Immigration and Naturalisation
Service
Ministry of Justice and Security

Reporting form for labour-related residence purposes (recognised sponsor)

You can only use this form if the foreign national has a residence permit for seasonal labour, learning while working, working in employment, working as a highly skilled migrant or a European blue card. You are :
- a recognised sponsor; or
- authorised representative of the recognised sponsor

With this form you only report changes that relate to the foreign national for whom you are a recognised sponsor. Changes with respect to the recognised sponsor are reported with 'Reporting form for changes concerning the recognised sponsor'.

You can use this form to submit any changes that you have to report to the IND under your obligation to provide information. A change must be reported to the IND within 4 weeks after the commencement of the change.

You cannot use this form if:
- the foreign national has a Single Permit (combined permit for residence and work) and:
  - the foreign national has acquired a new position; or
  - the foreign national has a new employer.

  You should use the form 'Aanvraag voor een gecombineerde vergunning voor verblijf en arbeid (GVVA) (erkend referent)'. Only available in Dutch. Please see www.ind.nl for more information.

- the foreign national has a residence permit as an intra corporate transferee.

  You should use 'Reporting form for Intra Corporate Transfer (recognised sponsor)'. Please see www.ind.nl for more information.

1 Details of the recognised sponsor   *Write in block letters*

1.1 Company/organisation name

1.2 IND client number (if known)   **1-**

1.3 Name contact person

1.4 Telephone number contact person

1.5 E-mail contact person

1.6 Chamber of Commerce number

2 Details of the authorised representative (if applicable) *Write in block letters*

2.1	Company name	
2.2	Name of authorised representative	
2.3	Name of contact person	
2.4	Correspondence address	*Street*
		Number
		Postcode
		Town
2.5	Telephone number	
2.6	E-mail	

3 Details of the foreign national *Write in block letters*

3.1	V-number (if known)	
3.2	Citizen Service Number (if known)	
3.3	Name (as stated in the passport)	*Surname*
		First names
3.4	Sex	☐ Male ☐ Female
3.5	Date of birth	*Day* *Month* *Year*

4 Please state the change you want to submit

> *Please tick the applicable situation*

☐ The foreign national who had another sponsor and whose sponsor I would like to be now   > *Proceed to 5*

☐ The foreign national whose recognised sponsor I am now   > *Proceed to 6*

5   Change of sponsor

> Please tick

☐   The foreign national has a valid residence permit for a labour-related residence purpose. By signing this form, I will present myself as sponsor of the above foreign national as referred to in Article 2a of the Aliens Act and state that the foreign national meets all conditions for the residence permit.

Complete the information below if the conditions for the residence permit for the purpose 'work as highly skilled migrant' or the residence permit for the purpose 'holder of a EU Blue Card' are fulfilled. See www.ind.nl for the most recent standard amounts.

5.1	Position of the highly skilled migrant / *holder of a EU Blue Card*	
5.2	Gross monthly salary highly skilled migrant / *holder of a EU Blue Card* (Excluding vacation pay)	€
5.3	UFO - code (if applicable)	

5.4   Please enclose with this reporting form the completed and signed 'Appendix Declaration due to European sanctions against Russia and Belarus'.

> Proceed to 7 'Date of change'

6   Change with respect to the foreign national

> Please tick the applicable situation. If multiple conditions are true then you can tick several boxes. Enter in the 'Comments' box to which situations apply to each situation and give the date.

☐   The foreign national no longer wants to come to the Netherlands (> please provide an explanation)
☐   The foreign national no longer stays in the Netherlands and this change was not reported in good time (within 4 weeks) to the Municipal Personal Records Database (BRP) of the municipality where the foreign national is registered.
☐   The foreign national no longer works for the recognised sponsor (> please provide an explanation)
☐   The foreign national will be performing other work that does not fall under the rules for which the residence permit was issued (the restriction of the residence permit) (> please explain what kind of work the foreign national will be performing and why)
☐   The foreign national does not (or no longer) have lasting and sufficient means of support or no longer meets the income criterion
☐   The foreign national is no longer registered in the BIG-register (Beroepen Individuele Gezondheidszorg)
☐   The foreign national is a spiritual counsellor who presents himself and does not meet his obligation to participate in a civic integration programme
☐   The foreign national has died
☐   Other changes (> please provide an explanation)
Comments

> Proceed to 7 'Date of change'

7 Date of change

7.1 From which date the change takes or will take place?

Day   *Month*   *Year*

7.2 If you have not reported the change in time, please provide an explanation

8 Signing

8.1 Name

8.2 Place and date

Place

Day   *Month*   *Year*

8.3 Signature (by a person authorised for this purpose)

9 Submitting the reporting form

Send the form and appendices (if any) to:

Immigratie- en Naturalisatiedienst
Postbus 5
9560 AA Ter Apel

Processing of personal data
The Immigration and Naturalisation Service (IND) processes personal data when it processes your application, notification, or request. This means that if needed the IND will request data from you yourself and other organisations or persons. The IND also uses and stores data and shares them with other organisations. When doing so, the IND strictly adheres to the stipulations of privacy legislation. For instance, the IND must treat data safely and with due care. The law also gives rights. At your request, you are allowed to see which data on you the IND processes. You can also get information on why the IND does so and to whom your data have been passed on. On www.ind.nl you can read how the IND processes your data and which rights you have. You can also read how to use your rights.