I request registration for the following purpose of stay:

☐ work in employment/ for an employer
☐ work as a self-employed person
☐ study
☐ family members and relatives of a citizen of the Union
☐ other (you have sufficient means of support of your own)

See 3 for the documents you should bring to your appointment.

Supporting documents

You have chosen one of the following reasons as the purpose of your stay in the Netherlands. For each reason it is explained which supplementary evidence you can enclose. You may also enclose other supporting documents to prove that you meet the conditions.

Work in paid employment / for an employer
• An appendix employer’s declaration completed and signed by your employer or a labor agreement showing that it concerns real work, and not labor that is either marginal or incidental in nature

Work as a self-employed person
• Proof of registration at the Chamber of Commerce; and
• Proof of documents showing that it concerns real work, and not labor that is either marginal or incidental in nature, for example:
  ▪ a balance sheet and a profit and loss account, or
  ▪ monthly records of business results, or
  ▪ if none of the abovementioned documents are available to you, a statement or prognosis from your accountant or financial advisor.

Study
• The original proof of enrolment at the educational institution in question.
• Your own statement that you have sufficient means of support at your disposal. You may use the Appendix statement sufficient means of support for this purpose.
• Proof of your medical insurance (insurance card and/or medical insurance policy).

Family members and relatives of a EU-citizens

You must also register if you are staying in the Netherlands as a family member of a citizen of the Union and have the nationality of an EU member or Switzerland. Submit the following (original) document(s) with your registration form:
- **Spouse or (registered) partner**
  - A document issued by the competent authority proving marriage or (registered) partnership, such as a marriage certificate (see under 'Foreign documents'). Is your marriage or registered partnership registered in the Personal Records Database (BRP) at your municipality? If so, you do not have to enclose a copy of the document;
  - If you yourself have the nationality of an EU or EEA (European Economic Area) member state or Switzerland and you want to stay in the Netherlands as the (married) partner of a person of Dutch nationality in the Netherlands, then there are two cases in which you may use the present form:
    1. The Dutch person with whom you wish to stay has previously lived and worked in another EU or EEA member state or in Switzerland, and is now continuing his or her economic activities in the Netherlands. In this case you must bring copies of his/her and your residence permits issued by that other member state or Switzerland to the appointment.
    2. The Dutch person with whom you wish to stay has not previously worked as an employee or self-employed person in another EU or EEA member state or in Switzerland, but he (or she) does have sufficient means of support. In this case you should mark the box: 'other', and bring the documents referred to there with you.

- **Child below the age of 21 years**
  - A document showing the family relationship, such as a birth certificate or proof of adoption (see under 'Foreign documents').
  - If you are the parent or legal representative of a minor, then you may fill in this form on his or her behalf. Fill in one form for each child. Answer all the questions on behalf of the child. If the child is 12 years of age or older, he or she may sign the form himself/herself.

- **Child 21 years of age or older**
  - A document showing the family relationship, such as a birth certificate or proof of adoption (see under 'Foreign documents').
  - A document showing that the parent, who is a citizen of the Union and who gives the child the right to stay in the Netherlands, is maintaining the child.

- **Other EU family member (parents or grandparents, children or grandchildren)**
  - Documents showing the family relationship, such as a birth certificate (see under 'Legalisation of foreign documents').
  - A document showing that the family member, who is a citizen of the Union and who gives the family member the right to stay in the Netherlands, is maintaining this family member.

- **Other (you have sufficient means of support)**
  - Proof of your medical insurance (insurance card and/or medical insurance policy).
  - Documents showing you have sufficient means of support, so that you will not place a burden on the system for welfare payments.

The source of your sufficient means of support (e.g. an inheritance, alimony, real estate, labor outside the Netherlands, foreign social security, pension or equity) is not relevant, providing they are at your disposal or you are entitled to (periodical) payments. Own means of support could also be the means of your partner (in marriage), a (registered) partner or a third person. If you have a spouse or a registered partner you must bring proof of the income of this partner with you, in the form of a wage slip for example, or a bank statement from a shared account showing the income of your partner. If a partner or third person is involved, you should bring a recent bank statement from a shared account to the appointment showing the income of the partner or third person in question.
4 Signature

I request registration and issuance of a statement of registration for myself/my child/the child I am legally representing. I declare I have completed this form truthfully. I know that the personal data filled in on the form will be used in execution of the Aliens Act 2000, and passed on to the authorities who need these data for that purpose. I will immediately notify the IND of any changes in my situation/the situation of my child that are related to the right of residency.

