

Immigration and Naturalisation Service Ministry of Justice and Security

# Authorisation request for documents or information

The applicant who is represented by an authorised representative, other than lawyer, must complete this authorisation and sign it himself.

Please note! Not completing this Authorisation truthfully is an offense of which in all cases a report will be made.

### **1** Details of the applicant

Write in block letters

The applicant is the person who makes a request for documents or information.

1.1	Name (as stated in the identification document)	Surname
		First names
1.2	Sex	<ul> <li>Male</li> <li>Female</li> </ul>
1.3	Date of birth	Day Month Year
1.4	Place of birth	
1.5	Country of birth (as stated in the identification document)	
1.6	Declaration	<ul> <li>Please tick</li> <li>I hereby authorise the person named under 2 to submit the request for</li> </ul>

documents or information on my behalf.

### 2 Details of the authorised representative

Write in block letters

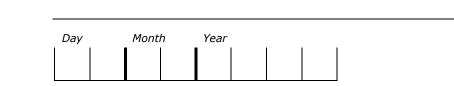
The authorised representative is the person who submits the request for documents or information on behalf of the applicant.

2.1	Name (as stated in the identification document)	Surname
		First names
2.2	Sex	<ul> <li>Male</li> <li>Female</li> </ul>
2.3	Date of birth	Day Month Year
2.4	Place of birth	
2.5	Country of birth (as stated in the identification document)	
2.6	Address	Street
		Number
		Postcode
		Town

# 3 Signature by the applicant

#### 3.1 Place and date

Place



### 3.2 Signature

#### Processing of personal data

The Immigration and Naturalisation Service (IND) processes personal data when it processes your application, notification, or request. This means that if needed the IND will request data from you yourself and other organisations or persons. The IND also uses and stores data and shares them with other organisations. When doing so, the IND strictly adheres to the stipulations of privacy legislation. For instance, the IND must treat data safely and with due care. The law also gives rights. At your request, you are allowed to see which data on you the IND processes. You can also get information on why the IND does so and to whom your data have been passed on. On <u>www.ind.nl</u> you can read how the IND processes your data and which rights you have. You can also read how to use your rights.