



## Reporting form for (scientific) research within the meaning of Directive 2005/71/EC or Directive (EU) 2016/801 (recognised sponsor)

You can only use this form if the foreign national has a Dutch residence permit as a scientific researcher within the meaning of Directive 2005/71/EC or a Dutch residence permit as a researcher within the meaning of Directive (EU) 2016/801. You are :

- a recognised sponsor; or
- authorised representative of the recognised sponsor

With this form you only report changes that relate to the foreign national for whom you are a recognised sponsor. Changes with respect to the recognised sponsor are reported with 'Reporting form for changes concerning the recognised sponsor'.

You can use this form to submit any changes you have to report to the IND under your obligation to provide information. Different periods apply within which you must report changes:

1. If the foreign national for whom you are a recognised sponsor is planning to carry out part of the research programme in one or several second Member States within the European Union, you must report to the IND no later than 4 weeks before the start of the outbound mobility.
2. All other changes must be reported to the IND within 4 weeks after the change takes effect.

### 1 Details of the recognised sponsor

*Write in block letters*

1.1 Company name

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1.2 IND client number

1-																			
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1.3 Correspondence address

*Street*

*Number*

*Postcode*

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*Town*

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1.4 Name contact person

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1.5 Telephone number

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1.6 E-mail

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## 2 Details of the foreign national

Write in block letters

2.1 V-number (if known)

2.2 Citizen Service Number (if known)

2.3 Name (as stated in the passport) *Surname*

\_\_\_\_\_  
*First names*

2.4 Sex  Male  Female

2.5 Date of birth

<i>Day</i>	<i>Month</i>	<i>Year</i>
<input type="text"/>	<input type="text"/>	<input type="text"/>

## 3 To what does your report relate

> Please tick the applicable situation

- The foreign national was with another sponsor and I now want to be his/her sponsor > Proceed to 4
- The foreign national is planning to carry out part of the research programme in one or several second Member States (outbound mobility) > Proceed to 5
- The situation of the foreign national for whom I am now a recognised sponsor has > Proceed to 6

## 4 Change of the sponsor

> Please tick

- The foreign national has a valid Dutch residence permit as a scientific researcher within the meaning of Directive 2005/71/EC or a Dutch residence permit as a researcher within the meaning of Directive (EU) 2016/801.

> Please enclose with this reporting form the completed and signed '[Appendix Declaration due to European sanctions against Russia and Belarus](#)'.

By signing this form I certify the following:

- The research institution states with this form that it will act as sponsor for the above stated researcher, as referred to in Section 2a of the Aliens Act  Yes  No
- The research institution has a copy of the suitable diploma of higher education that allows entry to master programs.  Yes  No
- The researcher has independent and long lasting sufficient means of support.  Yes  No

### Duration hosting agreement or appointment approval

The research institution has a hosting agreement or appointment approval for the researcher which shows that he/she will conduct research according to Directive (EU) 2016/801 for the duration of:

*Number of years and months*  *Day*  *Month*  *Year*   
, not longer than until

> Proceed to 7 'Date of change'

## 5 Report of outbound mobility

The foreign national will carry out part of the research programme in one or several second Member States. You must report to the IND no later than 4 weeks before the start of the outbound mobility.

### Stay in another Member State or Member States during outbound mobility

- 5.1 > Indicate the second Member State or Member States within the European Union in which the foreign national will consecutively carry out part of the research programme and during which period

*Member State*

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from *Day Month Year*

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to *Day Month Year*

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*Member State*

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from *Day Month Year*

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to *Day Month Year*

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*Member State*

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from *Day Month Year*

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to *Day Month Year*

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- 5.2 Following on the period of outbound mobility the foreign national will return to the Netherlands

- Yes  
 No

- 5.3 Expected date of return

*Day Month Year*

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5.4 Name of the research programme  
in the framework of which the foreign national makes use of  
outbound mobility \_\_\_\_\_

> Proceed to 8 'Signing'

## 6 Change with respect to the situation of the foreign national

> Please tick the applicable situation. If multiple conditions are true then you can tick several boxes. Enter in the 'Comments' box to which situations apply to each situation and give the date.

- The foreign national no longer wants to come to the Netherlands
- The foreign national no longer stays in the Netherlands and this change was not reported in good time (within 4 weeks) to the Municipal Personal Records Database (BRP) of the municipality where the foreign national is registered.
- The foreign national is no longer employed by the research institution
- The foreign national no longer conducts any research
- The foreign national is no longer registered in the BIG-register (Beroepen Individuele Gezondheidszorg)
- The foreign national does not (or no longer) have lasting and sufficient means of support or no longer meets the income criterion
- The foreign national has died
- Other changes (> please provide an explanation)

Comments

> Proceed to 7 'Date of change'

## 7 Date of change

7.1 From which date the change  
takes or will take place?

Day		Month		Year					

## 8 Signing

- ✓ I declare that I have completed this form fully and truthfully.
- ✓ I declare that I am aware of the rights and obligations of recognised sponsors according to the applicable laws and regulations, and related sanctions for failing to comply with the obligations.

8.1 Name \_\_\_\_\_

8.2 Place and date \_\_\_\_\_  
*Place*

Day		Month		Year					

8.3 Signature (by a person  
authorised for this purpose) \_\_\_\_\_

## 9 Submitting the reporting form

Send the form to:

Immigratie- en Naturalisatiedienst  
Postbus 5  
9560 AA Ter Apel

### Processing of personal data

The Immigration and Naturalisation Service (IND) processes personal data when it processes your application, notification, or request. This means that if needed the IND will request data from you yourself and other organisations or persons. The IND also uses and stores data and shares them with other organisations. When doing so, the IND strictly adheres to the stipulations of privacy legislation. For instance, the IND must treat data safely and with due care. The law also gives rights. At your request, you are allowed to see which data on you the IND processes. You can also get information on why the IND does so and to whom your data have been passed on. On [www.ind.nl](http://www.ind.nl) you can read how the IND processes your data and which rights you have. You can also read how to use your rights.