I submit this form and __________________ (number) of appendices/documents in evidence.

4.1 Name

________________________________________________________

4.2 Place and date

Place

________________________________________________________

Day Month Year

4.3 Signature

________________________________________________________

5 Submitting the form

• Check that the form has been completed in full.
• Sign the form.
• Bring this form and all required documents and your passport or proof of identification to your appointment at the IND desk.
## Bijlage Werkgeversverklaring

Let op! Het invullen van de werkgeversverklaring in strijd met de waarheid levert mogelijk een misdrijf op (zoals valsheid in geschrifte) en kan leiden tot het doen van aangifte.

Voor iedere werkgever moet 1 exemplaar worden ingevuld en ondertekend. In het aanvraagformulier is aangegeven wanneer en van welke perso(o)n(en) u de werkgeversverklaring met uw aanvraag moet bijvoegen.

Let op! De IND controleert de juistheid van uw bijgevoegde loon-, arbeids- en uitkeringsgegevens bij een andere overheidsinstantie (bijvoorbeeld Uitvoeringsinstituut Werknemersverzekeringen (UWV) of de Belastingdienst).

### 1 Gegevens van de werknemer

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<td>Geboorteplaats</td>
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## 2 Gegevens van het bedrijf/instelling

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## 3 Gegevens over het dienstverband

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| 3.3 | Aard van het dienstverband **[checkbox]**
- Vast dienstverband
- Tijdelijk dienstverband
- Oproep contract
- Uitzendwerk |

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| 3.4 | Periode dienstverband **[checkbox]**
- Onbepaalde tijd
- Bepaalde tijd |

> **Vul hieronder de bepaalde periode (van/tot) in**

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| 3.5 | Is er een doorbetalingsregeling van het loon gedurende de looptijd als er geen werk is? **[checkbox]**
- Nee
- Ja |
3.6 Is er een proeftijd?
- Nee
- Ja, tot

3.7 Uren per week

3.8 Bruto salaris (exclusief vakantiegeld)
- Per maand, of
- Per 4 weken

3.9 Sv-loon (exclusief vakantiegeld)
- Per maand, of
- Per 4 weken

3.10 Netto salaris (exclusief vakantiegeld)
- Per maand, of
- Per 4 weken

3.11 Percentage vakantiegeld

3.12 Verblijfsperiode in Nederland (maximaal 3 jaar)
- Alleen invullen voor Regeling Internationaal handelsverkeer

= datum binnenkomst
4 Ondertekening door werkgever

Ik verklar dat de bovengenoemde werknemer in dienst is bij het bovengenoemde bedrijf/instelling. Ik heb deze verklaring naar waarheid ingevuld.

4.1 Naam

4.2 Functie

4.3 Telefoonnummer

4.4 Plaats en datum

4.5 Handtekening en stempel bedrijf/instelling

Verwerking van persoonsgegevens

Bijlage Verklaring voldoende middelen

Vul deze verklaring alleen in als u zich wilt inschrijven bij de IND voor studie. Lever de ingevulde en ondertekende verklaring mee met uw inschrijving.

1 Gegevens van u

1.1 Naam (zoals in het paspoort)  Achternaam

Voornamen

1.2 Geslacht

☐ Man  ☐ Vrouw

1.3 Geboortedatum

Dag  Maand  Jaar

1.4 Nationaliteit

> Kruis aan

Ik verklaar hierbij over toereikende bestaansmiddelen te beschikken, om te voorkomen dat ik en mijn gezinsleden tijdens het verblijf in Nederland ten laste komen van de publieke middelen.

2 Ondertekening

Ik heb deze verklaring naar waarheid ingevuld.

2.1 Plaats en datum

Plaats

Dag  Maand  Jaar

2.2 Handtekening

Handtekening
Verwerking van persoonsgegevens